

AGA CEC Meeting Minutes

August 11, 2016

Attending:

Attendees:

In Person:

Scott Owens
Matt Coleman
James Shepard
Jackie Neubert
Christi Owens

Calling In:

Glenda Ostrander
Cynthia Teddleton
Marvin Dereef

Scott opened the meeting.

Secretary of State filing update:

The meeting opened with discussion regarding the Secretary of State filing. The filing has not been updated since 2002 and the AGA Atlanta Chapter was administratively dissolved in 2005. Jackie will check to see if the name that we used originally has been reserved and if not, we will use the same name. If it has been reserved, we will have to use a slightly different name. The filing fee is \$100 and the annual registration is \$25.

Scott asked for a motion to give Jackie authority to do whatever is necessary to do to take care of this. Glenda moved and it was voted on. All voted in favor. Motion passed.

We need to make sure the Treasurer knows that this needs to be renewed by April 1 each year. There is a \$30 fee.

Committee Updates:

Jim is on site, but Scott gave the update from Jim. Jim is going out recruiting and needs materials from National. Christi will request materials from Louise.

Glenda said that we have plenty of time to get materials from National.

Matt joined the meeting. Scott updated him on the Secretary of State April 1 deadline since Matt will be the Treasurer and will have to do this next year.

James has updated the website and has put everything out there that he has. James has created the Eventbrite mock up for the September meeting.

Confirmed Speakers for Remainder of the Year:

The November meeting speakers are set, and includes Carolyn Bourdeax and Dr. H.; we also have Wesley confirmed for March; the Regional VP and the National President for May. The National President will speak on data analytics.

Sponsorships:

Scott has reached out to two who have sponsored in the past, but has had no response. We will have to reach out to National to ask who their sponsors are.

The President's message that Scott prepared was selected as a national best practice.

Community Service-Belinda-packing medical supplies

GAO Payment for PDT update:

Cynthia has reached out to someone at GAO for payment.

September Meeting Prep:

Brenda Stouffer and Sri-fraud presentation. John Johnson's boss will also be presenting on fraud. This will be a fraud symposium. Glenda will get the bios for Brenda and Sri.

James will send the Eventbrite mock up to the CEC members to see what it will look like.

Website Update:

James wants people to look at the website and give him feedback. The calendar will have Chapter and National events such as webinars that are available to members. Scott gets an email twice per month from National that has events—he will share with James.

Cynthia has looked at the website and it is slick. It is more in line with National's. Scott said that we are in Phase III. Charleston, SC is one of the first to be created. James said that we may need some Atlanta photos for the new website. Glenda wants to know if our website address will change. James thinks that it will.

Scott said that James has done a ton of work cleaning up legacy passwords and accounts. He wants to thank James for doing all of this. It was a security risk. We will work on a transition plan so that we don't have these problems in the future.

Survey Monkey:

James has the old survey that Glenda used. National has their own Survey Monkey account. A free account limits the questions to 10 and the responses to 100. We can imbed on the website for Google (?)

James will send out the questions and see if we want to ask the same questions.

Citizen Centric Report-Marvin will work on this. Jackie will get him the information.

Membership Dues:

Currently, dues are \$5 per person. We get about \$1,000 per year from dues. Other Chapters charge between \$5 and \$10 per year. Do we want to change to \$7.50 per year? It has not been changed in years. Any positives or negatives to changing the dues? Glenda said that we have expenses that have not been consistently thought about. We have about 250 members. National dues are \$95 and Chapter dues are \$5. An increase of \$2.50 per member would raise another \$600 for the Chapter. This would cover the cost of the webinar that we offer to members for free.

Ask about the increase in dues as a survey question. Scott is leery of going above \$10 for Chapter dues.

Marvin will put a blurb about the survey in the newsletter. We will need to be careful about the wording about the increase. Marvin knows that National did a survey and asked about a dues increase. Scott will reach out to Louise.

Content for Newsletter

Marvin will make sure that the look and feel is in line with the new website. Meeting-should there be a stand-alone newsletter for the meetings or is Eventbrite enough? Marvin wants a separate communication about community service events. He has a tool for this and thinks that he has the information that he needs. The newsletters connect to the website. He wants to get it out next week. He will send a draft for feedback.

We want to have the Eventbrite out next week.

Meetings Committee: Jackie needs reservations by Monday at 9:30 prior to the meeting. It is very important for the counts. She puts this in the newsletters and Eventbrite can help control late tickets. Jackie has to let the conference center know by Monday morning at 10:00 before the meeting so that they can staff appropriately.

Lavaliers

Looks like we can just switch out. The audio package is \$310, which is reasonable given what is included. Most speakers want to move around. The Chapter owns speakers and a microphone, but they are boxy and heavy. Do we want to donate them or sell them? We will wait to see how our events go, if we have good turn out, then we won't need the speakers and microphone. They served us well, but aren't being used any longer.

Scott will not be at the September meeting, but Jackie has agreed to run the meeting.

Glenda said that Cynthia had to drop off of the call, but wanted to say thank you for all of the effort that people are putting forth.

No other discussions and the meeting closed.