NCC Representative Position Description

AGA is a professional association advancing accountability, transparency and leadership by promoting education, certification, innovation and collaboration across all levels of government and to stakeholders. As an integral and essential advisory group to AGA’s National Governing Board, members of the National Council of Chapters (NCC) have the following responsibilities:

1. Represent and promote the interests of their chapter on the NCC.
2. Serve as an active ambassador between the Association’s national and chapter leaders.
3. Attend and actively participate in NCC meetings (4 per year: 2 in-person at annual extended leadership training and PDT, and 2 virtual); carefully review materials sent to prepare for these meetings.
4. Notify the chair if unable to attend a meeting and provide input on agenda items prior to or following the meeting as requested by the chair.
5. Provide input to the National Governing Board (NGB) as requested on strategic issues and program impacts.
6. Communicate relevant information from the NCC and NGB to their chapter members and leaders.
7. Serve on their chapter’s executive committee (in the role of NCC Representative) to keep current with the chapter’s needs and communicate council activities.
8. Bring issues, ideas and solutions from their chapter to the NCC to share with other chapters and the NGB, communicating accordingly with the national office where appropriate.
9. Solicit suggestions and concerns from their chapter members and leaders.
10. Facilitate connections between chapters by sharing chapter successes and best practices while offering guidance to fellow council members.
11. Participate in NCC working groups as needed and requested by the NCC Chair.
12. Build a collegial working relationship with other NCC members and the national staff that contributes to collaboration.
13. Understand the Association’s vision, mission, programs, and needs.
14. Encourage their chapter’s involvement in the programs and activities of the Association.
15. Support and mentor members serving in chapter leadership positions.
16. Participate in their respective annual leadership training meeting, mentoring and guiding chapter representatives and engaging with fellow NCC members.
17. Mentor leaders of new chapters as requested.
18. Promote chapter health and growth.