

**Association of Government Accountants  
Baltimore Chapter  
Chapter Executive Committee**

*Agenda*

**April 5, 2018  
2:00 – 3:00**

Meeting Location:      Call-in Number:      1-877-951-8654  
Participant Code:      4983606#

- I.      Call to Order: *Kristen Schnatterly, Louise Burnette, Susan DeLabio, Leroy Chester, Mike Tract, Renée Rawlins, Shenika Smith, Paul Geraty, Lori Lee*
  
- II.     President's Report: *Completing details on strategic multiyear plan. Will change from multiyear to specific year. 6 goals. Shared with everyone and Louise Burnette/AGA National for big picture and areas of focus. Working on structured succession planning process. Mike Tract treasurer elect. Committees need to bring in and welcome people into the organization and executive committee to transfer knowledge. Committee Chairs should keep successor in mind. Want to keep chapter strong. Kristina Poist distributed the FY18 officers and directors. After 30 days it's official and will be communicated to AGA National. Jason Wagner and Leroy Chester will represent the AGA Baltimore Chapter at Sectional Leadership Meeting (SLM) May 3 – 5<sup>th</sup>. Louise Burnette and David Payne provided a demonstration of AGA platform hosting capability for AGA Baltimore chapter and did a great job. Louise Burnette recorded it for future references. Seems doable and migration is a high priority. Reaching out to chapter executive committee to appoint person to work with James Switzer. It's not a laborious process for James. Need to seek potential successor for James. Leroy thanked everyone for their service and efforts since it's an addition to one's full time job.*
  
- III.    Approval of prior meeting minutes: *Not yet approved*
  
- IV.    Budget Review
  
- V.     Committee Updates
  - Accountability – *no updates*
  - Activities – *reached out to each committee for 3<sup>rd</sup> quarter. Doing well, above points. Will reach out about last quarter. Question about points for sponsorship. Louise said that National is looking to include under membership.*
  - Awards – *Awards meeting coming up and president's nominations for the awards. Everyone will be recognized for their contributions. Not at the awards meeting but at the end of the year.*
  - By-Laws & Procedures – *no updates*

- CGFM – Got the letter from the mayor for CGFM month. Will be taken to meeting to read at April meeting since there was no March meeting. Make copy and include in newsletter. To be sent to Leroy. Katya Silver, NLT 2018 – met and took picture with her to be included in newsletter.
- Community Service – Fiesta 5k may 5<sup>th</sup> 8am – Lori and family signed up. Catonsville Man Association, 4<sup>th</sup> of July Association parade, decorations and Fourth of July fireworks. Habitat for Humanity slots futile. No one reached out to AGA. There's turnover. If anyone know a point of contact in Habitat, let Lori know. Chapter can't do Maryland Society for the Prevention of Cruelty to Animals (SPCA) – not accepting anyone or humane society – need training class. Opportunity for next year. Looking for one more event in June.
- Communications – distributed list of officers and director nominees and quarterly newsletter
- Editorial – working to complete the newsletter. Highlight National Leadership Training (NLT), monthly meetings, CGFM citation, and items from Joann Burnett. Renee to review once received.
- Publicity – no updates
- Education and Programs – Three events left: April 18<sup>th</sup> make up session for one snowed out in March, two great speakers lined up. April 26<sup>th</sup> for evening meeting. Start 430PM with networking – two speakers – EY – mindfulness – and SBA – work they do regarding credit reform. May 16<sup>th</sup> – fraud conference. All speakers lined up for that.
- Meetings – registration for April evening meeting will be sent out on 4/6. Hope there is a great turn out for the evening meeting to see young leadership coming in.
- Membership/Early Careers – Committee doing a good job of reaching out to universities and scheduling AGA visit at University of Maryland Baltimore County (UMBC) March 28. Students who attended asked good questions and expressed interest in AGA. Received email from Jason. Jason and Aman went to Towson University. Got complimentary email about AGA coming to meet at Towson. Meeting scheduled for later on in April, around April 12<sup>th</sup> at University of Baltimore (UB). Leroy was elated because it's his alma mater and will be in attendance. Potential meeting with Stevenson being scheduled by Kelly. Leroy reached out to Morgan State University (MSU), his alma mater. Reaching out to the professors as suggested by Bobby Derek. Has a contact who is in charge of the accounting club and teaches many classes. And will ensure Chapter gets out to Morgan State University. Paul will look into setting up a meeting with Loyola.
- Sponsorship – Jacob McDonald was about to secure EY – bronze sponsor with goal of moving up to highest level of sponsorship for next year. Bill gone out and awaiting payment. No doubt we will receive that soon. Paul preparing to send emails to non-governmental contacts in membership listing about potential sponsorship. Leroy listened in on call with Paul and EY and said it was a great call. He further added that Paul did an amazing job and is very skilled at what he does.
- Webmaster – mentioned in president's report. James is the chair. Migrate to AGA host. Identify 2-3 people who have authorization to update the website. Not

*overtaxing web master and gives other committee members an opportunity to upload and post important info relevant to the chapter. Will be more efficient and effective all around.*

VI. New Business – no updates

*Leroy acknowledged the Chapter Services Manager on call, Louise Burnette. Appreciates everything she has done for the Chapter, is very instrumental, and provides support, direction and guidance to Leroy during his term.*

*Louise Burnette thanked everyone for what they do and continue to do. Chapter is growing and strengthening and keeping an eye toward the future. Leadership matters April 11<sup>th</sup>. Chapter retention contest. Take members who haven't renewed and see how many you can get back by May 31<sup>st</sup> (goes through midnight) for a stunning prize. Need to read for the stunning/amazing prize. Start strategizing outreach through membership and early careers. Host events to talk to people. Stuff in lock box, account issues etc. will be trued up by April 11 of non-renewers. Susan will be taking over while Louise is out on maternity leave.*