washington chapter newsletter July 1974

ONE DAY SEMINAR, WEDNESDAY, JULY 31, 1974 8:30 A.M.

PARTICIPATORY APPROACH TO ACCOUNTING SYSTEM DEVELOPMENT

INTERIOR AUDITORIUM 18th & C Sts., N.W.



GEORGE CATE
PRINCIPAL GOVERNMENT ACCOUNTANT
BOOZ ALLEN & HAMILTON



DR. EARL M. WYSONG
ASSISTANT DIRECTOR
FINANCIAL & GENERAL MANAGEMENT
STUDIES DIVISION (ADP) GAO

- Presentations By
 - · Mike Nathan, Civil Service Commission (Moderator)
- Stan Silverman, USIA

- · Robert Harris, AEC
- · Edward H. Murray, USAF Audit Agency
- Jack Green, US GAO

NON MEMBERS WELCOME - NO CHARGE

The underlying concept of the seminar is that an accounting system should be responsive to the needs of various users, in addition to the operations accountants themselves. For example, the computer center is responsible for the data processing related to accounting and therefore has more than a casual interest in the system's design. Likewise, an agency's department managers, most of whom are nonaccountants, depend on the accounting system to provide financial management reports essential to the processes of program control and planning for the future. The auditors, both internal and external, are yet another group who can perform their activities more effectively if the system is provided with good audit trails and controls.

MAIL REGISTRATION - NOW - FORM PAGE 12

ADP COMMITTEE MEMBERS:

- · Ludovico R. Glordano, Civil Service Commission
- Mike Nathan, Civil Service Commission

- . Ken Pollock, General Accounting Office
- · Leonard Selkowitz, General Accounting Office



Francis X. LaCava Treasury 961-7741

PRESIDENT'S MESSAGE

In this issue of the Newsletter we announce the results of the Chapter Election, the composition of the New Chapter Executive Committee and the Program for the year ahead. The officers and directors you have selected and the committee chairmen and many members who have volunteered are deeply appreciative of the opportunity to serve you. We are also very much aware of the duties and responsibilities we have assumed in accepting this honor.

This Chapter is large and its responsibilities to the association and to its membership are commensurately great. The needs, desires and composition of our membership have been revealed in the National Education and Training Committee's survey which was conducted last year under the able leadership of Mike Simon and ably analyzed and reported by Jerry Murphy in the May issue of the Washington Chapter Newsletter. This Survey appropriately marks the beginning of an era as we enter the twenty-fifth year of our Charter as an association dedicated to the "Improvement of Financial Management in Government".

We enter this era with a mandate from the membership. The Survey baldly reveals the context and the scale in which we must conduct our activities. The Chapter organization is, and rightly should remain, the front line of our

Association. All chapters share these responsibilities and must acquit themselves professionally if this association is to continue in the vital role it has outlined and thus far progressed.

Our theme, in this our twenty-fifth year, has been suggested as a basic reaffirmation of our charter through reemphasized cooperation with the agencies and organizations from which our membership is drawn and with the professional associations which form the spectrum of disciplines in our field of endeavor.

In striving for better administration and accountability in the public sector the dialogue between the professionals and professions concerned must be improved and strengthened. Barriers must be lowered or removed. Each profession or discipline cannot be satisfied with carving out a parochial corner or "bit of turf" and expect improvements in the total process of management to follow in the normal course of events. The program this year will be conducted to reflect this theme by focussing the talents of the Directorate to these primary objectives: close cooperation with the agencies from which we draw our membership and the selection and development, in depth, of topics on which the dialogue with other professional associations can be developed.

A transitional meeting of the Washington Chapter Executive Committees, old and new, was held on June 7, 1974. In this meeting the 1974-5 Chapter objectives, theme and program outline were unanimously approved. The newly elected Directors. Committee Chairmen and women accepted their duties and responsibilities for the coming year and an interim budget was approved - to take effect July 1, 1974.

