

Minutes
AGA National Executive Committee Meeting
December 5, 2008
Hotel Monaco
Alexandria, VA

ATTENDANCE

Committee Present

- Samuel Mok, CGFM, CIA, National President, Washington, D.C. Chapter
- William Morehead, CGFM, CPA, National President-Elect, Jackson Chapter
- Thad Juszczak, National Treasurer, Washington D.C. Chapter
- David Bennett, CGFM, CPA, Immediate Past National Treasurer, East Tennessee Chapter
- Ronald Cox, CGFM, Senior Vice President for Regional Services Section I, Indianapolis Chapter
- Karmen Stockman, CGFM, Senior Vice President for Regional Services Section II, Mid-Missouri Chapter
- Robert Bond, CGFM, Senior Vice President for Regional Services Section III, Northern Utah Chapter
- Deborah Davis, CGFM, CPA, CPFO, Senior Vice President for Regional Services Section IV, Chattanooga Chapter
- Kelly Stefanko, CPA, Senior Vice President At Large, Virginia Peninsula Chapter
- Karl Boettcher, MBA, CGFM, Senior Vice President At Large, Washington, DC Chapter
- John Radford, CGFM, CIA, CFE, Senior Vice President, Presidential Appointee, Portland and Mid-Willamette Chapters
- Gwen Sykes, CGFM, MPA, Senior Vice President, Presidential Appointee, Washington, D.C. Chapter
- Zack Gaddy, CGFM, Senior Vice President, Presidential Appointee, Denver Chapter
- Richard Bunce, CGFM, Professional Certification Board Chair, Richmond Chapter
- Henry Steininger, CGFM, CPA, Corporate Partner Advisory Group Chair, Washington, D.C. Chapter
- Relmond Van Daniker, DBA, CPA, Executive Director

Committee Members Not Present

- Richard Fair, CGFM, CPA, Immediate Past National President, Trenton Chapter
- Mary Lechner, CGFM, CPA, National Treasurer-Elect, Virginia Peninsula Chapter

National Office Staff Present

- Peter Aliferis, CGFM, Deputy Executive Director of Operations and Professional Certification
- Cristina Barbudo, Director of Finance
- Evie Barry, Director of Performance Reporting
- Susan Fritzlen, Deputy Executive Director of Programs
- Katya Silver, Director of Professional Certification Administration
- Danielle Germain, Director of NECCC
- Ada Phillips, Director of Meetings & Expositions
- Michiyo Wheeler, NEC Liaison and Governance Manager

FORMAL NEC MOTIONS (The motion passed unanimously unless otherwise noted.)

MOTION #1: DM 08-20: Approved Beckley, WV, new chapter petition.

MOTION #2: DM 08-21: Approved Internal Control Self-Assessment.

MOTION #3: Accepted a proposal on the Nominations Process from the Past National Presidents with the exception of two paragraphs.

FINANCIAL HIGHLIGHTS

- The National Treasurer presented DM 08-21 to replace the existing Compliance Review (Chapter 14 Financial Policies Section D.2) with an Internal Control Self-Assessment. With the unanimous approval of the NEC, the FBC will start working right away on the implementation of the new policy and it expects that the Executive Director will make the first assessment of the internal controls by April 2009.
- The National Treasurer also briefed the NEC on the Internal Control Framework document that the National Treasurer – Elect had prepared explaining to that committee the phased-in approach the FBC will be working on to identify existing controls in the financial policies, test their effectiveness and propose new ones where none exist. The ultimate goal is to provide the framework so an attestation of the effectiveness of the internal controls may be made.
- The projected financials for FY09 were presented, showing a \$4,903 loss. Discussions arose regarding the Fraud conference and the NECCC program. The Fraud conference suffered a \$122K loss due to an unexpected drop in attendance (mainly due to the location chosen, Phoenix) and NEC members commented on the need to evaluate this conference carefully for the upcoming year's budget.
- The NECCC conference slated for early December in Seattle, WA was cancelled due to low registration numbers. We have been negotiating with the hotel (the W) to mitigate the cancellation fees. One of the offers being discussed was to bring the PMC conference to the W Hotel in 2009 and another conference in 2009 or 2011 (possibly one of the SLMs in 09).
- As a result of their financial troubles, the NECCC provided AGA with the pertinent notice and terminated the management contract as of Dec. 31, 2008. Any financial liability incurred by NECCC as a result of this contractual relationship with AGA will be rectified. To this effect, a letter was provided to the NEC written by P.K. Agarwal (NECCC's President) stating their commitment to develop a business plan that would allow them to pay any amount owed to AGA. Ms. Germain presented this letter and provided some alternatives being discussed by the NECCC's Board to achieve this goal.

