

AGA NEWSLETTER

IDAHO
CENTENNIAL
CHAPTER

MARCH

I hope you all are having a year full of good luck as St. Patrick's Day is soon upon us!

I am enjoying the days getting longer, and see that daylight savings time is coming up on Sunday, March 8.

Our February luncheon hosted guest speakers **Sen. Dean Cameron & Rep.**

Maxine Bell, a humorous duo who both serve as co-chairs on the Joint Finance and Appropriations Committee. They enlightened us on the state of the budget, and informatively answered questions AGA members had. See page 4 for more details! We are looking for nominations for AGA National Awards which has a fast approaching deadline of March 18, 2015! Please see page 6 for more information on Nationals Awards nominations and the closely following Local Chapter Awards nominations due

on April 16, 2015. We are featuring our President Elect, Chris

Stratton as the featured AGA Board Member on page 5. This month has been announced by the State of Idaho as CGFM Month!! All CGFM members are honored guests for a free lunch at our March Luncheon and are mentioned by name on page 6. If you are interested in becoming more involved with AGA we have a few open board member positions listed in more detail on page 2. Please view page 3 to learn more about our upcoming Spring PDC in April, put on by **Lori Hendon and Marsi Woody!** There are also details at the bottom of the page about the new online payment option set up by **Matt McBride!** See you at the next lunch meeting on **March 19, 2015!**



Bogus Night Skiing!

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UPCOMING EVENTS—see page 2 for details...

Audio Conference: Internal Controls

March 18, 2015
12:00PM—1:50PM

Two CPE Credits

Luncheon: Cathy Holland-Smith Budget FY2016

March 19, 2015
11:50AM-1:00PM
SCO 4th Floor
Training Room
Two CPE Credits

Spring PDC: Sponsored by Idaho AGA Chapter

April 21-22, 2015
Riverside Hotel
in Boise
16 CPE Credits

Scheduled Luncheons & Audio Conferences!



Join us for our monthly luncheon meetings, and **free CPE!!**

When: 3rd Thursday of the month (September through May)

Where: State Controller's Office (4th Floor) 700 W. State Street

Cost: FREE or \$10.00 for Optional Lunch

Luncheon—Mar 19, 2015

SPEAKER: Cathy Holland-Smith

ORGANIZATION: Legislative Services Office

TOPIC: Budget FY2016

ONE CPE

FREE LUNCH FOR CGFM'ers!

Audio Conferences Schedule—TWO Free CPE:

Join us for free audio conferences. Bring Lunch!

March 18, 2015—Internal Controls

May 13, 2015—Ethics

June 06, 2015—Government Financial Management

Where: JRW 4th Floor Conference Room C

When: 12:00PM—1:50PM

OPEN Board Member Positions:

- Secretary
- Communications Co-Chair Web Master
- Rewards Chair
- Accountability

If interested or questions, contact the President Elect, Chris Stratton, at **cstratton@sco.idaho.gov**



IDAHO CENTENNIAL CHAPTER

PROFESSIONAL DEVELOPMENT CONFERENCE

April 21-22, 2015

Save the Date!

April 21-22, 2015

In Boise, Idaho for the annual
Professional Development Conference

Sponsored by the
**Idaho Centennial Chapter of the Association of
Government Accountants**

RegOnline®

Starting this year **RegOnline** will be used to register for the AGA Spring Professional Development Conference (PDC) on April 21-22. As in prior years, registrants can still pay for the PDC via State Warrant or by mailing a check to the Idaho Centennial Chapter AGA (P.O. Box 623, Boise, ID 83701-0623). Starting this year, registrants now also have the option of paying for the PDC with a credit card through RegOnline. All major credit cards are accepted.

For any payment questions, please contact **Matt McBride** at **332-8805** or **mmcbride@sco.idaho.gov**.

