

Minutes
AGA National Executive Committee
September 16, 2004
Washington, D.C.

ATTENDANCE

Committee Present

- Bobby A. Derrick, CGFM, National President, Indianapolis Chapter
- Jullin Renthrope, CGFM, Immediate Past National President, New Orleans Chapter
- Jeanne B. Erwin, CGFM, National Treasurer, North Carolina Triangle Chapter
- Cynthia T. Osga, CGFM, Senior Vice President for Regional Services, Section I, Greater Lansing Chapter
- James Turkett, CGFM, Senior Vice President for Regional Services – Section II, Dallas Chapter
- William W. Ensign, CGFM, Senior Vice President for Regional Services – Section III, Portland Chapter
- Joseph A. Kapelewski, CGFM, Senior Vice President for Regional Services – Section IV, Richmond Chapter
- Clarence Kuwahara, CGFM, Senior Vice President At Large, Hawaii Chapter
- Jeffrey S. Hart, CGFM, Senior Vice President At Large, Presidential Appointee, Denver Chapter
- Eva J. Williams, CGFM, Senior Vice President At Large, Presidential Appointee, Washington, D.C. Chapter
- Wendy Comes, CGFM, Senior Vice President At Large, Presidential Appointee, Washington, D.C. Chapter
- Relmond Van Daniker, Executive Director

NEC Members Absent

- Sam McCall, CGFM, National President-Elect, Tallahassee Chapter
- Karen Holmcrans, CGFM, National Treasurer-Elect, Washington, D.C. Chapter
- Evelyn A. Brown, CGFM, Immediate Past National Treasurer, Washington, D.C. Chapter

National Office Staff Present

- Susan Fritzlen, Deputy Executive Director of Programs
- Marie Force, Director of Communications (as needed)
- Lisa Thatcher, Director of CEAR and SEA Programs
- Katya Silver, Director of Professional Certification Administration (as needed)
- Ada Phillips, Director of Conferences & Expositions (as needed)
- Cristina Barbudo, Director of Finance and Administration (as needed)
- Raymond Harris, CGFM, Director of Education
- Chris Camara, Copy Editor (as needed)
- Anna Miller, Technical Manager (as needed)
- Rosanna Ortiz, NEC Secretary and Program Assistant

FORMAL NEC MOTIONS (The motion passed unanimously unless otherwise noted.)

MOTION #1 – Approve agenda with adjustments.

MOTION #2 – That the lifetime paid membership plan is revisited at the September 2005 NEC meeting. Motion died for lack of second.

MOTION #3 – For the NEC to review the Peer Review Implementation Plan and be prepared to vote on the final approved plan by the next December 2004 meeting. Motion amended to add, “completion of dates and” phrase. Both the motion and the amendment did not carry.

MOTION #4 – There was no motion passed on DM 04-27 since it had already been voted on and approved at a past NEC meeting.

Motion #5 – To change the wording of Chapter 14, Financial Policies the policies as necessary per approval of DM 04-27. Additionally, change last sentence of first paragraph of “NEC Conference Expenses” to read, “This is to ensure their ability to fully and most effectively fulfill their AGA leadership responsibilities.”

MOTION #6 – To approve DM 04-25, signing multi-year A/V contract.

MOTION #7 – To approve DM 04-26, appointing Deborah Loveless, CGFM to the NEC to fill the current SVP At Large vacancy effective immediately through June 30, 2005.

MOTION #8– To approve of the ADVANTAGE group membership draft document approved at the last NEC meeting. Motion withdrawn. Discussion tabled to subsequent conference call.

MOTION #9 – To direct the AGA National Office to survey all at-large AGA members to determine the level of interest in forming a virtual chapter and identify their interest in serving as an interim chapter officer.

FINANCIAL HIGHLIGHTS

- Audited fiscal year 2004 financial statement shows \$319,839 excess revenue over expenses.

Executive Session

The NEC met and decided the following:

- 1) Voted unanimously to offer a two-year extension on the Executive Directors contract.
- 2) Voted unanimously to provide a bonus to the executive director for his outstanding performance and leadership in furthering AGA toward meeting its strategic goals and objectives.

