

**Minutes**  
**AGA National Executive Committee Meeting**  
**June 16, 2006**  
**San Diego Marriott Hotel & Marina**  
**San Diego, CA**

**ATTENDANCE**

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Committee Present

- Sam McCall, CGFM, National President, Tallahassee Chapter
- Jeffrey Hart, CGFM, National President-Elect, Denver Chapter
- Bobby Derrick, CGFM, Immediate Past National President, Indianapolis Chapter
- Thomas Sadowski, CGFM, National Treasurer-Elect, Mid-Missouri Chapter
- Jeanne Erwin, CGFM, Immediate Past National Treasurer, North Carolina Triangle Chapter
- Cynthia Osga, CGFM, Senior Vice President for Regional Services, Section I, Greater Lansing Chapter
- James Turkett, Senior Vice President for Regional Services – Section II, Dallas Chapter
- Lealan Miller, CGFM, Senior Vice President for Regional Services – Section III, Idaho Centennial Chapter
- Joseph Kapelewski, CGFM, Senior Vice President for Regional Services – Section IV, Richmond Chapter
- Clarence Kuwahara, CGFM, Senior Vice President At Large, Hawaii Chapter
- Deborah Loveless, CGFM, Senior Vice President At Large, Nashville Chapter
- Eva Williams, CGFM, Senior Vice President At Large, Presidential Appointee, Washington, D.C. Chapter
- Wendy Comes, CGFM, Senior Vice President At Large, Presidential Appointee, Washington, D.C. Chapter
- Harvey Eckert, Senior Vice President At Large, Presidential Appointee, Central Pennsylvania Chapter
- Relmond Van Daniker, Executive Director

Committee Members Not Present

- Karen Holmcrans, National Treasurer, Washington, D.C. Chapter

Committee Designates Present

- Richard Fair, National President-Elect Designate, Trenton Chapter
- Ronald Cox, Senior Vice President for Regional Services – Section I Designate, Indianapolis Chapter
- David Bennett, National Treasurer-Elect Designate, East Tennessee Chapter

Committee Designates Not Present

- Deborah Davis, Senior Vice President for Regional Services – Section IV Designate, Chattanooga Chapter

#### Board Representatives to the NEC Present

- William Taylor, CGFM, Professional Certification Board Chair, Washington, D.C. Chapter
- Henry Steininger, CGFM, Corporate Partner Advisory Group Chair, Washington, D.C. Chapter

#### Others Present

- Past National President Jullin Renthrope, CGFM, New Orleans Chapter
- Anthony Cuzzo, CPA, Auditor, Councilor, Buchanan and Mitchell, P.C. (conference call)
- Steve Kretzer, Industry Insights

#### National Office Staff Present

- Susan Fritzen, Deputy Executive Director of Programs (as needed)
- Evie Barry, Director of Performance Reporting & Academy (as needed)
- Marie Force, Director of Communications (as needed)
- Cristina Barbudo, CPA, Director of Finance and Administration (as needed)
- Raymond Harris, CGFM, Director of Chapter Operations (as needed)
- Anna Miller, Director of Research (as needed)
- Peter Aliferis, CGFM, Director of Professional Certification (as needed)
- Katya Silver, Director of Professional Certification Administration (as needed)
- Joseph Jozefczyk, Director of Education (as needed)
- Rosanna Ortiz, NEC Secretary and Governance Manager

### **FORMAL NEC MOTIONS** (The motion passed unanimously unless otherwise noted.)

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**MOTION #1:** Approve the adoption of the agenda.

**MOTION #2:** To approve changes to the Special Achievement Award, and to establish the International Achievement Award and the Chapter CGFM Award as National Awards presented annually at the Professional Development Conference and Exposition.

**MOTION #3:** To approve the Emerging Issues Committee Charter as revised in Section III(1) that redefines one the function of the committee to identify, summarize, and communicate the emerging issue(s) to AGA's Director of Research for consideration as a potential research project.

**MOTION #4:** To approve the appointments to the Certificate of Excellence in Accountability Reporting Program Board for the 2006-2007 program year. John Hummel, CGFM continues as chair and current board member Barry White will serve an additional three-year term. Robert Dacey will serve a two-year term replacing William Pugh.

**MOTION #5:** To approve the appointments to the Professional Ethics Board for the 2006-2007 program year. William J. Anderson Jr., CGFM continues as chair and Roland Malan, CGFM and Kelly Stefanko, CPA will serve as new members for a three-year term.

**MOTION #6:** To approve appointments to the Financial Management Standards Board for the 2006-2007 program year. Russell Hinton, CGFM continues as chair and current board member Dianne Mitchell McKay will serve an additional three-year term. Don Geiger and Kathy Anderson will serve as new members for a three-year term. Bob Childree will replace Tom Allen for one year to complete his three-year term.