The "Program Directorate" has been expanded to fifteen program areas which are listed in the order they are scheduled for presentation during the coming year. Thus, you have the man responsible, the area of responsibility and an outline of the Chapter's Program for the year 1974-5. Each Director or Committee Chairman has total authority and responsibility for the program area and the time period indicated. Drop us a line if you want to help. Call or write directly to the Director or Committee Chairman you wish to work with: (continued Page 4)

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Next Meeting... September 19, 1974

Statler Hilton Hotel - 16th & K Sts., N.W. 11:30 a.m.



JOINT MEETING OF:

American Society for Public Administration, National Capital Area Chapter

The Joint Financial Management Improvement Program

The Federal Government Accountants Association, Washington Chapter

Non Members \$10.00

FGAA & ASPA Members \$7.00

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Peter Drucker

"The management boom, as all such booms must, overreached itself and came to an end. The first sign—and this too is typical of a boom—was the appearance of books that predicted the management boom would last forever. In 1967 the American economist J. Kenneth Galbraith predicted in a worldwide best seller...that professional management in big corporations, armed with all the tools of modern management techniques, has become invincible.... This prediction appeared at the moment when professional managers began to be unscated right and left by the takeover-raiders...."

That quotation, more than somewhat surprisingly, comes from a new book, "Management: Tasks, Responsibilities, Practices" (Harper & Row, \$15). The author is Peter F. Drucker, economist, philosopher, consultant, college professor, writer and—in the public's view—the star of the management boom.

The boom, however, did things that Mr. Drucker deeply disapproves of. It persuaded many businessmen that the right collection of formulas and techniques, stirred with a little jargon, could perform marvels in each and every organization. Possibly as a result of some debacles such a the Penn Central collapse, he says, managers themselves have come to realize that "management is challenge and work rather than a panacea."

It's Mr. Drucker's belief that everyone is interested in management, whether he realizes it or not. Our society has come to be dominated by large institutions—private corporations, government agencies, public-service organizations and all the rest. We have a large stake in how they are managed.

What's wrong with management in government and other service institutions, he argues, is not the people but the system. Conservatives may talk of making government more businesslike, and yet when businessmen move into government they often turn into bureaucrats.

But the basic job of management, Mr. Drucker contends, is not making decisions and solving problems but determining what the problems really are. Once the organization knows what its function is, the rest of the management job is simpler. Too many organizations flounder around and die because they have no clear idea what they should be doing.

By Lindley H. Clark Jr. Wall Street Journal 4/8/74

CHAPTER DIRECTORATE AND PROGRAM 1974-75



JULY

GEORGE CATE

Chairman, ADP Committee

(Phone 293-7552) Principal Government Accountant Booz Allen & Hamilton, Inc. Seminar, July 31, 1974 'Participatory Approach to Accounting Systems Development'



SEPTEMBER

JAMES E. MEREDITH (Ted)

Director, Cooperation with Other Professional Organizations (Phone 223-1700) Partner — Coopers & Lybrand September 19 - Regular Meeting (Joint with ASPA JFMIP) Peter Drucker September 27-30 - One Day Seminar "Management by Objectives"



OCTOBER JAMES W. SAYLOR (JIM)

Director, Cooperation with Defense Agencies (Phone 697-3200) Director, Investment Division

Office of Secretary of Defense (C) October 10 - Regular Meeting (Joint NCMA) Terence E. McClary Assistant Secretary of Defense, Comptroller

October 10 - Two Hour Seminar

(after regular meeting)
"Obligation and Expenditure Forecasts-Navy Military Personnel" October 17-24 - One Day Seminar

"Defense Policies in Managing Major Systems Acquisitions"

October 18 - Two Hour Seminar "NSA Management Information System"



NOVEMBER'

MORTON COHEN

Director, Cooperation with State and Local Government (Phone 962-6679) Director, Contract Audits, GSA November 14 - Regular Meeting "Revenue Sharing" November 17-21 - One Day Seminar "Revenue Sharing" November 22 - One Day Seminar "ADP Systems"



