



VOLUME 2015-2016

ISSUE 1, AUGUST—SEPTEMBER 2015

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ATTENTION!

Interested in Fraud Training? Check out page 2!

Are you using social media? The Maine Chapter AGA invites to you

like us on

Facebook



Chapter Website:

<http://www.agamainechapter.org/>

President's Message



As the summer months come to an end and we prepare for another fall in the great State of Maine, we begin another exciting year at the Maine Chapter of the AGA. As President, I want to welcome you all back and thank you for your continued support and participation with the AGA. The AGA offers a great opportunity to network, participate in sponsored trainings, and provides our members with new and interesting guest speakers through our monthly meetings. The Chapter Executive Committee (CEC) encourages you to share the opportunities gained through participation in the AGA with your colleagues unfamiliar with the AGA.

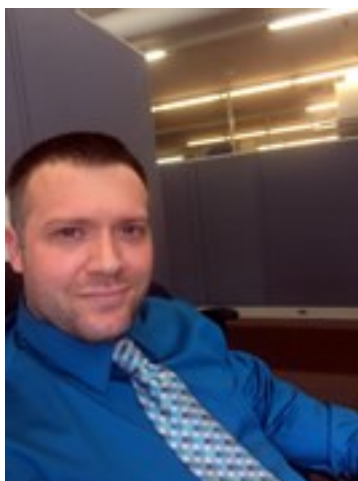
As summer does wind to a close, school is about to begin, and so does our annual community service event: Collection of School Supplies for the Family Violence Project. You've probably noticed collection boxes around your office. We encourage you to help and participate in this wonderful, and much appreciated, community service event. We will also be collecting school supplies at our first monthly meeting scheduled for Tuesday, September 8th and throughout the month of September.

Also, in the coming weeks, members of the CEC will be sending notices of upcoming trainings and/or community service opportunities. There will be a very exciting Webinar on Cyber Security occurring on September 2nd for those of you that may be interested. If you have any ideas for upcoming trainings, community service events,

and/or monthly meeting topics, please feel free to reach out to any member of the CEC. The list of members can be found in this month's AGA newsletter. I am personally very excited for the upcoming year and I want to thank all the members of the CEC for their participation, dedication, and hard work. I look forward to seeing all of you at our next luncheon on September 8th.

Sincerely,

Derek Gorneau



AGA Maine Chapter

Our CEC would like to welcome the Chapter back for another great year. We look forward to some fantastic educational opportunities as well as networking. See you all at the first meeting where Mary Doughty, from the Bureau of Budget, will discuss Revenue Forecasting.

New England Region AGA

The Aroostook Chapter holds CEC meetings are held the 2nd Thursday of each month. General meetings are held as necessary.

The Hartford Chapter meetings are generally held at 6:00pm on the third Wednesday of each month from September to may.

The Boston Chapter holds monthly meetings and trainings September through June.

AGA National

AGA is proud to sponsor the 2015 Internal Control and Fraud Prevention Training. This event has a rich history of providing the 'latest and greatest' developments; together, we can find solutions, and make a difference in our workplace and the government finance profession.



The agenda includes a range of timely and valuable information including: fraud detection, data analytics, improper payments and risks with government payment cards.

Keynote Speaker: **Frank Abagnale**, one of the world's most respected authorities on fraud, forgery, embezzlement and secure documents. Acclaimed Subject of the Book, Movie and Broadway Play, "**Catch Me If You Can**".

Date: September 15-16, 2015

Location: Washington or Virtually.

<https://www.agacgfm.org/FRAUD2015/Home.aspx>

2015 Internal Control & Fraud Prevention Training

September 15-16 | Washington or Virtual | 14 CPEs



NOTICES...

- Are you interested in joining the CEC? Voting for new positions is quickly approaching. Contact a CEC member today or visit our website for more details.
- Need help studying for the CGFM exam? Contact a CEC member to see about a study-group.
- Do you have an idea for a speaker? Please contact a CEC member. Your insight to help the Chapter is welcomed.