The **2015 Professional Development Conference** of the Idaho Centennial Chapter of the Association of Government Accountants will be held at The Riverside Hotel in Boise on April 21-22. We have an outstanding program lined up for you including Bill Miller, the National AGA President; Brian Kane from the Idaho Attorney General's Office; Bob Maynard from PERSI; Josh Sears from Freestone Corporate Law; Lee Miller from Eide Bailly; Edith Pacillo from the Idaho Attorney General's Office; Jim Stephens from Sandler Training; and Brandon Woolf, Idaho State Controller.

The conference offers 16 hours of continuing professional education.

Some of the topics to be covered include:

- **Public Information Requests**
- **Contracts**
- **Ethics**
- **Omni Circular**
- **Working with Different Personality Types**

The registration fee for government sector members is only \$305 and \$365 for private sector members.

For Questions:

Lori Hendon

lhendon@lso.idaho.gov

Marsi Woody

Marsi.woody@isp.idaho.gov

February

Luncheon & Volunteer Recap!



Speakers Sen Dean Cameron & Rep. Maxine Bell

Our February luncheon hosted guest speakers, **Senator Dean Cameron & Rep. Maxine Bell!** Both serve as co-chairs on the Joint Finance and Appropriations Committee and have served lengthy careers with the State legislature.

The duo gave a very lively & humorous update on the currently happenings in the 2015 Legislature session. We also were given a brief overview of the state of the budget and how the review process is conducted. At the end they provided detailed feedback on questions asked by the audience.



Speakers Sen Dean Cameron & Rep. Maxine Bell



February 2015 Greenbelt Cleanup!

Debbie Spence and other AGA Members volunteered part of their Saturday morning to clean up our section of the greenbelt on Feb 21! AGA maintains the greenbelt from NW2.3 to NW2.9, near Veteran's Memorial Parkway. Our volunteer's efforts are much appreciated and keep the greenbelt looking wonderful all year round.

For these and other volunteer opportunities or ideas, contact **Debbie Spence at debbie.spence@veterans.idaho.gov**



February 2015 Greenbelt Cleanup!

Get to Know a Board Member!



Featured AGA Board Member: Chris Stratton, President Elect

Who do you work for and what do you do?

I am a financial specialist for the State of Idaho in the State Controller's office, Reporting and Review bureau. For half the year I help analyze the State's financial position and create the Comprehensive Annual Financial Report. The other half of the year, I help provide various types of training, conduct agency reviews for internal control processes, implement new GASB guidance, and whatever else may come along that needs to get done.

Tell us a little about your family. My wife, Amylee, and I have been married for 17 years. We have two wonderful, beautiful daughters, Sage (16) and Analise (14). We enjoy visiting with family, watching movies, and reading.

What are your hobbies and interests? I enjoy working on family history. My family hails from Scotland/England, Lithuania, and Prussia. I enjoy watching Boise State football and basketball. I like working in my yard. I enjoy swimming and working out.

Why did you join AGA? Because everyone else was doing it. For networking opportunities. To earn the CGFM certification. To meet great people and see how accounting/finance works across the State.

What has been your favorite place to visit? Germany – lived there for a couple of years. I'd go back in a second.

What are your goals? (Professional, AGA, hobbies) I'm not really a goal-oriented person (something I need to work on). But I would like to continue honing my professional skills in general and master them the best I can. I really enjoy the accounting field but only have about three years of experience, so I still have a lot to learn.

Random or interesting fact about you?

I lived in Kyrgyzstan for four months.

What do you love about Idaho Everything. I moved here in 1995 when I was stationed at Mountain Home Air Force Base. As soon as I stepped off the plane I fell in love and decided I never wanted to leave.



Award Nominations & Honoring CGFM's!



Nationals Awards:

Deadline: March 18, 2015

Presented: AGA's PDC

Awards: See at: AGA National Website

We are looking for nominations for those who have contributed in a positive way, either as a financial leader or through public works in the community. We would like to present these awards at Idaho AGA's Professional Development Conference! A list of awards, Instructions and Criteria for nominations are on the National AGA Website: Awards & Recognition. The deadline for nominations is by **5PM EST on March 18, 2015.**

Local Chapter Awards:

Deadline: 4/16/2015

Presented: Spring PDC

Awards: Chapter Financial Manager of the Year Chapter Service Awards

Nomination material not drafted yet?

