

## THE AGA LEDGER

A publication of the Association of Government

**Accountants - Des Moines Chapter** 

**Des Moines Chapter AGA** 



Volume 36 Number 1

August 2014 - October 2014

Greetings, Des Moines Chapter,

As the incoming President my primary goal is to ensure we provide our chapter members with quality CPE learning events. Although we may be one of the smaller chapters in the AGA with only 73 members, included in our ranks are 41 CPAs and 40 CGFMs among the 5 different types of certifications our chapter members hold. That's a pretty impressive and diverse group! For those interested in seeking their first (or like 19 of our members, their second or more) certification, the AGA offers



the Certified Government Financial Manager certification. Our chapter has the most updated study guides available for members to borrow as they prepare for the three part exam. Upon passing the examination, be sure to let Lily Kryuchkova know as you may be eligible for a scholarship to help reimburse some of your costs for taking the exam, and so we as a chapter can celebrate your success. Lily (who, by the way, is our latest member to pass the CGFM exam, congratulations again Lily!) is also our CGFM chair that can help with any questions you may have as you start on the exam process.

Thank you for reading our fall newsletter, and I look forward to seeing everyone at an upcoming event.

Gabe



## **Upcoming** Events!

November 19 11:30—3:00 PM

Lunch 'n' Learn: Status of the State Budget and Beyond by Dave Roederer, Department of Management

Web Conference: Fraud Risk Management



Grimes Building, ICN Room 400 E 14th St Des Moines, IA



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#### **Chapter Executive Committee**

**Chapter President** 

Gabe Stafford

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President-Elect

Chapter Recognition Chair

**Gabe Stafford** 

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Immediate Past President

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By-Laws and Procedures Director

& Historian

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**Communications Director** 

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**Community Services Director** 

**VACANT** 

Early Careers Director

VACANT

Membership Director

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Website Chair

Denise Ragias, CGFM

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Section Leadership Meeting – Midwest Region level (aka SLMR) was held this year on October 4 at Sheraton Four Points in Kansas City.

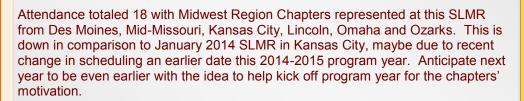
Attending from Des Moines Chapter: **Deb Schroeder** - Past Chapter

President and Regional Coordinator for
Education as well as Chapter Treasurer
and By-Laws/Procedures Director &

Historian

**Gabe Stafford** - Chapter President, Chapter Recognition Chair, Accountability Outreach Chair

Janice Jensen - Programs and Technical Meetings Director



Some high level takeaways from this meeting:

- We think we can do more but we need more help in our Chapter.
- Do not wait for others like the Region or National to lead us.
- We, the members are the leaders.
- Support and suggest ways to be a resource.
- Members are empowered as the top of the organizational chart for AGA.
- There is a lot of passion in this organization of AGA.
- ♦ AGA's niche is to educate professionals.
- ◆ Across the country, job positions are indicating CGFM as preferred designation.
- CGFM is good base for those working with grants management.

Thanks to Janice Jensen for this summary and picture!







### **2014—2015 Meeting of the Chapter Executive Committee**

**September 25, 2014, 11:30 AM** 

Jessie Parker Building, Starkweather Room

Gabe, Tracy, Val, Jan, Jyl, Lily, Deb S, Denise in attendance

Patricia resigning CEC position as Early Career Chair. Lily earned CGFM.