TRIVIA

Today, the average employee receives approx. 124 days off. How many days off were allowed to the average US worker in 1882?



Member Bio

WILLIAM KORTH, CGFM

DHHS Service Center, Cost Allocation Manager

I was born and raised outside Boston in the town of Reading, MA. A bit of a change to Maine- considering my graduating class was 300+ students who all resided within town limits. All throughout my Middle School and High School years I found myself drawn to the sciences, especially the natural sciences. As a result- my move to accounting was unexpected. In High School, I was encouraged by some of my teachers and family to take Honors Accounting. This, I thought, was the end of my accounting path.

For my undergraduate career, I did a double degree in Forest Management and Wildlife Ecology at the University of Maine. This program was a minimum of a five year program. After 4 years of around the clock studying, participating in numerous organizations, I was near burned out. As a result, I took 9 months off to work in Orlando, FL. Because of the strict scheduling, this meant I had an extra year that I needed to stay. So in the last year and a half of school, I double minored in Accounting and Business Administration. Upon graduation I was only 9 credits shy of a triple degree (3 B.S. Degrees). I immediately went to University of Southern Maine to start a Masters in Accounting and my career path was changed to accounting.

During my Master's Program, I decided to set myself up hopefully for a future career, so took the 4 CPA Exams and passed. However, once again the path was swayed in a different direction. The economy was in a downturn and the Accounting Firms were barely hiring. So I turned my sights to the State and started working in July of 2010 as a Staff Accountant. After only a year in this position, I promoted to a Management Analyst overseeing the Cost Allocation Plan for the DHHS Service Center and through additional responsibilities and challenges, I was later elevated to the role of Cost Allocation Manager.

When I am not at work, you can often find me swimming in the pool at the Y in the mornings, running periodically in the afternoons. On the weekends, I often take day trips around the State with no destination in mind. I just set a direction and hope to not get myself too lost. These trips can be anywhere between a few miles to a couple hundred miles. I also enjoy camping, especially winter camping in a tent. There is nothing more peaceful then being alone or a small group in a campground with fresh snow and enjoying the environment where you basically have the whole campground to yourself.

I joined the AGA a couple years ago as a way to expand my knowledge in government accounting, and through circumstance, did the CGFM path and became a Certified Governmental Financial Manager in 2014. I currently hold the position of Director of Education in the Maine Chapter and look forward to get to know all of you.



RECRUIT A MEMBER

As a valued member, you can impact the future of AGA by sharing your experience with your peers, your staff and others in your organization with an interest in government financial management. No one knows better how beneficial AGA membership is to advancing government accountability than current AGA members.

Did you know that a large percentage of new members join AGA simply because someone invited them? Consider sharing your AGA membership experience and get rewarded for doing so. Recruit a member today!

Super Recruiters Club

Once you have recruited 10 members, you become part of the Super Recruiters Club! Super Recruiter status affords many exclusive rewards including recognition at a private reception at the annual PDT. Other rewards include: a lapel pin, certificate, VIP status at all national events and logo wear apparel.



End of Year Sponsor Achievement Awards and Recognition Awards are presented at the annual national training event, the PDT, each summer.

Recruiter of the Year (one winner)—The member who recruits the most new members from May 1 through April 30 will be presented with the Recruiter of the Year distinction and receive a complimentary AGA national meeting registration.

Top Sponsor (two winners)—The next two members who recruit the highest number of new members from May 1 through April 30 will each be bestowed with the Top Sponsor distinction and each will receive a complimentary AGA national meeting registration.

Chapter Overall Growth (six winning chapters)—Those six chapters achieving the highest overall growth percentage in their chapter size grouping for the membership year will each win a complimentary AGA national meeting registration. Chapters decide who receives the registration. Each chapter president and membership chair will be presented with an achievement plaque as well.

Start Recruiting Today!