See attached: [2015 Chapter Awards](#)

We are requesting nominations for the Chapter Financial Manager of the Year Award and the Chapter Service Award! Do you have someone in your agency or a colleague that deserves recognition for their hard work?

**Submit completed nominations to Steve Bellomy, bellomys@dhw.idaho.gov
450 W. State Street, Boise ID, 83702
(208) 334 - 0609**

MARCH IS HONORING CGFM GRADUATES!

ALL HONORED CGFM'S ARE TO RECEIVE LUNCH ON AGA AT THE MARCH LUNCHEON!

THANK YOU to all CGFM graduates for vouching your time & talent! We deeply appreciate your determination to test your knowledge with the CGFM exam, and contributing that talent to the State of Idaho!

CURRENT CGFM HOLDERS:

*Ross Albers
Carol Bearce
Ramona Bryant
Debbie Buck
James Combo
Rick Cronin
Randena Darpli
Roland Gammill
Francine Gonzales
Kathleen Graves
Merideth Hackney
Dana Hanson*

*Sandra Healy
Dana Jzatt
Alden Jamison
Lisa Johnson
Todd Lavoie
Tiffini LeJeune
Steven Martin
Rachel Martinen
Matthew McBride
Kean Miller
Lealan Miller
Omotayo Olubiyi
LelaDale Pumphrey
Brandon Purcell
Rex Reagan
Vince Rinaldi
Carolyn Rosti
Judy Sargent
Vicki Sargent*

*Jeff Seward
Karen Sparks
Chris Stratton
Joyce Stroschein
Tim Sturges
Ken Suchy
David Swindell
Marsi Woody
Joey Sanchez
Liz Yturralde
Joseph Zaher*

RETIRED CGFM HOLDERS:

*Anne Chmielowiec
Sherrell Geddes
Connie Hill
Corrie Keller
James Kennedy
Darla Rankin*

Treasurer's Report



IDAHO CENTENNIAL CHAPTER

CHAPTER FINANCIAL REPORT

ASSOCIATION OF GOVERNMENT ACCOUNTANTS

IDAHO CENTENNIAL CHAPTER

As of January 31, 2015

| | |
|---|---------------------|
| Beginning Cash Balance, July 1, 2014 | \$ 21,811.70 |
|---|---------------------|

| | |
|--|--------------------|
| Beginning Monthly Balance - January 1, 2015 | \$18,069.10 |
|--|--------------------|

| Deposits | Year to Date | Current Month | |
|------------------------|--------------------|---------------|------------------|
| Scholarships | 249.00 | | |
| Luncheon Meals | 1,038.88 | 190.00 | |
| AGA National Dues | - | | |
| Charitable Donations | - | | |
| Web Conferences | 2,064.00 | | |
| Other | - | | |
| Training Registrations | - | | |
| Spring 2015 PDC | - | | |
| Total Deposits | \$ 3,351.88 | | \$ 190.00 |

| | |
|---|--------------------|
| Beginning Monthly Balance + Total Deposits | \$18,259.10 |
|---|--------------------|

| Withdrawals | Year to Date | Current Month | |
|--------------------------|----------------------|---------------|--------------------|
| Scholarships | - | | |
| Luncheon Meals | (1,886.25) | (255.00) | |
| AGA National Dues | - | | |
| Charitable Donations | (158.32) | | |
| Web Conferences | (2,580.00) | | |
| Other (Misc Exp) | (449.59) | (36.34) | |
| Training Registrations | - | | |
| Spring 2015 PDC | - | | |
| ACFE Fraud Conf | - | | |
| Community Service | (17.02) | | |
| Officer Conferences | (1,507.00) | | |
| Board Meeting Expense | (223.19) | | |
| Membership Chair | (100.00) | | |
| CGFM | (274.45) | | |
| Total Withdrawals | \$ (7,195.82) | | \$ (291.34) |

| | |
|--|--------------------|
| Ending Cash Balance, January 31, 2015 | \$17,967.76 |
|--|--------------------|



Jan 15, 2015 Board Meeting Minutes

Meeting called to order at 11:00 a.m. by President, Judy Shock.