DECEMBER

GERALD MURPHY (Jerry)

Immediate Past President
(Phone 964-5594)
Acting Assistant, Commissioner, Government-wide Accounting,
Treasury
December 12 - Evening Meeting
"Past Presidents" - Social Night



JANUARY

FLETCHER LUTZ

Chairman, Capital Region Liaison Committee (Phone 382-7661) Civil Aeronautics Board January 9 - Regular Meeting (Joint - Capital Region) "Current Problems - Regulatory Accounting" January 23 - One Day Seminar "Current Problems - Regulatory Accounting"



FEBRUARY

JOHN C. LORDAN

Director, Cooperation with Educational Institutions (Phone 343-7370) Director, Office of Financial Management Office of Federal Financial Management Policy, GSA February 13 - Regular Meeting (Joint - ASPA-JFMIP-Local Universities) "Current Issues"



MARCH

RICHARD E. MILLER (Dick)

Chairman, Federal Budget Committee
(Phone 961-5244)
Comptroller, Department of Labor
March 13 - Regular Meeting (Joint BOC-JFMIP)
"The Federal Budget"
March 20-27 - One Day Seminar
"The Federal Budget"



APRIL

HAROLD E. SELLERS

Director, Cooperation with Audit Agencies (Phone 426-1306) Director, Audits, Dept. of Transportation April 10 - Regular Meeting (Joint with IIA) "O. erational Audit", "Student Awards" April 17-28 - One Day Seminar "Operational Audit"



MAY

BERTRAM H. ROSEN (Bert)

Director, Cooperation with Federal Civilian Agencies (Fhone 386-6007)

May 8 - Regular Meeting (Joint - JFMIP)
"Productivity"
"Outstanding Achievement Awards"
May 15-20 - One Day Seminar
"Productivity"



JUNE

WALLACE WASSERSTEIN

Chairman, Awards Committee (Phone 964-2077) June 10-20 - One Day Seminar (Joint - JFMIP) "Presentations by Outstanding Achievement Award Winners"

Chapter Awards Ceremony 1974

May 9, 1974





Walter T. Burke, Jr., accepts the Washington Chapter's outstanding achievement award from Maurice Pujol as Mrs. Burke and John J. Connelly look on. Mr. Burke was also the winner of the National Outstanding Achievement award, presented on June 21 at the National Symposium in Dallas, Texas.

James A. Lutz and David A. Lloyd accept outstanding achievement awards from Maurice Pujol as Mrs. Lloyd and Admiral W. McHenry look on proudly. Their award was for developing a Navy obligation and expenditure forecasting capability for the Military Personnel, Navy Appropriation, using a computer model.



John C. Lordon accepts an outstanding achievement award from Maurice Pujol as Dwight Ink, Deputy Administrator, GSA, looks on. Mr. Lordon's award was for a wide range of activities in improving government-wide financial management.



Audrey B. Dysland, winner of the 1974 Chapter award for outstanding contribution to the Washington Chapter, FGAA, receives her award from Maurice Pujol as her husband looks on.

Directorate 1974-75



FRED D. LAYTON (Phone 386-5617) Vice President, Program & Finance Deputy Director, Financial & General Management Studies, GAO



JOSEPH J. DONLON (Phone 697-0818)
President Elect
Assistant Director, Division of Financial
and General Management Studies,
GAO
Chapter Activities - Coordination



MAYNARD B. WOODBURY (Phone 694-1223) Director, Membership Deputy Comptroller, Audit Policy Office of the Secretary of Defense



RICHARD W. MAYCOCK
(Phone 386-3552)

Director, Research
Deputy Director, Financial Management
Division of Financial and General
Management Studies, GAO



MEIR S. GABBAY (Phone 967-4407) Director, Employment Clearing House Chief, ADP Administrative Systems Div. Office of the Secretary, Dept. of Commerce



Director, Meetings
Director, Office of Financial Policy
and Systems, OASA
Department of Labor