[Download a membership application](#). You can also order applications by calling AGA at 800.AGA.7211 and/or emailing agamembers@agacgfm.org.

Tell your peers and co-workers about AGA. Simply encourage them to fill out AGA's membership application or apply online. Be sure to include your name in the sponsor's name category on the application to receive credit.



Support the Family Violence Project



The Family Violence Project needs back to school items for children who come to the shelter. Items like back-packs, lunch boxes, calculators, pens, pencils, crayons, glue sticks, binders and notebooks are needed. Often, the students coming to the shelter are unable to return to their former homes to retrieve school supplies, so these items help make their transition possible.



The Maine Chapter of the Association of Government Accountants is sponsoring this Community Service event and we invite anyone reading this to help out. Donations being accepted through September's meeting!



Thank you for your support!

Contact Kathy Godfrey @ kathleen.godfrey@maine.gov
with have any questions.



Community Service Opportunity

The Maine Chapter will be collecting back-to-school supplies for the Family Violence Project

Please donate to one of the many boxes that have been placed or bring your donations to the September Chapter meeting

“We make a living by what we get. We make a life by what we give.”

~Winston S. Churchill



UPCOMING TRAINING

AGA is pleased to announce its latest web conference on **Cybersecurity—IT or Governance Issue**



Cyberattacks and data breaches are regularly front-page news. Cyberattacks are growing in frequency and sophistication, and are the greatest challenges facing public- and private-organizations. Given the rise in high-profile data breaches, cybersecurity is receiving increasing attention from Congress, state and local government, and certain regulatory agencies. When a security breach occurs, and confidential information or proprietary data is stolen or lost, entities may face reputational damage, diminished public confidence, financial loss, and potential regulatory fines. Cybersecurity is no longer viewed as just an IT issue. During this webinar, panelists will discuss:

- Cyber risk
- Efforts and controls to reduce cyber risk
- Challenges with implementing proper controls
- User challenges
- Training and awareness
- Current government laws and guidance
- Cyber event management
- The security data challenge

Speakers:

- **Jim DeVaul**, Partner KPMG, Moderator
- **Brian Seborg**, FDIC, Chief of Policy and Compliance
- **Mike Convertino**, CrowdStrike, CISO and VP Information Security
- **Leon Stanley Jr.**, SNS One, President and Chief Executive
- **Bradley Nix**, deputy director, DHS, U.S.-CERT

Learning Objective: Provide an overview of the cyber security issues affecting federal, state and local entities. Provide an overview of best practices, potential risk-mitigation controls and guidance to assess the operating effectiveness of those critical security controls.

Prerequisite: None

Date: Wednesday, September 2, 2015

Time: 2—3:50p.m. Eastern Time

CPE: Two credit hours

Field of Study: Auditing (Governmental)





Maine Department of Health and Human Services
Direct Hire Vacancy Announcement

Auditor II

CODE: 0612

RANGE: 23 (Pro/tech)

SALARY: \$36,566.40 - \$49,504/yr.

Value of State-paid Health & Dental Insurance: \$370.98 biweekly (90% State contribution).

Value of State's share of employee's retirement: 15.3 % of pay.

Opening Date: August 26, 2015

Contact: W, Malinowski

Closing Date: September 9, 2015

Telephone: (207) 287-4289

Location: Augusta

Agency Information

The Department of Health and Human Services ("DHHS") provides supportive, preventive, protective, public health and intervention services that protect the public health and assist our customers in meeting their needs; and that assist families in providing for the developmental, health and safety needs of their children. DHHS strives to provide these programs and services while respecting the rights and preferences of individuals and families. DHHS contracts with organizations throughout the State to provide health care and social services to Maine's citizens. These sub-recipient organizations include hospitals, nursing homes, residential care facilities, private non-medical institutions as well as many non-profit social service agencies.

