



# Chapter Recognition Program

## What is the Chapter Recognition Program (CRP)?

The Chapter Recognition Program is a framework for chapters, that if followed, can result in a well-rounded chapter program each year. This non-competitive program consists of eight areas: Chapter Leadership, Education, Certification, Communications, Membership, Early Careers, Community Service and Awards. Credits for various activities in each category are entered quarterly into an online reporting system by a chapter representative(s), typically the Chapter President-Elect. Chapters that meet and exceed their goals are recognized each year at AGA's annual Professional Development Conference & Exposition (PDC).

## How Do I Find the CRP and Enter Credits?

You must be registered with the National Office as a chapter officer. Only chapter officers will be able to view the set of links within Members Only (<https://members.agacgfm.org/>) that include the CRP. Once you click on this link, you will be directed to the main CRP site. Here you will find quarterly deadlines, the CRP Guidebook, last year's program totals, education submission forms and the Data Entry Form. The Data Entry Form is the link that will allow you to input credits. Click on the Data Entry Form, choose your chapter from the drop down menu and start entering credits. After you have entered the credits, click the submit button.

Have questions about what activities count towards credits? Please refer back to the CRP Guidebook for a description of each section and goal.

## Why Can I Not Add Credits in Certain Goals?

Goals such as Membership and CGFM recruitment/retention take many different statistics into account when figuring out the final tally. Since the AGA National Office houses all of that information in its database, it is easier for us to figure out the recruitment and retention numbers and add the credits into your chapter totals after the program year has finished.

## What Do I Do Once I Have Reached the Maximum Amount of Credits?

Keep entering! Each of the eight sections has a maximum number of allowed credits. This does not mean that you have to stop holding activities or reporting on how active your chapter is. This is simply our way of capping each of the categories to come up with a fair base number across the board to award recognition plaques at the PDC.

## How is My Chapter Doing This Year?

You can find your credit totals throughout the program year by clicking on the Data Entry Form link. Once here, do not click on your chapter, but scroll down to the bottom of the page; you will find the Chapter Recognition Totals Report link. This provides up-to-date totals for all AGA chapters.

## Why Should I Participate in the CRP?

Awards and recognition for you and a great year of programs for your chapter members! Each chapter president whose chapter reaches its goals will be recognized with a plaque at AGA's PDC. Various levels of recognition are awarded based on the cumulative number of credits earned in each of the eight categories. The purpose of the Bronze, Silver, Gold and Platinum designations is to encourage chapters to participate in the CRP at the level they feel comfortable with and to develop a continuity of sound leadership and programs.

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