Attendees: Brandon Purcell, Chris Stratton, Joey Sanchez, Judy Shock, Katie Curran, Kean Miller, Lori Hendon, Marion Demer, Marsi Woody, Matt McBride, Matt Orem, Sandra Healy, Shannon Chapman, Steve Bellomy, Tiffini LeJeune, Aimee Hayes.

Minutes from previous meeting: Matt Orem moved and Matt McBride seconded the motion to approve the previous meeting's minutes as written. The motion passed.

Treasurer's Report: Shannon Chapman moved and Chris Stratton seconded the motion to approve the Treasurer's Report. The Food Bank drive at the December luncheon drive collected 73 pounds of food which funds 61 meals. In addition, \$120 was donated which will fund 480 meals. We also discussed the RegOnline fees and the slight impact on registration fees for the Spring PDC.

President's Update: Judy Shock will be going to the National Leadership in Washington DC in February. The SLM will be held in Kansas City on May 15 and 16. Two chapter members will be attending. AGA National will be offering two hotel scholarships for each chapter. The scholarships will be for up to five nights in Nashville. The Board believes that one scholarship should go to the Chapter President.

President-Elect's Update: Quarterly points have been recorded and submitted to National. Chris Stratton announced that he will be looking for at least two new board members. Joey Sanchez, Chapter Webmaster, and Marion Demer, Secretary, will not be serving this next year.

Education Report: Matt Orem and Kean Miller reported that they are still working on a May speaker. All other months are covered.

Communications/Website: Joey Sanchez reported that the website fees were coming due. Kean Miller moved and Katie Curran seconded the motion to pay Go-Daddy for two years, but wait to pay the web hosting fee until November. The motion passed.

Newsletter/Historian: Katie Curran thanked the Board members for proofreading and offering suggestions for the newsletter. Marion Demer had offered to be the featured Board Member for the February edition.

Membership: In Sandra Healy's absence, we briefly discussed the upcoming member survey. Tiffini LeJeune explained that creating a survey with Survey Monkey was fairly easy.

Awards: Chapter recognition awards were discussed.

CGFM: Tiffini LeJeune announced that Lisa Johnson and Todd Lavoie are the newest CGFMs in the Chapter.
Spring PDC: Lori Hendon and Marsi Woody reported that the general sessions are set and that there would be no breakout sessions at the PDC. The schedule is almost complete. Matt Orem moved and Tiffini LeJeune seconded the motion to increase the PDC registration fees by \$5 to cover the charges from RegOnline. In the Fall, we may have CGFM training.

Community Service: The Chapter adoption of a portion of the Greenbelt has been renewed.

Early Careers: Shannon Chapman reported that her replacement as the Early Careers Chair will start after the Spring PDC and he becomes an AGA member.

Matt Orem moved to adjourn the meeting. Steve Bellomy seconded the motion. The motion passed.

Meeting adjourned at 11:50 a.m

Dec 18, 2015 Luncheon Minutes



Meeting called to order at 12:00 noon.

Announcements: Members were informed that the December Food Bank drive resulted in 73 pounds of donated food which will provide 61 meals. In addition, \$120 was collected which will provide 480 meals. Lisa Johnson is the Chapter's newest CGFM.

Speaker: Neal Custer, President of Custer Agency, Inc.

Topic: Mobile Device Forensics and Security

The first documented hacker, Kevin Mitnick, used a phone. Hackers and technology have come a long way. Neal presented the Perp Triangle: Rationalize Behavior, Access, Risk vs Reward. He also pointed out that most security is an illusion.