The Division of Audit is responsible for providing audit oversight services of public assistance funds received by sub-recipient organizations. We currently have a vacancy in our Augusta office with occasional state-wide travel required.

Job Duties

As an Auditor II, you will perform independent and complex audits of MaineCare providers who receive state and federal funds from DHHS and/or community agencies who receive state and federal funds through contracts with DHHS. You will complete financial and/or compliance audits of public funds for conformance to established laws, rules, regulations and standards. To successfully perform these duties, you must have the ability to analyze budget and expenditure information, and/or clinical and professional records from various types of health care providers in a forensic capacity that will require varied auditing skills that includes research, sampling, and extrapolating findings. The successful candidate must be skilled with standard desktop technology, particularly spreadsheet applications. You must be detail oriented, able to work independently and possess a high level of initiative. As an Auditor II you will contribute to the Department's mission and goals by helping to ensure public assistance funds are utilized for the purposes enacted in legislation. You will have opportunities to grow personally and professionally as you acquire knowledge of Medicare, Medicaid, social service contracts and applicable laws and regulations.

Requirements

To qualify, you must have a Bachelors Degree* in Accounting, Business Administration, or related field and two (2) years experience in accounting/auditing, -OR- a six (6) year combination of education, training, and/or experience at a professional auditing or accounting level -OR- a five (5) year combination of education, training and/or experience at a professional auditing or accounting level which includes one (1) year at the Auditor I level. The background of well-qualified candidates will demonstrate the following competencies:

1. Expertise in Generally Accepted Auditing Standards (GAAS) and/or health care compliance auditing and demonstrated experience in these fields.
2. A demonstrated ability to research laws, regulations, and highly technical accounting and/or policy issues and offer sound advice to program managers.
3. Exceptional communication skills.

*Only post-secondary degrees from a College or University whose accreditation has been granted from a nationally recognized accreditation agency recognized by the U.S. Secretary of Education will satisfy educational requirements. Information can be obtained at <http://www.ope.ed.gov/accreditation/>. Foreign degrees must be evaluated by the World Education Services for authentication and U.S. equivalency.

Application and Information

For additional information about this position please contact Herb Downs, Director, Division of Audit, @ (207) 287-2778. To apply, please forward a completed State of Maine direct hire application form, current resume, copies of post-secondary transcripts and a cover letter addressing the three competency areas identified in the Requirements Section to the address below on or prior to the closing date:

Wendy Malinowski

DHHS Human Resources Division
#11 State House Station
Augusta, ME 04333

Direct hire applications are available at www.maine.gov/dhhs/jobs

The Department of Health and Human Services is an Equal Opportunity/Affirmative Action employer.
We provide reasonable accommodations to qualified individuals with disabilities upon request.



Celebrating 20 Years of Excellence



CGFM is a professional certification recognizing the unique skills and special knowledge required of today's government financial managers. It covers governmental accounting, auditing, financial reporting, internal controls and budgeting at the federal, state and local levels.

How Do I Obtain My CGFM?

Initial Certification Requirements

To earn the CGFM, candidates must apply for the CGFM Program and meet the following requirements:

- ◆ **Ethics**—read and agree to abide by AGA's Code of Ethics.
- ◆ **Education**—have a bachelor's degree from an accredited college or university and have completed at least 24 credit hours in financial management or related topics.
- ◆ **Examinations**—pass three comprehensive CGFM Examinations.
- ◆ **Experience**—have at least two years of professional-level experience in government financial management.

[Learn more about the process of earning the CGFM designation.](#)

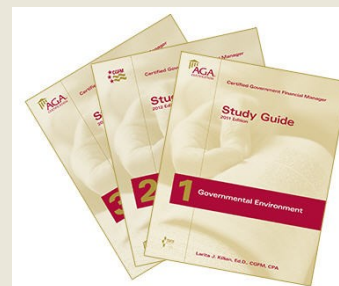
CGFM Application—If you are ready to start the process of earning your CGFM, [click here](#) to apply for the CGFM Program.