**MOTION #7:** To approve appointments to the Journal Editorial Board for the 2006-2007 program year. Dennis Duquette, CGFM continues as chair and current board members David Harr, CGFM, Jesse Hughes, Ph.D., CGFM, CPA, Drummond Kahn, CGFM, Cameron Weber, CGFM, and Meredith Williams, CGFM will serve an additional three-year term.

**MOTION #8:** To approve appointments to the Professional Certification Board for the 2006-2007 program year. William Taylor, CGFM, CPA continues as chair and current board members Virginia Brizendine, CGFM, CPA, Vandee DeVore, CGFM and Jeffrey Steinhoff, CGFM, CPA will serve an additional three-year term.

**MOTION #9:** To approve the chair appointments for AGA National Committees for the 2006-2007 program year. Awards Committee: Dr. Dale Geiger, CGFM; Bylaws and Procedures Committee: Deborah Vaughn Loveless, CGFM, CPA; International Development Committee: William Morehead, CGFM, CPA; National Leadership Conference 2007 Technical Committee: Lisa Kazor, CPA, Donald Hammond and William Raftery, CPA; Professional Development Conference 2007 Technical Committee: Robert Childree, Edward Kearney, CGFM and Richard Skinner; Corporate Partner Advisory Group: Henry Steininger, CGFM.

**MOTION #10:** To increase the membership of the Financial Management Standards Board to a total of twenty-five.

**MOTION #11:** Approve the minutes of the Governance Meeting on May 24, 2006.

**MOTION #12:** Approve appointments to the Academy's Board of Trustees for a three-year term beginning April 1, 2006 and ending March 31, 2009. Debra Cammer, Lisa Kazor, Dr. Long Nguyen and Charles Bowsher.

**MOTION #13:** Table the decision and vote over email on the formation of a new chapter in Salem, Oregon until a sufficient number of potential members from this area pay their AGA membership dues.

**MOTION #14:** To provide an additional \$20,000 to the annual contribution for the Governmental Accounting Standards Board at the Professional Development Conference.

## **EXECUTIVE SESSION**

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The NEC met in Executive session and National President Sam McCall explained the process followed to evaluate the performance of the Executive Director. The National President shared the results of the evaluation and related comments with the NEC. Based upon the overall outstanding performance, the National President

recommended the Executive Director receive a 20 percent bonus of his July 1, 2006 base salary.

Based upon the recommendation:

**MOTION #10:** The NEC voted unanimously to provide a 20 percent bonus to the Executive Director for his outstanding performance and leadership in furthering AGA toward meeting its strategic plan and objectives. The bonus is 20 percent of the Executive Director's July 1, 2006 base salary.

## **FINANCIAL HIGHLIGHTS**

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- The audit for FY06 was completed and results were presented by Tony Cuozzo (partner with Councilor, Buchanan and Mitchell) via conference call.
- Mr. Cuozzo shared his very positive view of AGA's financial health as well as its accounting functions. He informed the NEC of the clean opinion achieved and explained in detail the content of a business advisory letter issued in conjunction with the audit. This letter informed of several instances found in which a second signature was missing when one was required according to our policies and procedures. The Executive Director explained the remediation steps currently in place: an additional signatory and the addition of the receptionist to perform the final review while stuffing envelopes with the checks processed.
- The results for FY06 were: \$232,036 net revenues from operations, before \$200,000 contribution to the Academy for Government Accountability. The Net Assets increased by \$32,036; Total Assets increased by \$446,433 and Cash decreased by \$123,856.
- The reserves were funded as follows: \$100,000, Program Development; \$72,344, CGFM; and \$71,224, Building.

## **ACTION LIST**

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Peter Aliferis

- Devise a marketing plan for the CGFM program that compares the CGFM to other certifications for college students.

Rick Fair

- Work with Dave Bennett on a task force that will review all governance issues facing AGA and that will better market the CGFM program.

Susan Fritzen

- Obtain more signatures for the new Mid-Willamette Chapter petition for the NEC to vote on the decision memorandum over email.

Jeff Hart

- Appoint a chair for the Emerging Issues Committee.

National Executive Committee

- Send Susan Fritzlen any requests for the cross-tabulations of the membership survey.
- Let Sam or Jeff know if you are interested in participating in the task force focusing on strategic planning.

Rosanna Ortiz

- Add all appointments and chairs to AGAs boards and committees rosters.
- Update the Emerging Issues Committee Charter on the website.

Senior Vice Presidents for Regional Services

- Discuss the possibility of having sectional chapter officer workshop in all four sections of AGA's membership.

Relmond Van Daniker

- Review the cost charged for CGFM training with the federal agencies and private sector companies.

## **NEXT NEC MEETING**

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- Wednesday, September 27, 2006 - Atlanta, GA (after Fraud Conference Sept. 25-26)
- Friday, December 8, 2006 - Alexandria, VA
- Wednesday, February 14 - Washington, DC (after NLC Feb. 12-13)
- Friday, June 22 - Nashville, TN (before PDC June 25-27)