- October 4 events: Kansas City SLMR and AGA Racers Deb S going Friday eve overnight as RC and will share room if interest. Gabe maybe going. Jan planning make weekend with spouse. Let Gabe know by Monday if attending. Register by September 30. AGA racers at least Janice E going.
- 2. Treasurer's report –Deb provided spreadsheet this morning of updated budget for this year. Plugged in with last year's formatting. If we come in on budget will make \$300 pretty tight budget. Might be high on webinar revenues. Donations in and out question Deb clarified from Gabe that our chapter matches up to \$100 of contributions from members. In May/June, Gabe spent a couple of lunches with Natalie to write out checks to charitable organizations from 2013-14 donations. No charitable effort at September lunch 'n learn due to no chair and need to figure out past year in transition of positions as priority. Gabe requested CEC review the budget and discuss via email to vote to approve next CEC meeting.
- 3. Membership update Tracy briefed us on attendance at September 10th: 15 members and 5 non-members at lunch 'n learn. Webinar had 7 members and 2 non-members. Also chapter has gained one new member: Jeffrey Lenhart who works for the DOT in Ankeny. Tracy working on welcome letter to new members. Tracy will send email follow up to non-member attendees.
- CGFM scholarship award process Lily provided information to discuss. Deb S (by-laws/historian) and Denise will
  work with Lily for new procedures. Relate to bylaws.
- 5. November 6, 2014 NASACT webinar best of performance audit reporting for excellence in accountability award winners from National State Auditors Association. Do we want to hold this? Jan will email Glenda at State Auditors for feedback and let CEC know. Also Jan will ask Kim Knight for DAS perspective.
- 6. Denise noted room change for November 19 lunch 'n learn and webinar. To update website/newsletter posting.
- 7. Deb S filed form 990 with IRS for our non-profit status to comply with annual requirement.
- 8. Spring ethics conference idea of Dale Carnegie to pursue. Look at bringing someone to look at being ethical when faced with issues tools and tips how to act ethical. Contact Kim to help with leading planning. Deb will call Stoney Creek for availability date of May 14 to hold seminar as ethics webinar is May 13.
- 9. Denise, Lily and Deb need to coordinate who does what. Denise orders lunches. Lily sets up event which sends out notice for lunch n learn after the October 8. National sends different emails for webinar, for the log in, etc. Deb gets National email with PIN code and will forward to Lily. Lily sends out CPE email. Lily prepares sign in sheets. Deb runs the room and picks up sign in sheets and forwards the sign in info.
- 10. Next meeting agenda item to include transition for Eventbrite and Paypal Administration. Keep responsibility in CEC or designate other committee members. We also agreed to continue discussing the Spring Ethics conference.
- 11. Other items? Newsletter to complete before end of October with Gabe's goal of President's message by October 15. Jyl will send out simple notification to members with training calendar.

# AGA - Des Moines Chapter Operating Statement for the Period Ended September 30, 2014 For the Year Ending April 30, 2015

	Budget	% of Budget	1st Qtr 2015	August 2014	September 2014	Year to Date
Revenues/Receipts						
Interest	11.00	5%	0.30	0.10	0.10	0.50
Membership Fees	350.00	22%	78.35	-	-	78.35
Conference Revenues	15,200.00	41%	5,882.00	134.00	216.00	6,232.00
National Recruitment Scholar.	150.00	101%	-	-	151.00	151.00
Donations	350.00	8%	28.00	-	-	28.00
Member Meals	800.00	12%	48.00	6.00	42.00	96.00
Total Revenues	16,861.00		6,036.65	140.10	409.10	6,585.85
<u>Expenses</u>						
Conference Expenses	10,648.00	89%	6,868.26	20.32	2,588.13	9,476.71
Postage & Supplies	50.00	122%	59.61	1.40	-	61.01
National PDT	1,500.00	86%	1,293.00	-	-	1,293.00
SLM	100.00	0%	-	-	-	-
SLMR	400.00	30%	120.14	-	-	120.14
Scholarship	1,650.00	0%	-	-	-	-
CGFM Study Guides	200.00	0%	-	-	-	-
Gifts	200.00	0%	-	-	-	-
Meals	950.00	10%	57.82	-	41.92	99.74
Donations	750.00	72%	538.00	-	-	538.00
Miscellaneous	60.00	0%	-	-	-	-
Total Expenses	16,508.00		8,936.83	21.72	2,630.05	11,588.60
Revenues over (under) Expenses	353.00		(2,900.18)	118.38	(2,220.95)	(5,002.75)

Beginning Balance April 30, 2014
Ending Balance September 30, 2014

12,609.61 7,606.86

#### AGA-Des Moines Chapter Balance Sheet As of September 30, 2014

As	s	e	ts

 Checking
 1,191.52

 Less: Outstanding Items
 (367.00)

