

# ASSOCIATION OF GOVERNMENT ACCOUNTANTS ALBUQUERQUE CHAPTER MINUTES

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## Chapter Executive Committee Meeting November 5<sup>th</sup>, 2019

**BOARD MEMBERS IN ATTENDANCE:**  
(via phone)

Kory Hoggan, President  
Jennifer Baca, Past President/CGFM  
Eric Riggs, Treasurer  
Mari Hughes, Secretary  
Pam Fanelli, Education  
Sara Brownstein, Education  
Donna Sandoval, Accountability  
Marla Gorena, Newsletter  
AJ Bowers, Historian

### **1. PLACE AND TIME:**

The AGA Albuquerque Chapter Executive Committee held the October CEC meeting on November 5<sup>th</sup>, 2019, at 5:30 p.m. at the offices of Moss Adams.

President Kory Hoggan called the meeting to order at 5:34 p.m. More than four members of the Chapter Executive Committee (CEC) were present and a quorum was established.

### **2. REVIEW/APPROVAL OF MEETING MINUTES**

Kory needs to be added to the list of volunteers for the PDT Planning Committee.

**Motion** for approval of the October meeting minutes as revised by Sara, seconded by Mari. All voted yes.

The minutes for the October meeting were approved.

### **3. CHAPTER BUSINESS**

- We received the check for the 2019 PDT settlement and it has been deposited. This is considered the final settlement for that event.
- Kory signed the contract for the 2020 PDT last week. March 25<sup>th</sup> will be set up, March 26<sup>th</sup>-27<sup>th</sup> will be the conference dates – to be held at Buffalo Thunder.
- Kory wanted to inform the group to be cautious of emails that appear to be coming from him as he has received several reports of suspicious emails, which he did not send but appear to be coming from him.

### **4. DISCUSSION/REPORTS FROM COMMITTEE CHAIRS**

#### **4.1 President – Kory**

- No other updates other than those provided in section 3 above.

#### **4.2 Education Chair – Pam**

- Invited to CPE luncheon on 11/15 with the NMISACA related to combating fraud, waste and abuse. Pam will get the notification out.
- DFA Secretary Olivia Padilla-Jackson will be conducting a session over State finances on 11/22. Location still TBD – most likely will be at Nusenda Training Center.
- On 12/19 Danny Martinez and others from BKD will present a four hour training session to include GASB 84 and 87. Location TBD. BKD will provide a happy hour after the training.
- In January Moss Adams will present a session on cyber security.

- In February Rachel Moscowitz from DWS to present on the economy and workforce economy.
- On 3/12 Jan Goodwin will conduct a session on retirement planning and related GASB requirements.

#### **4.3 Membership Chair – Krista**

- Not present.
- Jennifer sent flowers on behalf of Chapter CEC.
  - o **Motion** to approve reimbursement of cost to Jennifer by Mari, seconded by Pam. All voted yes, motion passed.

#### **4.4 CGFM Chair – Jennifer**

- Jennifer got survey sent out to gauge interest in and preferences for CGFM training course. Has received one response so far. The survey will be left open for 1 month.

#### **4.5 Community Service Chair – Matt/Javier**

- Not Present.
- Contacted Marla today for a flyer for the Christmas drive.

#### **4.6 Accountability Chair - Donna**

- Attended Accountability Committee meeting and asked each member to contact a governmental entity and encourage them to prepare a CCR. Next Accountability Committee meeting is 11/22.
  - o Would any CEC member like to participate?
  - o Donna will send a sample to CEC members to help them decide if they would have the bandwidth to work on one.
- Donna circled back on the event attendance/polling/CPE tracking software and is asking chapter CEC to make a decision about whether we'd like to purchase for the next PDT and/or any future trainings. She will send out some more pricing information to CEC members before next meeting so that we can take a vote.
- MCC meeting on Thursday and they will share the results of a survey asking Chapters on their challenges – Donna mentioned recruiting students and young professionals.

#### **4.7 Webmaster Chair - Heather**

- Not present.
- Kory mentioned he knows the website has been updated with current National AGA website contacts and meeting information.

#### **4.8 Newsletter Chair - Marla**

- Currently working on November newsletter. Waiting on training dates/locations and a message from Kory.
- Marla also put together some information for a winter training series. Got a pretty solid estimate from Hyatt on cost. The idea is to hold this series in various locations in order to possibly help with recruiting new members. Proposed cost per attendee is \$50. Discussion regarding timing: general consensus is that December would be poorly attended but we also want to make sure it's not too close to the 2020 PDT as well. Also need to consider that the NM Legislative session will be starting around 1/20/2020. Additional discussion on how many sessions to conduct this year – 1 vs. 3? Due to short time-frame, one might be better at this point. Pam suggests getting more information on dates and locations for next meeting (or before) so that the committee can vote.

#### **4.9 Early Careers – Gerald**

- Not present.
- Kory mentioned he believes Gerald now has a class on Tuesday evenings – Gerald has had some great ideas for getting us more involved with UNM students and we would hate to lose the connection/momentum. AJ more than happy to work with Gerald to work on presenting to Beta Alpha Psi.
- Sara will also reach out to Professor Brody to see who teaches Governmental Accounting at UNM.

#### **4.10 Treasurer – Eric**

- August saw minimal activity and September saw a little activity. Several checks were received in October including the final settlement for the 2019 PDT from the State Chapter.
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- Will begin looking at QuickBooks now that he has bank access.
- Would like to set up ACH for payments so that they can go directly into the Chapter's account (primarily for City and State payments).
- Working on sending billing for monthly training session attendance based on the attendance sheets.
  - o **Motion** to set up account to receive ACH payments by Mari, seconded by Sara. All voted yes, motion passed.

**4.11 Historian – A.J.**

- No updates.

**4.12 Awards - Bryan Maestas**

- Not present.

**4.13 Other CEC Members Reports**

- None.

**5. NEXT CEC MEETING**

The next CEC meeting is scheduled for December 3<sup>rd</sup>, 2019 at 5:30pm at Moss Adams. Teleconference will be available also.

**Motion** to adjourn by Mari, seconded by Eric. Adjourned at 6:40 PM.

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