

**Minutes**  
**AGA National Executive Committee**  
**June 26, 2004**  
**Washington, D.C.**

**ATTENDANCE**

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Committee Present

- Jullin Renthrope, CGFM, National President, New Orleans Chapter
- Bobby A. Derrick, CGFM, National President-Elect, Indianapolis Chapter
- William J. Anderson Jr., CGFM, Immediate Past National President, Washington, D.C. Chapter
- Evelyn A. Brown, CGFM, National Treasurer, Washington, D.C. Chapter
- Jeanne B. Erwin, CGFM, National Treasurer-Elect, North Carolina Triangle Chapter
- Richard O. Bunce, CGFM, Immediate Past National Treasurer & Senior Vice President At Large, Presidential Appointee, Richmond Chapter
- Cynthia T. Osga, CGFM, Senior Vice President for Regional Services, Section I, Greater Lansing Chapter
- William A. Morehead, CGFM, Senior Vice President for Regional Services – Section II, Jackson Chapter
- William W. Ensign, CGFM, Senior Vice President for Regional Services – Section III, Portland Chapter
- Joseph A. Kapelewski, CGFM, Senior Vice President for Regional Services – Section IV, Richmond Chapter
- Barbara B. Gladfelter, CGFM, Senior Vice President At Large, Sacramento Chapter
- Raymond H. Harris, CGFM, Senior Vice President At Large, New York Capital Chapter
- Jeffrey S. Hart, CGFM, Senior Vice President At Large, Presidential Appointee, Denver Chapter
- Eva J. Williams, CGFM, Senior Vice President At Large, Presidential Appointee, Washington, D.C. Chapter
- Relmond Van Daniker, Executive Director

Incoming NEC Members Present

- Sam McCall, CGFM, National President-Elect Designate, Tallahassee Chapter
- Karen Holmcrans, CGFM, National Treasurer-Elect Designate, Washington, D.C. Chapter
- James Turkett, CGFM, Senior Vice President for Regional Services – Section II Designate, Dallas Chapter
- Clarence Kuwahara, CGFM, Senior Vice President At Large Designate, Hawaii Chapter
- Wendy Comes, CGFM, Senior Vice President At Large Designate, Presidential Appointee, Washington, D.C. Chapter

National Office Staff Present

- Susan Fritzlen, Deputy Executive Director of Programs
- Lisa Thatcher, NEC Secretary and Director, CEAR and SEA Programs
- Katya Silver, Director of Professional Certification Administration
- Cristina Barbudo, Director of Finance and Administration
- Anna Miller, Technical Manager
- Rosanna Ortiz, Program Assistant

Guests Present

- Pete Rose, CGFM, Consultant to the CGFM Program

## **FORMAL NEC MOTIONS** (The motion passed unanimously unless otherwise noted.)

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**MOTION #1** – Approve minutes of the March 4-5, 2004 NEC meeting.

**MOTION #2** – DM 04-19 to obtain NEC approval to update the Financial Management Standards Board's Charter and Policies and Procedures to reflect current practice. NEC made two changes to the DM as submitted: 1) In Section III of the charter, *Authority of the Board*, add a new point 3 statement that views of the FMSB do not necessarily represent those of the Association and that such a statement will be incorporated into all FMSB-issued documents; and 2) in the Policies and Procedures document, change "issue" to "distribute" in the first sentence of the final paragraph of Section II A, as follows: "After the 'fatal flaw' review is completed, the AGA staff liaison, with the concurrence of the Board Chair, will distribute the final response to the proposed pronouncement (signed by the Board Chair), on behalf of AGA, to the respective standard-setting organization."

**MOTION #3** – DM 04-17 to revoke the charters of inactive AGA chapters: Bridgeport, Pasadena and Space Coast. The Hartford Chapter will remain open with an update on activities provided to the NEC at the December 2004 meeting.

**MOTION #4** – To use fiscal year 2004 excess revenue over expenses to fully fund the Association's financial reserves.

**MOTION #5** – DM 04-18 to approve the organizational membership program, ADVANTAGE that will be implemented by the next membership renewal cycle. It was noted changing membership category types requires a National Bylaws change that must be approved by the National Board of Directors (NBD).

**MOTION #7** – DM 04-10 to change the organization's name from the "Association of Government Accountants" to the "Association for Government Accountability" still AGA. This motion was tabled. The NEC agreed to facilitate an open discussion at the annual NBD meeting the following day, but that it would not formally ask for an NBD vote to change the name.

**MOTION #8** – DM 04-16 to approve chair appointments to AGA National Committees for the 2004-2005 program year (serving as chairs from July 1, 2004 to June 30, 2005). Awards Committee: John R. Cherbini, CGFM; Bylaws and Procedures Committee: Patricia A. Link, CGFM; Emerging Issues: Stanley J. Gutkowski, CGFM; International Development: Virginia B. Robinson, CGFM; National Leadership Conference 2005: William H. Campbell, Ira Goldstein and Connie Nass; PDC Planning: Gwen Sykes and J.D. Williams; Corporate Partner Advisory Group: Henry J. Steininger and John R. Cherbini.

**MOTION #9** – DM 04-13 to approve appointments to the Certificate of Excellence in Accountability Reporting (CEAR) Program Board for the 2004-2005 program year. John Hummel, CGFM, continues as chair and Dale Sopper, CGFM (in anticipation of his formal acceptance) and James Patton serve as new members.

**MOTION #10** – DM 04-15 to approve appointments to the Professional Certification Board for the 2004-2005 program year. William L. Taylor, CGFM continues as chair and Vandee DeVore, CGFM serves as a new member. Additional candidates will be identified to fill current vacancy.