DISCUSSION

- **Issues from Regions**—RVP travel requests will go to SVPRs for their authorization before sending to the National Office for final approval. The Pacific Rim Region would like to request from the NEC and the National Office to consider having a representative from their region at the 2009 SLM.
- **Citizen-Centric Reporting**—A Certificate of Excellence will be unveiled in January to award to entities that incorporate specific items into their report. A Certificate of Achievement will be awarded to those entities that fall short of the excellence certificate. AGA plans to award certificates to all entities that have produced reports to date.
- **Performance Reporting**—Sloan grant funding is ending as of December 2009, and there is a need to begin looking for additional funding to continue the program. AGA established a new award structure for the SEA Program, which now awards certificates at the gold, silver and bronze

levels. The Fourth Annual Performance Management Conference in Seattle, WA, was successful. There are discussions to have a combined conference with the Community Indicators Consortium (CIC) and Rutgers in order to increase the scope of the conference and increase the sharing of information among performance reporting governments and the CIC.

- **Partnerships**—The initial funding provided for the Partnership for Intergovernmental Management and Accountability runs out March 31, 2009. Efforts continue to find alternate funding sources to support the program beyond that date.
- **Emerging Issues**—The Emerging Issues Committee will hold a 2009 Forum on Feb. 18, just prior to the National Leadership Conference. Session topics and speakers are being finalized.
- **Certification**—Another exam administration is scheduled at the Auburn University, Montgomery. An Intensive Review Course and CGFM Examinations are being offered before the NLC. AGA publicized the changes to the retired status definition and sent a letter to all retired members and CGFMs. The PCB approved new policies to further separate certification and education functions.
- **AGA Academy**—AGA's Academy for Government Accountability is in good shape financially to award the next series of Einhorn awards. However, serious energy over the next year will have to be expended to find additional funding. The Academy Board of Trustees will meet in person on Feb. 17, 2009, prior to the National Leadership Conference.
- **CPAG Research**—AGA plans to produce a compendium of the first 20 research reports as part of AGA's thought leadership series. The compilation will be shared with the new administration, highlighting issues of importance in government financial management.
- **AGA Sponsored Training Courses**—AGA is currently negotiating a possible new partnership with Becker CPA Review to sell AGA's training courses via their nationwide sales force. This partnership has great potential to generate additional revenue and name recognition for AGA.
- **Nominating Committee Report**—The national slate of officers for 2009-2012 have been selected by the National Nominating Committee. The Nominating Committee reported that the selection process was conducted in accordance with the AGA Bylaws. Several RVP-elect positions are still vacant, and the SVPRSs will be working on filling those positions.
- **2009 SLM Dates**—The Denver Sectional Leadership Meeting (Sections 2 and 3) will be held May 1–2 and the Baltimore SLM (Sections 1 and 4) will be held April 24–25.
- **Nomination Process**—Adopted the Past National Presidents' suggested changes to Standard Practice 8-1.00, except for striking out the following two paragraphs:
 1. Under **Standard Practice 8-1.03 Nominating Committee Process** – “*Chapter or a chapter member shall be allowed to endorse a candidate for the national office.*”
 2. Under **Standard Practice 8-1.04 Soliciting Nominees** – “*National Office staff shall not participate, directly or indirectly, in the solicitation and nomination of national officers who by their position will become a voting member of the NEC if selected and/or elected. This does not preclude staff from offering advice or assistance as requested by the chair of the Nominating Committee.*”

National President Mok asked National President-Elect Morehead to contact the Past National Presidents in writing and explain the NEC's decision. Billy will send a draft to NEC before he sends the e-mail to the Past National Presidents.

ACTION LIST

SVPRSs—Approve RVP travel requests then forward to the National Office for final approval.

Ada Phillips—Re-evaluate the decision on the SLM location between Denver and Seattle and notify NEC members. More cost analysis will be done.

Susan Fritzen—Distribute chapter employer statistics to the NEC.

Katya Silver—Distribute a breakdown of CGFMs by government/non-government and federal/state/local governments to the NEC.

Evie Barry—Send the Academy's Strategic Plan to the NEC.

Jenn Curtin—Distribute the radio show url address to the NEC and to chapter presidents. .

NEC Members—Review draft letter to Mr. Waxman on the CG application process, and send comments to Michiyo through e-mail.

Billy Morehead—Contact the Past National Presidents and convey the NEC's decision on Standard Practice 8-1.00. Billy will send a draft to the NEC before he will send the e-mail to the Past National Presidents.

Relmond Van Daniker/Susan Fritzen—Organize something similar to the CPAG dinners for departing CFOs/DCFOs to honor their past service to our country.

Michiyo Wheeler—Coordinate a more efficient process for NBD voting at the PDC so that those that are eligible to vote know that before getting to the meeting.

FUTURE NEC MEETINGS

Feb. 18, 2009 – J.W. Marriott, Washington, D.C.

June 19, 2009 – New Orleans, LA (Location TBA)