Determine your critical assets and protect them. Critical assets are normally cash, infrastructure, reputation and information. Threats can be either internal or external with internal being the most likely. The goals of any counter measures are prevention, detection and mitigation. Conduct an initial assessment of possible risks or weaknesses, develop a plan to mitigate, implement and test the plan. For any plan, you must know the related laws, regulations, policies and procedures. Design various controls for both hardware and software. Define roles and responsibilities for all involved. Educate and train to build awareness of the possible risks. If all else fails – buy insurance! Perform an annual review of the plan and adjust as necessary.

Security is a journey – not a destination.

Most hacks are based on social engineering and are a clever manipulation of human nature and the tendency to trust.

Control access to your cell phone with a password. Don't leave it, lose it or loan it! If possible have a two factor authentication. Do not auto-fill passwords and have a short time out period. Keep software updated and review your security settings. Be aware and careful when using non-secure public WI-FI access. Just because the web address starts with HTTPS does not always mean that it is secure. Backup your data regularly and be aware of Cloud vulnerabilities. Have a way to either find or fry your phone if it gets lost.

Evidence on mobile devices is volatile and actions of first responders can either preserve or destroy valuable evidence. If you are first responder, document all steps taken with the mobile device. A second level of responder is the trained computer forensic professional. Steps that they take include:

- Access – what digital devices are involved? Photograph the scene.

- Isolate – remove the device from any networks and anti-theft software.

- Control – Remove the threat from the carrier network.

- Transfer – Maintain and document the chain of custody.

The forensic professional will download any available information from the device.

Meeting adjourned at 1:00 p.m. Submitted by: Marion Demer

2014-2015 AGA Board Members



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Judy Shock

President

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[Judy.shock@efib.idaho.gov](mailto:judy.shock@efib.idaho.gov)

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Brian D. Smith

*Early Careers/Young Professionals
Chair*

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Tiffini LeJeune, CGFM

Professional Certification Chair

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Lori Hendon

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Marsi Woody, CGFM

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Chris Floyd

Programs/Technical Meetings

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cfloyd@sco.idaho.gov

Regional Coordinators

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Regional Vice President

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bpurcell@sco.idaho.gov

Letty Debenham

Regional Vice President-Elect

Tiffini LeJeune

Regional Coordinator – CGFM

Dena Darpli

Regional Coordinator – Education

Vanessa Davis

Regional Coordinator - Membership

2015 CHAPTER AWARDS



Each year our chapter recognizes a Financial Manager of the Year and the Chapter Service Award. Please take a moment to nominate someone in each of these categories.

Financial Manager of the Year (Name/Contact Info)

- Criteria:**
1. Accomplishments: include education, certifications and memberships
 2. Volunteer activity: work related, community focused, etc.
 3. Special projects and offices:
 - * Task force, committee or work team membership, include role in the group or organization and focus.
 - * Contributions to the advancement of financial management principles and standards.
 4. Enhancement and/or advancement of governmental accounting:
 - * Include improvement in government reporting, streamlining processes, reducing costs.
 - * Activities that promote the interchange of ideas among financial managers in government service
 - * Contributions to continuing education and professional development.
 - * Utilization of financial management methods and techniques to improve management control and accountability to the public.
 5. Contact information for nominee and nominators.
 6. Nominator (Name/Contact Info)

Chapter Service Award (Name/Contact Info)

- Criteria:**
1. Nominee must be an active AGA member.
 2. Accomplishments: include education, certifications and memberships
 3. Volunteer activity: work related, community focused, etc.
 4. Service activity to the Idaho Centennial Chapter and AGA. This may be a one-time event, multiple less conspicuous events or several years of service.
 5. Contact information for nominee and nominators
 6. Nominator (Name/Contact Info)

Instructions

Submit a nomination in a word document or email including all of the information identified for each nomination above.

Send the nomination to Steve Bellomy, Bellomys@dhw.idaho.gov.

Submit the nomination by **April, 16, 2015**