 Petty Cash
 6.25

 Savings
 2,387.25

 PayPal
 342.56

 Certificate of Deposit
 4,046.28

 Total Assets

7,606.86

**Liabilities & Equity** 

**Equity-Unreserved** 7,606.86

Total Liabilities & Equity

7,606.86



## MARK YOUR CALENDAR FOR THE FOLLOWING EVENTS!!!

#### **Local Chapter Events:**

- November 5, 2014, 1:00 pm to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, ICN Room, 2nd floor
  - Web Conference Data Act Implementation Challenges
- November 19, 2014, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, ICN Room, 2nd floor
  - Lunch 'n' Learn Status of the State Budget and Beyond by Dave Roederer, Dept. of Management
  - Web Conference Fraud Risk Management
- **December 10, 2014**, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, ICN Room, 2nd floor
  - Lunch 'n' Learn TBD
  - Web Conference How Do You Spell Success? E-T-H-I-C-S!
- January 14, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - Lunch 'n' Learn TBD
  - Web Conference Auditing/Internal Controls
- January 28, 2015, 1:00 pm to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - Web Conference Strengthening Grants Management
- February 18, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - Lunch 'n' Learn TBD
  - Web Conference Fraud Prevention
- March 18, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - Lunch 'n' Learn TBD
  - Web Conference Internal Controls
- April 15, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, ICN Room, 2nd floor
  - Lunch 'n' Learn TBD
  - Web Conference Performance Management
- May 13, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - Lunch 'n' Learn TBD
  - Web Conference Ethics
- May 14, 2015, Ethics Seminar
- June 3, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - Lunch 'n' Learn TBD
  - Web Conference Government Financial Management

#### **National & Regional Events:**

- November 10, 2014 Kansas City AGA Chapter is hosting a Fall Seminar, 8 hours of CPE. Speaker schedule
  and registration information are on their website.
- AGA sponsored web conferences are now available for individual registration.

#### Other Non-AGA Events:

The Des Moines Chapter does not necessarily endorse the events below but offers them as possibilities for further training opportunities.

 December 19, 2014 - Contemporary Issues in Accounting Conference at Iowa State University College of Business.

Event Registration - Register for local chapter events through the Eventbrite registration system. This also has links to past events

Our website is updated regularly with what's going on in the Des Moines Chapter.

Des Moines Chapter AGA

Check it out today!





light breeze & colorful leaves bare trees it must be Autumn

## **Welcome to Our Newest Members!**

Jeffrey Lenhart Jodi Baker

We are glad you've joined the Des Moines Chapter AGA!



## **CGFM**

Our chapter has CGFM study guides available in our lending library. We have two copies for each part of the exam. Anyone interested in borrowing one of these study guides should contact Lily Kryuchkova at <a href="https://library.com">lkryuchkova@ialottery.com</a>.

Do you have information you'd like to share?

Is there something missing from our

newsletter? Let me know what you'd like to see.

Jyl. Huskey@iowa.gov



## THE AGA LEDGER

A publication of the Association of Government

**Accountants - Des Moines Chapter** 

**Des Moines Chapter AGA** 



Volume 36 Number 2

February—April 2015

Greetings Des Moines Chapter,

I hope everyone is having a wonderful winter season. However for those who may be thinking of more spring-like weather maybe I can help. I'm proud to announce our speaker for this year's Spring Ethics Seminar. Dale Carnegie, author of such books as "How to Win Friends and Influence People" and "How to Stop Worrying and Start Living", was an influential writer and lecturer on self-improvement, public speaking and interpersonal relationships of the early twentieth century. One of his lasting legacies was the formation of Dale Carnegie Training, a program that continues to teach his principals to students world-wide. Join us May 14, 2015 at the Stoney Creek Inn Johnston as the local Dale Carnegie Training staff present a custom designed dynamic learning event demonstrating how these principals can be used to guide everyday ethical decision making.