DAVID SUING (Phone 695-4815) Chairman, OMB Training Committee Navy Comptroller



RAYMOND EINHORN
(Phone 686-2160)
Chairman
Chapter Advisory Committee
Associate Professor of Accounting
American University



THOMAS W. NOVOTNY
(Phone 382-7663)
Chairman, ByLaws Committee
Deputy Director, Bureau of
Accounts and Statistics
Civil Aeronautics Board



ROY HOGG (Phone 254-5250) Chairman, Seminar Committee Supervisory Systems Accountant Office of Economic Opportunity



Secretary
Systems Accountant, Office of
Comptroller
Treasury Department



GERALD F. BIALAS (Phone 964-8701) Assistant Secretary Supervisory Auditor, GAO



MARY S. FIELDS (Phone 496-3417) Treasurer Operating Accountant (NIH-DHEW)



ELEANOR M. CLARK (Phone 382-5500) Assistant Treasurer Accounting Officer National Foundation on the Arts and Humanities



ROBERT L. MEYER (Phone 695-7118) Chairman, News Letter Committee Financial & General Management Studies Division, GAO



PAUL GREEN FGAA FOUNDER DIES



FGAA mourns the death of Washington Chapter Member Paul M. Green. Memorial services were held for Mr. Green in Urbana, Illinois, on May 15, with burial in East Liverpool, Ohio, the following day.

Mr. Green held membership certificate number 2, immediately following Founding President Robert W. King's certificate number 1. He served, with President King, as the first vice-president of FGAA.

The Truman Library in Independence, Mo., had made preliminary arrangements with Paul to obtain papers relating to AEC Operations during the Truman Administration.

Mr. Green was the first civilian comptroller of the Atomic Energy Commission and was responsible for the first major installation of Cost Budgeting and Accounting in the Federal Government.

He was the first comptroller of the Foreign Aid Agency; Assistant Administrator of Price Stabilization; Deputy Assistant Secretary of Defense; and Deputy Assistant Administrator of OPA under Chester Bowles.

After leaving government, he was Dean of the College of Commerce and Business Administration at the University of Illinois, and was later affiliated with Florida Technological University and Stetson University. He remained a consultant on accounting and management to a number of government agencies until his death.

A proposal to establish a Memorial Fund for members contributions is being considered by the Washington Chapter Executive Committee.

RETIREMENT OF CLAYTON P. BALZER

Clayton P. Balzer, an FGAA member since 1957, retired June 7, 1974, after nearly 35 years with the Federal Government. Balzer has been with the U.S. Information Agency for over 20 years, and was Chief of the Agency's Financial Management Systems and Planning Staff, Office of Administration and Management, at the time of his retirement. He was Assistant Treasurer of FGAA in 1960-1; member of the Roster Committee in 1963-4; and member of the Membership Committee in 1964-5 and 1965-6.

SPONSORED BY WASHINGTON CHAPTER

Elected officials from local chapters of professional societies in the Washington Metropolitan Area held a "mini-summit" meeting in early June. The meeting sought ways to publicize each others activities, meetings, seminars, sponsor joint meetings and educational oppor-Commitments were made to keep FGAA Members informed of activities of professional interest sponsored by all of these organizations. Joint meetings and other undertakings resulting from this are indicated in the Outline of the Chapter Program for the year, which appears as part of the President's Message in this issue. Present were:

AICPA

Gil Simonetti, Vice Pres-Gov Relations Tom Hanley

Md. Association of CPA's (M/PG) Roland O. Wills President Don Howard Pres-Elect

Va. Society of CPA's (No. Va.) Robert A. Mayer President Luke J. LaLande Pres-Elect