AGA CGFM Study Guides— ONLINE!

New from AGA! You can access the CGFM Study Guides on the go!

Read, search and review the study guide content on your laptop, tablet or phone — a convenient way to prepare for the CGFM Examinations. Upon purchasing the online version of each guide, you'll have immediate access to the entire publication for a period of 12 months. In

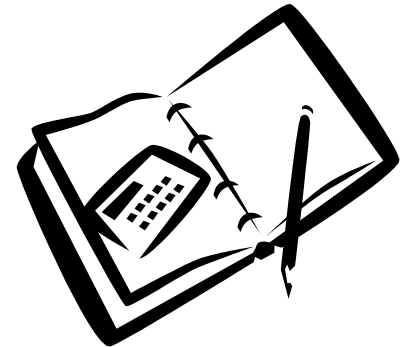


addition, if a newer version of this study guide is published within this period, you'll also have access to the new version! As with the printed version, the online study guides feature textbook-like format with learning objectives, a chapter summary and a reinforcement quiz for each chapter. In addition to the relevant resources, the appendices contain a glossary of terms, a list of reference materials, answers to reinforcement quizzes with explanations and end-of-course review questions. Those ordering the study guides can purchase the option of earning Continuing Professional Education (CPE) hours upon passing an online CPE examination.



TREASURER'S REPORT

Maine Chapter AGA Balance Sheet as of 08/31/2015		
ASSETS		
Cash and Bank Accounts	AGA Cash	\$40.00
	AGA Checking	\$51.73
	AGA Savings-Share Account	\$5,230.45
Total Cash and Bank Accounts		\$5,322.18
Other Assets	Customer Invoices	\$98.00
Total Other Assets		\$98.00
Total Assets		\$5,420.18
LIABILITIES		
Other Liabilities	Sales Tax & Business Bills	\$0.00
Total Other Liabilities		\$0.00
Total Liabilities		\$0.00
Overall Total		<u>\$5,420.18</u>



CHAPTER RECOGNITION PROGRAM - 1st Quarter Points

The Chapter Recognition Program is designed to support, encourage, and promote the accomplishment of AGA's mission and to provide flexible non-competitive guidelines for a well-rounded chapter. The Chapter Recognition Program year begins on June 1st and concludes May 31st.

SECTION	MAX POINTS	TOTAL POINTS	% OF POINTS
Chapter Leadership, Planning & Participation	3000	0	0%
Education & Professional Development	4000	0	0%
Certification	4000	0	0%
Communications	3000	0	0%
Membership	4000	0	0%
Accountability	2000	0	0%
Community Service	2000	0	0%
Awards	1000	0	0%
TOTAL	23000	0	0%
GOAL TOTAL	10000	8541	85.41%
CURRENT GOAL STANDING	10000	0	0%

July 22nd & August 26, 2015

Meetings were held at the Cross Office Building.

Attendees: Derek Gorneau, Shirley Browne, Phillip Platt, Kim Hall, Leanne Laverdiere, Kathy Godfrey, Tony Gorneau, Will Korth, Brittany Gaudet and Angela Dickinson

- ◇ Discussed new program year and prepared plans
- ◇ Leanne has taken over social media aspects (Facebook, Linked-In)
- ◇ Reviewed finances; having internal audit review
- ◇ Sent out survey; reviewed results
- ◇ Will discussed holding separate trainings for aspects of CGFM exam
- ◇ Discussed potential topics for meetings
- ◇ Discussed potential speakers; Mary Doughty lined up for September meeting; October meeting speaker in works
- ◇ Phillip suggested purchasing gifts for speakers; an AGA mug with goodies was suggested
- ◇ President will try to be more informative to Chapter at meetings per a request from the survey
- ◇ Kathy will try to introduce new community service projects such as a blood drive and 5k, per survey results
- ◇ Current community service project is to collect back-to-school supplies for Family Violence Project; several boxes are already available
- ◇ Agreed on purchasing 8 webinars; first webinar is scheduled for September 2—Cybersecurity
- ◇ Will Korth agreed to do a bio for the newsletter; Angela requested suggestions for other bio submitters
- ◇ Suggested recognizing CGFM members at meetings