Early-bird registration will begin mid-February through April 15. Costs for those who register early will be \$90.00 for members and \$120.00 for non-members (\$100.00 for members and \$130.00 for non-members if registered after April 15). As an added bonus, this year's National AGA Recruitment Scholarship will be used to cover the costs of those who register for the Spring Ethics Seminar and would also like to attend the May 13, 2015 AGA ethics webinar. A separate sign-up will be set up later so we may obtain an accurate head count for this event (regular prices of \$15.00 for members and \$22.00 for non-members will apply for those who only wish to attend the webinar).

Thank you for taking the time to read our winter newsletter and I look forward to seeing everyone at this year's Spring Ethics Seminar.

Gabe



## **Upcoming Events!**

March 18 11:30 am -3:00 pm

Help us celebrate CGFM month with a free pizza lunch!

Lunch 'n' Learn: Disabled Veteran Non-competition Program by David Mitchell, Administrator Iowa Vocational Rehabilitation Services

Web Conference: Put Internal Control Principles into Practice

Grimes Building, Room B100 400 E 14th St Des Moines, IA

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Website Chair

Denise Ragias, CGFM

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ph: 515-281-4741



## WE WANT YOU!

Please consider joining us on the CEC. We have vacancies and need your help!

The AGA Des Moines Chapter Member-Centric Report for 2013-14 year is published. Click here to view the report.

#### AGA Chapter meeting minutes February 18, 2015

Gabe opened up the meeting with a welcome and announcement that the May Ethics conference early bird registration will be put on the website soon. The event will be Thursday May 14th. Dale Carnegie group will be doing the presentation. Their trainings are very interesting, innovative and active. Two of our CEC members drove out of state to a training a few years back and it was well worth it. The training will be at the Stoney Creek Inn again this year. Early bird fees are as follows: Members: \$90.00. Non-members are \$120.00. Fees go up \$10.00 for each after the close of early bird registration.

The topic of today's meeting was the AGA Citizen Centric Report. Gabe Stafford, Janice Jensen and Deb Schroeder all did a great job presenting the topic. Gabe led us through our own citizen centric report. The first page of the report shows our goals, vision & demographics. The second page lists performance measures. The third page has financial info and the fourth page includes planning for future, encouragement for people to take the CGFM exam, etc.

Jan has had the opportunity to be a Citizen Centric report reviewer and shared three reports with us: City of Tallahassee, National Science Foundation and the State of Texas. The reports are fairly similar to each other except the National Science Foundation is required by OMB to include annual reporting. Their report was 6 pages long, as compared to the typical 4 pages. The reports should be understandable to a non-accounting person.

Deb covered the AGA National power point on Citizen Centric reporting. It includes a good description of what should be in the report and how to construct one. Generally citizens tend to be dissatisfied with Government and want clear understandable information and transparency. Here is the link to the AGA national website http://www.agacgfm.org/home.aspx. Click on Tools & Resources/Citizen Centric reporting for the PowerPoint.

At the end of the meeting Mohan Solomon's name was drawn to receive a prize.







### 2014—2015 Meeting of the Chapter Executive Committee

January 28, 2015 Grimes Building

Treasurer's report - Budget is on target and we'll be at break-even for the May ethics conference. There are two checks from last year's fund raisers that have not cleared the bank yet.

Audio conference refund procedures – Gabe suggested we look at this with a customer service perspective and decide whether to offer a refund on a case by case basis.

Vote whether to host Feb 11, 2014 and/or February 25th NASACT Webinars – Each one costs \$299.00 and we need to be able to break even. We decided to ask the auditors who would attend the Feb. 11th Green Book event and ask DAS employees who would attend the Risk Management event on February 25 before we vote.

May 2015 Ethics conference – May 14th, 2015 with the ethics audio the day before. Dale Carnegie is presenting at the conference. We need to get an agenda sent out once all the decisions have been made (and once we receive more info from Dale Carnegie.) Jan and Deb will pick out the food menu.

Registration prices are set:

Members: Early bird = \$90.00 or \$100.00 later

Non-members: Early bird = \$120.00 or \$130.00 later.