NAA

Tony Maestro President

D.C. Institute of CPA's

E. Byrnes McLindon President
Malcolm Mintz Pres-Elect
Harvey Lampshire

HA

Kent L. Hubbard President Ken Day Pres-Elect

FGAA

Maurice Pujól Capital Region Vice Pres

FGAA Wash Chapter G. Murphy President F. LaCava Pres-Elect J. Saylor Director

FGAA PGM Chapter
J. Modafferri President
R. Flaherty Pres-Elect

FGAA No Va Chapter Fred Heim President John Carroll Pres-Elect

ASPA NCAC Tom Morris Pres-Elect Joe Lund

Minority Business Training Courses Cite Improvement

With a years experience to rely on, the Minority Business Training Program made excellent progress, both in quality of instruction and quantity of students, almost doubling the number of graduates from the course taught in Washington, D.C. a year ago. There were nineteen certificates given out on June 6, 1974 to class members. A minor

Amnapolis participation at Hampton Mall began at the start of the gasoline shortage. This obstacle was quickly disposed of by a student carpool from Annapolis.

Contributing to the success of this years program was the work done by Mike Nathan, CSC, who was responsible for instructor selection, David Suing, Navy Comptroller, who coordinated student input and Jim Stewart, METRO, who coordinated counselor support. The small, but effective, group of counselors assisting the students included Frank Gladden, ACTION, Joyce Charles, Commerce, Ed Boicourt,

GAO, Maria Hykes, ICC, and Henry Young, DCAA. The coordinators also "Doubled in brass" acting as counselors as well. In addition, it was a prerequisite that all instructors be counselors to better understand their students. The OMBE coordinator for the program this year was Mr. Anthony Pitt. Mr. Pitt was instrumental in acquiring the large student turnout from Washington, D.C. with his sponsorship letter to the various Business Development Organizations. According to Perry Duncan, Director of OMBE Training, as the word spreads it is obvious that our classes will grow in size as we have received enthusiastic comment from all class members to date. It is hoped that next year will see some new counselors to assist the old hands, the majority of which have been working on the program for two years. Mr. David Suing has agreed to chair this program next year. If you are interested in assisting him, be sure and let him know,

WASHINGTON CHAPTER Membership Directory Changes?

CHANGES IN YOUR PHONE NUMBER, AGENCY AND ADDRESS SHOULD BE MAILED TO:

> MEMBERSHIP DIRECTORY FGAA WASHINGTON CHAPTER P.O. Box 423 Washington, D.C. 20044

TOPICS, FEDERAL ACCOUNTANT NEWSLETTER

CHANGING YOUR ADDRESS?

Washington Chapter members are advised that the easiest and surest way of changing your mailing address for all Chapter and National Office mailings is to mail a change of address notice with an FGAA mailing label with the old address on it to:

FGAA National Office 727 - South 23rd Street, Suite 120 Arlington, Virginia 22202

All change of address notices should be mailed as soon as possible. When using Post Office forms paste the old mailing label on the form under the caption "old address".

PUBLICATIONS AVAILABLE

#1 Operational-Performance Management Program Auditing

A Compendium The 1972-3 Seminar Presentation By:

> ELMER B. STAATS, COMPTROLLER GENERAL U.S.

JAMES B. CARDWELL Asst. Secy. Comptroller HEW JOSEPH P. WELSCH Dep. Asst. Secy. Def., Audit ELMER W. MUHONEN Asst. Insp. Genl., Audit HUD FRANCIS O. CHRISTIE Chief Audit, Oak Ridge, AEC NATHANIEL KOSSACK Insp. Genl. Dept. Agriculture B. B. LYNN, Director Def. Contract Audit Agency MARTIN IVES Dep. Comptroller State of N.Y. MAURICE PUJOL Sen. Appns. Committee, Staff

#2 Case Study Material

Used in the 1973-4 Seminar

Both Publications
Available
in Limited Quantity

EACH PUBLICATION -Price \$2.00 per copy - Members \$1.75

ORDER FROM:

Washington Chapter FGAA Box 423 Washington, D.C. 20044

Dallas Symposium a Success

With an attendance of over 700, the 23rd Annual National Symposium in Dallas on June 19-21 has been a huge success. The Washington Chapter won the chapter competition with 9380 points. The six runners up were:

Montgomery/Prince Georges	7850
Baltimore	7180
Ft. Worth	6280
Northern Virginia	6190
Minneapolis/St. Paul	6010
Los Angeles	5150

Reports from the plenary and workshop sessions indicate an excellent exchange of information and experiences. A full report will be included in the September issue.

