



## **NATIONAL COUNCIL OF CHAPTERS**

### **I. Purpose**

The National Council of Chapters (NCC) serves as an integral and essential advisory group to AGA's National Governing Board (NGB).<sup>1</sup> The NCC is vital for the representation and furtherance of the interests of AGA chapters and members. The NCC facilitates communication, support and collaboration among chapters and between chapters and the Board. Members of the Council serve as a critical resource both to the NGB and to their chapters to support the best interests of AGA and the profession.

### **II. Responsibilities**

- a) Provide input to the NGB on strategic issues, current topics and governance decisions
- b) Serve as a forum for the NGB to gauge the pulse of the membership on new initiatives and assess programmatic impacts
- c) Communicate chapter challenges, issues and concerns to NGB and national office while providing suggestions for action
- d) Facilitate connections and communication among chapters
- e) Share information about chapter successes
- f) Communicate AGA programs and initiatives to chapters and secure chapter involvement
- g) Promote chapter health and growth
- h) Attend and actively participate in annual leadership training and other NCC meetings
- i) Serve as a resource to, and provide support for, chapter board members
- j) Provide mentoring for new chapters and chapters being revitalized

### **III. Composition**

The NCC shall be comprised of one representative from each active chapter. This representative is to be appointed by a vote of the chapter's Executive Committee/Board. In making selections, chapters will be encouraged to select a member that has served as a recent chapter officer, such as the immediate past chapter president. This Council representative should also serve on their chapter's Executive Committee to keep current with the chapter's needs and communicate NCC ideas and updates to their chapter leaders. Representatives who are involved in leadership activities, regularly attend chapter events, and able to network and mentor are also encouraged.

NCC members (except the NCC chair) will serve a one-year term and may be reappointed for two terms. After a person's third term as a Council representative, they cannot be reappointed by a chapter until a period of at least two years has passed (unless an exception is made by a majority vote of the Leadership Development Committee).

The NCC will be chaired by the National President-Elect, who will serve a one-year term.

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<sup>1</sup> NGB and Board may be used to refer to the National Governing Board  
NCC or Council refers to National Council of Chapters

### Geographic Areas of the Council

Chapters will be clustered geographically into eight areas established by the NGB<sup>2</sup> for the purpose of selecting eight Council representatives from the NCC to serve as Directors (for chapters) on the NGB, ensuring equitable geographical representation of the membership on the Board. Council representatives will self-nominate to be considered for a Board position, and the Leadership Development Committee will recommend for NGB approval one Council member from each geographic area to serve on the Board.

*Note: AGA's current sections and regions are being disbanded. The NCC's geographic areas will not replace these as levels of the governance structure; rather their purpose is to ensure representation on the Board from all geographic areas.*

### **IV. Meetings**

The NCC meets four times per year, two meetings in person and two held virtually per the calendar below. NCC representatives will attend the leadership training meeting their chapter participates in (one is held for chapters in the eastern U.S., and one for chapters in the western U.S.). NCC members will be oriented to their role in a separate training session at this meeting.

#### **April/May**

In-person Orientation for all NCC reps (at annual leadership training meetings)

#### **July**

In-person meeting (at PDT)

#### **November**

Virtual meeting

#### **February**

Virtual meeting

Chapters will appoint their representatives to the Council in February for the year ahead and those representatives may self-nominate for the eight NGB Director (for chapters) positions. The Leadership Development Committee will recommend for NGB approval the eight Directors for the Board by April.

AGA's Chapter Services Manager will serve as staff liaison to the NCC and will communicate with NCC members between meetings. The Chair of the NCC, who is the National President-Elect, along with the eight Directors (for chapters) will facilitate communication between the NGB and the NCC.

Participation of every NCC member is essential to the successful execution of the NCC's advisory duties to the NGB as each member is responsible for representing their chapter's needs; therefore, regular attendance at all NCC meetings is expected.

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<sup>2</sup> NEC in 2018-2019.