

**Association of Government Accountants  
Baltimore Chapter  
Chapter Executive Committee**

*Agenda*

**March 1, 2018  
2:00 – 3:00**

Meeting Location: Call-in Number: 1-877-951-8654  
Participant Code: 4983606#

I. Call to Order – *Leroy Chester, Jamila Webb, Jeff Lewis, Jason Wagner, Louise Burnette, Lori Lee, Kelly Stankus, Renée Rawlins, Joann Burnett, Paul Geraty, Mark Silvestri, Shenika Smith*

II. President’s Report – *Leroy welcomed Louise Burnette from AGA National. He then opened the meeting with sharing something that happened in the last couple days. Leroy attended the two day AGA National Leadership Training 2018. He left the training with a greater appreciation for AGA. He mentioned that we all have a unique opportunity to help each other and others recognize the “first class” organization we have in AGA.*

*The last comment at the NLT from Ann Ebberts, AGA CEO, was for everyone who attended to express appreciation to their organization’s leadership for incurring the cost. To this extent, Leroy sent a “thank you” email to the Associate Commissioner, the Deputy Associate Commissioner, and the Office Director expressing his appreciation for the opportunity to attend.*

*He provided an overview of AGA to Office Directors from the Office of Financial Policy and Operations. The meeting was facilitated through Carla Krabbe, Associate Commissioner and Joanne Gasparini, Deputy Associate Commissioner. Carla and Joanne are both Past President of AGA.*

*The Chapter Executive Committee for the 2018-2019 Program Year is in place. The list will be distributed shortly.*

III. Approval of prior meeting minutes – *Corrections noted and made. Under CGFM. Update to “He reached out to Katya Silva at the advice at the advice of Bobby Derek”. There is a CGFM video, one video not plural. That can be shared at our monthly training sessions. Louise said AGA national is working on the video. Not plural. Under Publicity, Jamila Webb arranged a meeting with the AGA Northern Atlantic Chapters. Eliminate “and shared...” Each chapter president discussed what their chapter is doing. Membership/ Early Careers – Nominating committee reached out to Jason to be a member of the committee. Masoud is chair. Webmaster, Leroy spoke to Jason Switzer*

*about posting the newsletter. On last page, Louise suggested that James and Leroy watch the webinar. Minutes approved and seconded.*

IV. Budget Review – *No updates.*

V. Committee Updates

- *Accountability – No updates.*
- *Activities – No updates. Mike is aware about the due date of March 31 to do this quarter's reporting.*
- *Awards – Next week all letters will be sent out to all colleges that are normally contacted. Mark will remain chair for next year.*
- *By-Laws & Procedures – In February, Kevin conducted a review of the local chapters By-Laws and procedures and found nothing in conflict with the national bylaws. Chapter is in good shape based on what is in place now. Leroy to talk to James about appropriate alignment and printing of Baltimore Chapter bylaws.*
- *CGFM – No updates. Leroy met Katya Silver at the training and she agreed to share some of the items and giveaways on her display table. Leroy to send the email to request them on 3/1 or 3/2. CGFM video available and will be shared at the next monthly meeting.*
- *Community Service – Waiting to hear back about the Catonsville community service project. Spring, Fiesta 5k is on Cinco de Mayo, May 5<sup>th</sup> at 8am. Team created. Susan reached out to Habitat for Humanity but still waiting on a spring date. Request for events/suggestions for the chapter's participation.*
- *Communications – No updates.*
- *Editorial – Posted quarterly newsletter to website by James. This is the baseline. Goal is to have great documentation. Took photos of February meeting room, SSA OIG, picture with Jim Arnette; Johnny announced and took picture with partners from KPMG, and Jamila did the same for the speaker GT. At National Leadership training, Leroy took pictures – have a photo with Katya and Ann Ebberts, AGA CEO. All photos will be included in the next newsletter. Kelly suggested emailing the newsletter to the entire membership. Leroy will email to Kristina Poist to email.*
- *Publicity – no major updates. Will post new registration on the social media sites. Jamila is the current RVP elect. Responsibility extends to New York and Puerto Rico. RVP starts next program year. Johnny had this role last year. Jamila is trying to have a call with chapter leaders on a monthly basis, to share thoughts, idea, and challenges. On 3/1 there was the second monthly call. Not much participation. Jamila is looking forward to future calls and chapter leader participation across the board. Chapters share similar challenges, for example low membership and lack of interest in leadership. Leroy thinks we have a strong chapter and are getting stronger. He hopes to be enthusiastic to other chapters. He mentioned that there is a unique opportunity and challenge to let everyone know about AGA. Leroy has a great respect for AGA. He joined SSA in 2001 and AGA in 2002. He further expressed his respect for the Chapter and want to extend the monthly meetings to senior manager at SSA. He mentioned that each member*