Seminar for New Managers Off and Running

The U.S. Civil Service Commission reports that the second of the two pilot sessions of the three-week "Seminar for New Managers" was successfully completed on May 24, 1974. This seminar has been developed specifically to provide learning opportunities in many of the managerial skills and knowledges needed by persons assigned to their first managerial position (newly selected managers as defined in FPM Letter 412-2, January 29, 1974).

Sixty agency managers attended the two pilot sessions conducted at Skyland Lodge, Shenandoah National Park, Virginia. The students came from twenty separate agency organizational components with well over one-half occupying field managerial training needs.

In FY 1975, eight sessions of the "Seminar for New Managers" are scheduled in each of the three Executive Seminar Centers at Oak Ridge, Tennessee; Kings Point, New York; and Berkeley, California. The Commission has informed agencies that it will provide additional sessions if required to respond to agency new manager training needs.

Space requests for attendance in the Executive Seminar Program should be made through the headquarters offices of each agency. Persons who have been assigned to their first managerial position since July 1, 1973, are eligible to attend and should make their request through their local training officer to the appropriate headquarters office.

For further information contact Thomas Loftis, Management Sciences Training Center, (202) 632-5600.

The Federal Trainer June 1974

Employment Clearing House

Meir S. Gabbay, Chairman

Vacant positions as of May 16, 1974 are as follows:

Department of the Treasury, Wash., D.C., Auditors - GS-11/13 Contact Mr. P. Landry 634-5171.

Department of Agriculture, Wash., D.C., Systems Accountant GS-13 - Contact Ms. E. Wooster 447-3577.

Atomic Energy Commission, Wash., D.C., Staff and Systems Accountants, 1 GS-13/14, 1 GS-11/12, 2 GS-7/9 - Contact Mr. G. Chilstrom or Mr. R. Davis 973-7651 or 7601.

Civil Service Commission, Wash., D.C., Teaching positions available for Accountants, Auditors, Budget Analysts and Procurement Specialists GS-9/11 - Contact Mr. J. Murphy 632-5600 or 5610.

U.S. Postal Service, Wash., D.C., Systems Accountant PES 22. Plaza W., S.W., Room 1970 Zip Code 20260.

Department of HEW - Audit Agency, Wash., D.C. Auditors GS-12/13 — Contact Mr. F. Lehrer 755-8880.

Department of Justice, Wash., D.C. Accountants GS-5/7 Contact Mr. D. Schwartz 739-3126.

Department of Labor, Wash., D.C., Cost Accountant GS-12 Contact Ms. H. Jones 964-2181.

U.S. Secret Service, Wash., D.C., Budget Analyst GS-11/12 Contact Mr. N. Newmeyer 964-8351.

Bolling Air Force Base, Wash., D.C., Financial Manager GS-12 Contact Mr. Skreptack 767-5552.

U.S. Information Agency, Wash., D.C., Operating Accountant GS-13 — Contact Mr. P. Ramirez 632-6598 or Mr. J. Sanders 632-6584.

St. Marys County, Maryland:

(1) Budget Officer (\$13,000 - 18,000) (1) Internal Auditor (\$11,000 - 15,000)

(1) Management/Operations Analyst (\$9,000 - 12,000) Contact Ed Cox, Phone (301) 475-9121.

The Defense Contract Audit Agency has GS-12 and GS-13 Auditor positions at its Silver Spring and Alexandria offices. Submit a SF-171, to the Defense Contract Audit Agency, Philadelphia Region, Attention: 6-CP, 1421 Cherry Street, Philadelphia, Pennsylvania 19102.

SEMINAR REGISTRATION: ACCOUNTING SYSTEMS - July 31, 1974

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