**MOTION #11** – DM 04-12 to approve appointments to the Journal Editorial Board for the 2004-2005 program year. Dennis Duquette, CGFM, will continue to serve as chair and Dr. Sri

Ramamoorti will continue to serve as vice chair. Richard B. Calahan, CGFM, Mike Kristek, CGFM, Thomas J. Sadowski, CGFM and Dr. Sri Ramamoorti will serve additional three-year terms.

**MOTION #12** – DM 04-21 to update National Bylaws to add a new group membership class and to change the annual reporting requirement from “annual report” to “annual performance and accountability report.” It was noted this issue would go before the NBD for formal approval. (Note: Item #1 of the DM, to change the name of the association, was not included in the motion.)

**MOTION #13** – DM 04-20 to approve the hiring of the independent auditing firm Councilor, Buchanan & Mitchell to perform the Association’s fiscal year 2004 financial statement audit.

**MOTION #14** – DM 04-11 to approve appointments to the Financial Management Standards Board for the 2004-2005 program year. Russell Hinton serves as chair and new members include: Tom Allen, Albert Hrabak, Joanne Griggs, Valerie Lindsey, Jeffrey Long, Craig Murray, Ronald Points and Clarence Taylor.

## FINANCIAL HIGHLIGHTS

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- Preliminary fiscal year 2004 financial statement shows \$453,000 excess revenue over expenses.
  - This excess revenue over expenses is the result of a successful PDC 2003 Chicago, which offset membership revenue shortfalls.
  - The Association will use the excess to fund financial reserves.
- Fiscal year 2004 audited financial statements will be presented at the September NEC meeting.

## ACTION LIST

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Cristina Barbudo

- Proceed with FY 04 audit and report to the NEC at the September meeting.
- Take appropriate action to ensure reserves are funded as directed.
- Distribute NEC-approved financial policies to the NEC and AGA staff.
- Add Past National Presidents to the list of individuals receiving AGA’s financial highlights.

Bobby Derrick

- Fill committee and board vacancies including Professional Ethics and Academy Board chair and members, Professional Certification Board vacancy and National Audit, Awards, Emerging Issues and Long Range Strategic Planning Committees vacancies.

Bill Ensign

- Work with Billy Morehead regarding paid lifetime membership program and provide information to NEC at the next meeting.

Susan Fritzen

- Continue with plans to develop and implement membership marketing strategy.
- Proceed with ADVANTAGE membership implementation, including incorporating NEC changes and distributing details to the NBD.
- Ensure future NEC meetings include 30 minutes to discuss membership, i.e. what we are doing, where we are going, what are we going to change?

- Also include an executive summary that analyzes membership performance at a high level and provides a status report on corrective actions.

#### Sam McCall

- Work with the National President and Executive Director to identify vice chairs for boards and committees.

#### Anna Miller

- Proceed accordingly to implement changes as effected by approval of changes to the FMSB's charter and policies and procedures.
- Coordinate and implement efforts to develop and establish a governance framework for AGA research projects. AGA needs a sufficiently rigorous process to ensure AGA research reports are professionally reviewed by appropriate bodies and yield a balanced and unbiased product.
  - The framework should:
    - Include development of standard language clarifying reports do not necessary represent the Association's views.
    - Consider questions including:
      - Should CPAG-sponsored research projects be held to a more rigorous review standard? These CPAG research projects are co-sponsored by AGA and are not AGA's opinion.
      - Consider different classes such as CFO Survey and IT research vs. other CPAG research projects vs. FMSB opinions.
      - Consider distinction between research report and formal report from the Association.
  - Ensure disclaimer about AGA-Kearney research report not representing Association's view is incorporated into the document.

#### Billy Morehead

- Rejuvenate efforts to explore paid lifetime membership program and provide information to Bill Ensign to present at the next NEC meeting.

#### Katya Silver

- Work with Pete Rose to continue getting the GFM courses on the GSA Schedule 69.
- Work with Pete Rose to pursue possible GFM course sessions in Albany, NY and Oregon, NC.
- Regularly distribute to the NEC a standardized CGFM report that contains percentages, numbers, targets and graph (such as numbers of CGFMs, list of states recognizing and rewarding the CGFM, etc.) This information will help the NEC and others monitor performance relative to targets.

#### Lisa Thatcher

- Work with executive director to proceed with discussions with the Sloan Foundation to discussing future SEA Program funding. In a preliminary exchange, Sloan indicated interest in remaining involved as a funder during the initial post-Implementation Phase. AGA might possibly request additional funding in the half a million dollar range. Future planning should establish a soundly priced program fee for participation. Such a fee might be based on a jurisdiction's budget.
- Work with Rosanna Ortiz to get new board and committee members formally processed and welcomed.

#### Relmond Van Daniker

- Continue with efforts to identify and hire AGA's director of education.

- Continue to explore performance reporting conference.
- Distribute copy of the AGA pension plan contract to the NEC.
  - Continue to monitor part time copy editor hours to ensure compliance with pension plan policy.
- Ensure Audit Committee chooses a chair and inform the NEC of the chair at the September meeting.

## **NEXT NEC MEETING**

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- The next NEC meeting will be held in Alexandria, VA on Thursday, September 16, 2004 (full day). (CEAR Program awards luncheon on Wednesday, September 15, 2004).

Other NEC meeting dates:

- Friday, December 10, 2004 (full day) in Alexandria, VA
- Friday, February 4, 2005 (LTW February 5 and NLC on February 7 and 8) in Alexandria, VA.
- Friday, July 8, 2005 (Orlando, FL)