ACTION LIST

Cristina Barbudo

- Explore options for AGA investments using guidelines provided in Chapter 14, Financial Policies.
- Coordinate with Jeanne Erwin to update “NEC Conference Expenses” of Chapter 14, Financial Policies, as outlined in DM 04-27 (Motions #4 and 5 above).

Wendy Comes

- Draft proposal of the evaluation of the function of the NEC by December NEC meeting (Jeff Hart will assist).

Bobby Derrick

- Develop and distribute guidelines for conducting and participating in NEC meetings, including Roberts Rules of Order terminology.
- Contact Gwen Sykes about visiting AGA Texas Chapter.
- Ensure Peer Review Implementation Plan issue is on December 2004 NEC meeting agenda.
- Work with the seven person committee assigned to provide recommendations on the name change. Specify the parameters given.

Bill Ensign

- Continue exploring lifetime paid membership plan and report back at the December 2004 NEC meeting.
- Continue to monitor the Orange County and San Diego Chapters to see if either can be resurrected. Consider presenting for action at the December 2004 NEC meeting.

Jeanne Erwin

- Coordinate with Cristina Barbudo to update "NEC Conference Expenses" of Chapter 14, Financial Policies, as outlined in DM 04-27 (Motions #4 and 5 above).
- Spearhead Finance and Budget Committee follow up on items #3 of Peer Review Implementation Plan.

Susan Fritzen

- Revise final wording of ADVANTAGE group membership draft document and arrange for NEC conference call to discuss and approve final version.
- Proceed exploring virtual AGA chapter idea by surveying at-large members as directed by the NEC in Motion #7.
- Move forward accordingly to support opening of new DFAS Chapter in Columbus.
- Continue to monitor possible development of new AGA chapter in Pensacola, FL.
- Share full details of Bobby's 5x5 program with all of the NEC members.

Ray Harris

- Review Oklahoma CPE credits problem for AGA Oklahoma Chapter.
- Meet with the National Association of Black Accountants to see what AGA can do in partnership with them.

Anna Miller

- Move forward exploring CPAG sponsorship of a new research project related to developing a formal AGA position about accounting and accountability dimensions in the federal government debt. Will manage the new research project, which will build on a prior AGA published report entitled "Toward a Report to Citizens on the State of Their Nation and the Performance of Their Government."

Rosanna Ortiz

- Proceed with governance related tasks related to formalizing Deborah Loveless' position on the NEC as per DM 04-27.
- Send Regional Coordinator appointment process to RVP's and to SVPRS.

Cindy Osga

- Follow-up on items #8, #9 and #30 of Peer Review Implementation Plan.

Ada Phillips

- Proceed with implementing multi-year a/v contract as outlined in DM 04-25.

Lisa Thatcher

- Remind all NEC members to provide PAR input by the end of September.
- Send 15 names that applied for the SVP position to Bobby Derrick for possible placement on national and regional vacancies.

Relmond Van Daniker

- Invite association's legal counsel and others to NEC meetings when appropriate.
- Proceed to identify full-time professional responsible for strategically steering development and expansion of the CGFM Program. This individual will replace Pete Rose, currently serving as marketing consultant to the program.
- Explore idea of Intergovernmental Personnel Act to work on CGFM Examinations updates and to work with technical manager regarding research.
- Engage components, i.e. staff and communications department to build relationships with press and other actors to expose AGA and raise its visibility.
- Testify before FASAB on behalf of AGA. Helps solidify AGA's reputation as institutional experts.
- Schedule PCB meetings regularly. Keep open channels of communication. Regular updates to the PCB about NEC meetings. Regarding FBC, keep them in loop regarding when budget submissions and discussions are due. Mechanisms for maintenance and updating CGFM accountability.
- Distribute the White Paper from the Executive Session at the PDC.
- Begin work on a research project concerning financial reporting by the Federal Government.

NEXT NEC MEETING

- The next NEC meeting will be held in Alexandria, VA on Friday, December 10, 2004 (full day).

Other NEC meeting dates:

- Friday, February 4, 2005 (LTW February 5 and NLC on February 7 and 8) in Alexandria, VA.
- Friday, July 8, 2005 (Orlando, FL)