

Minutes
AGA National Executive Committee Meeting
September 12, 2007
Hyatt Regency Hotel
Atlanta, GA

ATTENDANCE

Committee Present

- Richard Fair, CGFM, CPA, National President, Trenton Chapter
- Jeffrey Hart, CGFM, CFE, Immediate Past National President, Denver Chapter
- Samuel Mok, CGFM, CIA, National President-Elect, Washington, DC Chapter
- David Bennett, CGFM, CPA, National Treasurer, East Tennessee Chapter
- Thad Juszczak, National Treasurer-Elect, Washington D.C. Chapter
- Thomas Sadowski, CGFM, CPA, Immediate Past National Treasurer, Mid-Missouri Chapter
- Ronald Cox, CGFM, Senior Vice President for Regional Services – Section I, Indianapolis Chapter
- Karmen Stockman, CGFM, Senior Vice President for Regional Services, Section II, Mid-Missouri Chapter
- Lealan Miller, CGFM, Senior Vice President for Regional Services – Section III, Idaho Centennial Chapter
- Deborah Davis, CGFM, CPA, CPFO, Senior Vice President for Regional Services – Section IV, Chattanooga Chapter
- Deborah Loveless, CGFM, CPA, Senior Vice President At Large, Nashville Chapter
- Kelly Stefanko, CPA, Senior Vice President At Large, Virginia Peninsula Chapter
- John Radford, CGFM, CIA, CFE, Senior Vice President, Presidential Appointee, Portland Chapter & Salem Chapter
- Gwen Sykes, CGFM, MPA, Senior Vice President, Presidential Appointee, Washington, DC Chapter
- Richard Bunce, CGFM, Professional Certification Board Chair, Richmond Chapter
- Relmond Van Daniker, DBA, CPA, Executive Director

Committee Members Not Present

- Henry Steininger, CGFM, CPA, Corporate Partner Advisory Group Chair, Washington, D.C. Chapter
- Harvey Eckert, CPA, Senior Vice President, Presidential Appointee, Central Pennsylvania Chapter

National Office Staff Present

- Cristina Barbudo, Director of Finance
- Evie Barry, Director of Performance Reporting & Academy
- Marie Force, Director of Communications
- Raymond Harris, CGFM, Director of Chapter Operations
- Peter Aliferis, Deputy Executive Director of Operations and Professional Certification
- Ada Phillips, Director of Meetings and Exposition
- Helena Sims, Director of Intergovernmental Relations
- Michiyo Wheeler, NEC Liaison and Governance Manager

FORMAL NEC MOTIONS (The motion passed unanimously unless otherwise noted.)

MOTION #1: Approve the adoption of the agenda. Item 5: International Project update was added.

MOTION #2: DM 07-16 To establish the Regional Coordinator Award as national awards presented annually at the Professional Development Conference and Exposition. This DM was presented and approved at the February NEC meeting. The purpose of this DM is to approve the modification.

MOTION #3: DM 07-17 To transfer up to \$200,000 from the AGA Program Development Reserve Fund to the operating account to be used for the new Intergovernmental Cooperative Program. The amount for the first year expenses is expected to be \$125,000 with the remainder in the second year.

MOTION #4: DM 07-18 To approve David C. Horn, CPA, CGFM, Office of Financial Management, U.S. Dept. of the Interior, and Eric S. Berman, CPA, Office of the Comptroller, State of Massachusetts, to the Financial Management Standards Board (FMSB) for the 2007-2008 Program Year.

MOTION #5: DM 07-19 To approve Admiral Thad W. Allen, Commandant, United States Coast Guard, Clifton A. Williams, CGFM, CPA, Partner, Grant Thornton, LLP and Harvey C. Eckert, CPA, Comptroller, Commonwealth of Pennsylvania as Co-chair for AGA's 2008 National Leadership Conference.

MOTION #6: To approve NEC Oversight Metrics and have National Office Staff present the Metrics at the next NEC meeting.

DISCUSSION

- **Intergovernmental Project** – Helena Sims has been hired to be the Director of Intergovernmental Relations. The **Partnership for Intergovernmental Management and Accountability** will include eight state and local individuals and eight federal individuals. The first meeting will take place October 12, 2007 in Washington, DC.
- **SVPRS** – All of our chapters' bylaws needs to be posted on the AGA website so that the chapter members are clear on its governance.
- **Limestone ME Chapter** – According to the bylaws, the chapter needs to have 20 Full Members. Although this chapter meets the 20 member requirement, many are Early Career and Student Members. We expect to present the New Chapter Petition to the NEC at the December 2007 meeting.
- **Membership** – There was a discussion about increasing the membership and other programs through an outreach, which might include hiring field representatives. These representatives would work closely with chapters by attending meetings, etc.
- **NEC Oversight Metrics** – There was a lengthy discussion on the oversight metrics as programs goals for Program Year 2008. Key are the outcome measures. NEC will have opportunity to modify the Metrics as the process moves forward. Any recommendations on the metrics from NEC should be sent to staff.

- **Emerging Issues** – NEC will form a task force to develop a manual and plan for the next administration to be helpful for the CFO's in the 1st hundred days. Gwen Sykes and Sam Mok agreed to co-chair this task force.
- **PAR** – The NEC discussed the publication of the AGA PAR and agreed that the AGA Citizen Centric Report meets the bylaws requirement and the needs of the membership.

FINANCIAL HIGHLIGHTS

- Estimated financial results from PDC 2007 is an excess of revenues over expenses of \$500,000.

ACTION LIST

Deborah Loveless

- Work together with the SVPRS:
 - to share the chapter bylaws prototype with all chapters
 - to obtain all chapter bylaws and post them on the National AGA website
 - to have chapters clean up their bylaws if necessary

SVPRS

- Add item on Bylaws at the SLM – Train each chapter on the correct procedures on what steps to take when you file chapter bylaws.
- Submit your recommendations on changing some of the reporting dates.

Kelly Stefanko

- Finalize Early Career Task Force Report and send it out to the chapters.

Ray Harris

- Deliver a Petition to form A New Chapter in Limestone, Maine at the December 2007 NEC meeting.

Joe Jozefczyk

- Send the AGA educational class offerings to members of the NEC.

Sam Mok, Gwen Sykes and Tom Sadowski

- Develop a manual to distribute to Chief Financial Officers that would contain information that will be helpful to them in their first hundred days in the new administration.

NEXT NEC MEETINGS

- Friday, December 14, 2007 – Alexandria, VA