Early Bird Registration deadline will be April 15, 2015. The audio on May 13th will be included in the price of the conference for those individuals attending the all-day conference; regular price if not attending the all-day conference. We will have another CEC meeting in April to finalize details. Lilly will be gone the week of the conference so we need someone to cover the CPE credits. We should do a folder again this year and include other AGA stuff, i.e. pamphlets, etc. We can get freebees from Natl. and we may have gotten some stuff from the recent SLMR some of us attended. Val volunteered to help out if needed.

Membership Update - Maintaining members. 14 members and 3 non-members at the last lunch 'n learn and at the last webinar there were 9 members and 3 non-members. Tracy till let National know what we're going to do with the recruitment scholarship, which is due January 31st.

Scholarship money – We will use the \$151.00 scholarship to pay for pizza and cupcakes at the March chapter meeting where we always celebrate CGFM month. Any remaining balance will go towards the May 13 web conference expenses (free for members). Val made a motion to pass this. Denise seconded and all approved. Gabe asked about the Young Professional scholarship for people under 30 to attend the PDT (Professional Development Training) for free. Deb received a National PDT "registration" scholarship last year (for working at PDT). In past years, National has also provided two hotel scholarships for each local chapter's use.

CEC officers for next year – We need to start recruiting now.

Newsletter – Jyl will come back next year if no one else volunteers

Secretary – Val will not be filling this duty next year

Discussion ensued about contacting former CEC members to see if they are willing to come back.

Speakers for upcoming meetings -

February 18- Should we do a Citizen Centric focus?

March 18 – CGFM month. Not sure about speaker.

April and May Lunch 'n learns - Jeff Berger Deb will check with Jeff.

Evening meeting in April – We talked about possibly changing the vendor (for something different) and the idea of no speaker - just a "get together". (Continued on page 4)



**January 28, 2015** 

**Grimes Building** 

(Continued from page 3)

Next year - Discussed possibility of less AGA webinars and explore options for free CPE

Meeting minutes - It was clarified that these do not need to be reviewed by anyone before being sent to all CEC and Denise (for the website).

Newsletter – Jyl will try to get it sent out next week.

#### 2014-2015 Meeting of the AGA - Des Moines Chapter, in conjunction w/ lunch 'n learn & webinar

AGA Chapter meeting minutes from January 14, 2015

#### **Grimes Bldg, Conference Room B100**

Chapter President, Gabe Stafford, opened the meeting by welcoming everyone to the lunch 'n learn shortly before noon. Gabe announced information will be coming out in the next few weeks about the May Ethics seminar.

Gabe then introduced the lunch and learn speaker, Department of Inspections and Appeals Director Rod Roberts. Rod presented on his background leading up to becoming director. He further explained the history of the Department of Inspections and Appeals (DIA) as a regulatory agency and walked through the organization chart with attendees. The presentation was entertaining particularly when Rod passed around the badge he holds as law enforcement authority within the investigating division of DIA. Rod also shared LEAN efforts he is involved with in the department to address efficient use of resources for more flexibility for changing circumstances.

At the end of the presentation, Angie James's name was chosen to receive free year end prize.

There were 14 members, 3 non-members and 1 speaker in attendance for the lunch 'n learn.

The webinar titled "auditors and Investigators Using Data Analytics to Accomplish their Missions" followed the lunch 'n learn. There were 10 members and 2 non-members in attendance at the webinar.

Submitted by Janice Jensen

If we had no winter, the spring would not be so pleasant; if we did not sometimes taste of adversity, prosperity would not be so welcome. ~ Anne Bradstreet



Reminder: The AGA membership year comes to a close on March 31 so if you have not already renewed your membership, now is the time. Don't

=ORGET!



