



# Regional and Chapter Governance

## AGA's National Organizational Structure

AGA is governed by a **National Board of Directors (NBD)**, which includes regional leaders and **Chapter Presidents**, whose roles and responsibilities are outlined in Article VI of the Association's Bylaws ([www.agacgfm.org/about/governance/bylaws.aspx](http://www.agacgfm.org/about/governance/bylaws.aspx)). AGA's 16-member **National Executive Committee (NEC)** acts for the NBD. It meets quarterly to discuss operational issues.

## AGA's Regional Organizational Structure

AGA operates under a National-Chapter partnership with AGA's 90-plus chapters grouped into 15 regions, each led by a team comprised of the **Regional Vice President, Regional Vice President-Elect** and **Immediate Past Regional Vice President**.

Each region has four **Regional Coordinators** who assist chapters, if needed, in such program areas as Certification, Education, Membership & Early Careers, and Chapter Development and Assistance. The Regional Coordinators communicate through regular conference calls and the minutes of those meetings are posted on AGA's website.

The 15 regions are clustered geographically into four sections, each led by a **Senior Vice President for Regional Services (SVPRS)**. The SVPRSs are part of the **National Executive Committee**, thus the linkage from chapter to region to national AGA.

## Leadership at the Chapter Level

Chapters are encouraged to follow a multi-year strategic plan that links with AGA's **Long-Range Strategic Plan** ([www.agacgfm.org/about/governance/longrange/default.aspx](http://www.agacgfm.org/about/governance/longrange/default.aspx)). The strategic plan should be supported by an annual operating plan that includes the annual chapter budget and performance indicators to measure success.

AGA's **Chapter Recognition Program** is designed to support, encourage and promote the accomplishment of AGA's mission and to provide flexible guidelines for a well-rounded chapter. Seek help from your regional team and the AGA National Office. The RVP regularly communicates with each chapter president and reports to the SVPRS, who oversees the regional management team. Also take advantage of assistance from the four Regional Coordinators as well as other chapter presidents in your region.

Chapters should have a **Chapter Executive Committee (CEC)** consisting of the current chapter officers, the immediate past president and committee chairs, and two other standing committees: Nominating, and Bylaws and Procedures.

The elected officers of a chapter often include the **President, President-Elect, Immediate Past President, Secretary** and **Treasurer**. The directors and other types of chapter positions include chairs for **Education, Programs, Meetings, Membership, Early Careers, Awards, Webmaster, Newsletter Editor, CGFM** and **Community Service**. Some chapters also have a Board of Directors that function in an advisory capacity and often include high-level government officials who do not have sufficient time to be more actively involved in chapter operations.

## Members Only Section

This section of AGA's website offers a wealth of researches for chapter and regional leaders. Here you can find the Chapter Recognition Program, Growth, Acquisition and Retention (GAR) Reports, recruitment and retention tips and materials, leadership directories, leadership manual, chapter best practices and chapter membership reports. Also, find the list of Regional Coordinators throughout AGA, position descriptions and meeting minutes. (<https://members.agacgfm.org>)

## AGA Insider

This monthly electronic newsletter includes the current GAR Report, suggestions, updates and reminders for all chapter membership chairs, membership and early career Regional Coordinators and the entire AGA leadership listserv. All chapter leaders are invited to receive the newsletter. Contact Jessica Jones at [jjones@agacgfm.org](mailto:jjones@agacgfm.org).

## Sectional Leadership Meetings (SLMs)

Each spring, AGA holds two SLMs for national, regional and chapter leaders (by invitation) to meet face-to-face with key members of the National Office to discuss AGA's national direction and initiatives, expectations, ways to improve services to current and future members, and available tools to be a more effective leader.

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