Respectfully Submitted by,

Leanne Laverdiere

AGA Maine Chapter—Secretary

OUR CEC

For more information, visit our website:

<http://www.agamainechapter.org>

CHAPTER OFFICERS

President

Derek Gorneau

derek.gorneau@maine.gov

Immediate-Past President

Phillip Platt

phillip.platt@maine.gov

President-Elect

Shirley A. Browne, CIA, MBA

shirley.browne@maine.gov

Secretary

Leanne Laverdiere

leanne.laverdiere@maine.gov

Treasurer

Kimberly Hall

kimberly.hall@maine.gov

CHAPTER DIRECTORS

Awards

April Newman, CGFM

april.d.newman@maine.gov

Bylaws & Procedures

Tony Gorneau

james.a.gorneau@maine.gov

Communications

Angela Dickinson

angela.l.dickinson@maine.gov

Community Service

Kathy Godfrey

kathleen.godfrey@maine.gov

Early Careers

Andrea McKay

andrea.mckay@maine.gov

Education

Will Korth

will.korth@maine.gov

Membership

Brittany Gaudet

brittany.gaudet@maine.gov

Professional Certification

Will Korth

will.korth@maine.gov

Programs & Technical Meetings

Vacant—Please contact CEC, if interested

Past Meeting Recap

The past monthly meeting was held on May 12, 2015 at the Senator Inn in Augusta. The Chapter's annual awards meeting was called to order by Chapter President, Philip Platt. He presented President's Choice Awards to four people: Leanne Laverdiere, Kathy Godfrey, Karen Allen and Angela Dickinson for their service to the Chapter. Below are some photos from the ceremony.



SEPTEMBER MONTHLY MEETING

The Maine Chapter of the Association of Government Accountants' monthly meeting will be held on **Tuesday, September 8th** at the Senator Inn.

Our speaker will be Mary Doughty from the Bureau of Budget. She will be discussing Revenue Forecasting in relation to Budget.

On the menu for our luncheon will be:



House Salad
Country Chicken Pie
Warm Blueberry Crisp



TRIVIA ANSWER:

"In 1882, the average U.S. employee had approx. 26 days off. This included Christmas, 4th of July and every other Sunday."

~We've come along way!

Websites of Interest

American Society for Public Admin (ASPA)www.aspanet.org
MA Chapter of ASPA.....www.massaspa.org
Association of Certified Fraud Examiners (CFE)..... www.cfenet.com
Greater Boston Chapter of CFE.....www.acfe-boston.org
Association of Government Accountantswww.agacgfm.org
AGA Boston Chapter.....www.aga-boston-chapter.org
AGA Aroostook County Chapter.....www.arostookcountyaga.org
AGA Hartford Chapterwww.agahartford.org
AGA Maine Chapter.....www.agamainechapter.org
COSO..... www.coso.org
First Gov www.firstgov.gov
Governmental Accounting Standards Board..... www.gasb.org
Government Executivewww.govexec.com
Institute of Internal Auditors (IIA)www.theiia.org
Intergovernmental Audit Forum.....www.auditforum.org
International Accounts Payable Professionals (IAPP).....www.iappnet.org
National Assoc of State Auditors, Comptrollers & Treasurers.....www.nasact.org
National Assoc of State Comptrollers.....www.nasact.org/community/nasc.html
National Assoc of State Treasurers.....www.nasact.org/community/nast.html
National State Auditors Association.....www.nasact.org/community/nsaa.html
National Electronic Commerce Coordinating Councilwww.ec3.org

SEPTEMBER

brings Labor Day !

Enjoy yourselves.

You've all worked very hard.