# AGA - Des Moines Chapter Operating Statement for the Period Ended December 31, 2014 For the Year Ending April 30, 2015

		% of	Year to	1st Qtr	2nd Qtr	November	December
	Budget	Budget	Date	2015	2015	2014	2014
Revenues/Receipts							
Interest	11.00	25%	2.71	2.32	0.27	0.06	0.06
Membership Fees	350.00	24%	83.35	78.35	5.00	-	-
Conference Revenues	15,200.00	46%	6,940.00	5,882.00	536.00	313.00	209.00
Nat. Recruitment Scholar.	150.00	101%	151.00	-	151.00	-	-
Donations	350.00	38%	133.00	28.00	12.00	93.00	-
Member Meals	800.00	27%	219.00	48.00	72.00	54.00	45.00
Total Revenues	16,861.00		7,529.06	6,038.67	776.27	460.06	254.06
<u>Expenses</u>							
Conference Expenses	10,648.00	90%	9,576.54	6,868.26	2,641.44	28.37	38.47
Postage & Supplies	50.00	122%	61.01	59.61	1.40	-	-
National PDT	1,500.00	86%	1,293.00	1,293.00	-	-	-
SLM	100.00	0%	-	-	-	-	-
SLMR	400.00	30%	309.12	120.14	188.98	-	-
Scholarship	1,650.00	0%	-	-	-	-	-
CGFM Study Guides	200.00	0%	-	-	-	-	-
Gifts	200.00	0%	-	-	-	-	-
Meals	950.00	28%	269.12	57.82	94.44	67.36	49.50
Donations	750.00	92%	692.00	538.00	112.00	-	42.00
Miscellaneous	60.00	0%	-	-	-	-	-
		_					
Total Expenses	16,508.00		12,200.79	8,936.83	3,038.26	95.73	129.97
		_					
		_					
Revenues over (under) Expenses	353.00	(	4,671.73)	(2,898.16)	(2,261.99)	364.33	124.09

Beginning Balance April 30, 2014 Ending Balance December 31, 2014 12,609.61 7,937.88

1 1 1					
	AGA-Des Mo				
		Balance Sheet			
	As of Decem	ber 31, 2014			

Assets		
Checking	1,428.51	
Less: Outstanding Items	(158.50)	
Petty Cash	4.90	
Savings	2,387.44	
PayPal	227.23	
Certificate of Deposit	4,048.30	
Total Assets		7,937.88
Liabilities & Equity		
Equity-Unreserved	7,937.88	
Total Liabilities & Equity		7,937.88



### MARK YOUR CALENDAR FOR THE FOLLOWING EVENTS!!!

#### **Local Chapter Events:**

- March 18, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - O Lunch 'n' Learn "Disabled Veteran Non-competition Program" by David Mitchell, Administrator Iowa Vocational Rehabilitation Services
  - O Help us celebrate CGFM month with a free pizza lunch!
  - O Web Conference Put Internal Control Principles into Practice
- April 15, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, ICN Room, 2nd floor
  - O Lunch 'n' Learn Jeff Berger, Deputy Director, Department of Education
  - O Web Conference From Effort to Evidence: New Alignment for Federal, State, and Local Performance to Drive Results
- May 13, 2015, 1:00 pm to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - O Web Conference Ethics



- May 14, 2015, 8:00 am 4:30 pm, Stoney Creek Inn, 5291 Stoney Creek Ct, Johnston
  - O "The Ethical Equation: It's not what you know, it's what you do", presented by Dale Carnegie Training, delivering an interactive, thought provoking experience that will challenge the way you think about ethical behavior in government. Facilitators: Mike Day, Managing Director Dale Carnegie Training, North Central US and Kyle Price, Performance Consultant/Certified Trainer Dale Carnegie Training, North Central US
- June 3, 2015, 11:30 am to 3:00 pm, Grimes Building, 400 E. 14th St., Des Moines, Rm B100
  - O Lunch 'n' Learn "Improving Results with "Lean" Government" by Marcia Tope, Lean Enterprise Administrator at Iowa Department of Management
  - O Web Conference Government Financial Management

Event Registration - Register for local chapter events through the Eventbrite registration system. This also has links to past events.

## National Academic Scholarships

If you or a family member are pursuing undergraduate or graduate studies in disciplines such as accounting, auditing, budgeting, economics, finance, information technology, or public administration, you should consider applying for an AGA Academic Scholarship. The deadline is April 17, 2015. Click here for more information.