- of the chapter executive committee could let people know how they feel about AGA and the return on investment for personal and career development.*
- *Education and Programs – No updates. Calendar is filled up with the exception of the evening meeting, need one more speaker. Ethics and fraud training is all filled up and Joann will reach out to the other chapters. Leroy mentioned that Kelly, Joanne, Lori, Education and Program and Meetings, - they do an outstanding job. He began to compare to National, but sat back to have an appreciation for what the Chapter is already doing.*
  - *Meetings – 56/57 people registered. Sent out registration for March the morning of 3/1, 2 CPEs at Matthews. Questions about fraud and ethics training. Need to confirm with board on the pricing so that the information goes out to everyone. Last time \$62 per person at maritime now its \$64 per person. Need to reach out to Joanne to see who are the paid speakers. Last year charged \$130 for members, \$135 non-members. The increase in cost of \$2 is ok. Leroy commended committee that they are doing a great job. Shenika Smith is a member of this committee.*
  - *Membership/Early Careers – Masoud meet with university to get availability. UMBC – available march 28 – 12 – 1 pm, Masoud can't make it. If Leroy or anyone from board can make it, its encouraged since it's hard to agree on a date. Multiple people expressed interest to visit colleges and meet/speak. University of Baltimore April 12 430- 530pm – same presentation. Ask students to join AGA. University of Baltimore asked to provide snack/pizza at the meeting as an encouragement for participation. Masoud inquired if there is a budget. Leroy will reach out to Johnny about a budget. Kelly did a local networking event after the presentation and paid for appetizers. Towson University has no availability this year and will get on their schedule for next year. Tuop Nguyen is the VP of Beta Alpha Si and Mr. Stomp accounting chair of accounting department. It was mentioned that BAP, NABA, and Accounting society should reach out to Jason Wagner to get available dates and Jason, who will keep Masoud informed. At Northern Atlantic chapter meeting, Bobby Derek, - mentioned that it's a good idea to reach out to the professor as it's a good way to reach to the students and give credit to add student participation and increase the University's faculty/administration participation. Requested Biweekly meetings with the membership committee will be held. Kelly mentioned that the intern of SSA OIG is the VP of accounting at Stevenson. Kelly will speak to the intern and let Masoud know their availability and Masoud will fit it into the schedule.*
  - *Sponsorship – Paul hasn't heard back from Jacob regarding the pursuit of getting EY to be a sponsor for the remainder of the year. Have gone through the membership listing and was surprised to see folks from other firms who they don't see at meetings but they are members of the chapter. They are probably more active in the other chapters or work in DC but live in the Baltimore area and maybe more active in the DC chapter. Will start to engage in conversation which may not bear fruit this year but will bear fruit next year. Will pass on information about the fraud conference and use that to promote companies' interest in being a corporate sponsor. Cost for a one-time event sponsorship – potential to set up a booth. Kelly mentioned Becker did it 2-3 years ago and charged \$500. Kelly will get Paul the numbers. Past has ranged from \$95-115. Louise (Chapter Service*

- manager from National) can do math today (3/1) for Cost per person/Cost per impression as a benchmark to share with Paul. Leroy sat in one of the meetings with Jacob and EY, and thank him for what he does.*
- *Webmaster – Louise set up a meeting march 7 2-3pm, Kelly, James, Leroy, and Louise, about migrating from external paid host to AGA national hosting the website*

*VI. New Business – Share with board about the proposed board/official positions and they have 30 days for comments/concerns before it's official. Becker did a \$1000 sponsorship - \$500 bronze \$500 booth at fraud conference.*

*Louise Burnette, thanked the Chapter for the opportunity to attend the meeting. She mentioned that she has also sat in with other chapters and shared general reminders. She reminded us that this is AGA Membership Renewal Season and to be sure to take care of this. She doesn't want any of the officers' names to show up on the "bad officers" list at the end of March. AGA National will raffle off three Professional Development Training (PDT) Scholarships for first time attendees from participating chapters. The Baltimore Chapter can be submitted as a participant and the chance to win. Louise further encouraged the Chapter to let AGA National know if there are specific topics wanted in the future. The deadline to register for the Sectional Leadership Meeting is March 9<sup>th</sup> and she doesn't think we have the Baltimore Chapter attendees yet. The deadline to register for the two PDT Hotel Scholarships for the Baltimore Chapter is June 8.*