

**Association of Government Accountants
Baltimore Chapter
Chapter Executive Committee**

Agenda

**October 4, 2018
2:00 – 2:30**

Meeting Location: Call-in Number: 1-877-951-8654
Participant Code: 4983606#

- I. Call to Order: *Shenika Smith, Jeff Lewis, Masoud Najmabadi, Kelly Stankus, Jamila Webb, Keisha Lynch, Lori Lee, Jose Carrasco, Leroy Chester, Paul Geraty, Renée Rawlins*
- II. President's Report – *Leroy expressed thanks to the executive team for hard efforts. Submitted CCR on Sept 30.*
- III. Approval of prior meeting minutes – *August and September 2018 meeting minutes presented and approved*
- IV. Budget Review – *Kelly suggested that the budget should be presented to the board and be voted and approved upon. Mike and Leroy needs to meet and discuss a few things.*
- V. Committee Updates
 - *Accountability – CCR has been issued*
 - *Activities – Submitted all reported points in advance of the deadline and the Chapter is off to a great start in meeting its goal of Platinum*
 - *Awards – Distributed awards at the September training session. Idea is to give a small token of appreciation because everyone on the chapter executive committee and board of directors are working hard and volunteering their time*
 - *By-Laws & Procedures – No updates*
 - *CGFM – Submitted info to newsletter. CGFM gets fined due to training. Communication submitted to AGA National regarding the designation*
 - *Community Service – Notice in newsletter about food bank donations being collected in November and December. Normally send out cards and care packages but will be signing Christmas cards at November meeting and Lori will mail to the headquarters. Great turn out to the orioles games – 50 people attended. Orioles lost. Leroy to send photos.*
 - *Communications – Kristina has been responsive to Leroy' recent requests and he appreciates the timely communication to members.*

- Editorial – *Keisha has joined the committee and is working on the 2017 – 2018 Recap newsletter and Renée is working on the September/October 2018 newsletter. Requested speaker bios to include in both newsletters. Leroy said he will attempt to provide and to also reach out to Joann. Aim to issue both newsletters by mid-October.*
- Publicity – *Four active social media accounts (Twitter, Instagram, Facebook, LinkedIn); Updated the social media accounts (Profile Pictures, Background Photo, Bio); Posted on the social media accounts (October Meeting Registration, New Website, Oriole Game, AGA National events, September Meeting, Speakers); Received compliments on the new AGA Baltimore website from AGA National and Tallahassee; Received cheers from AGA National for kicking off our new program year with the September meeting; Submitted CRP Points - 400 points to be added to the Communications –Goal 1- E. Create and maintain a chapter social networking site; Have four active social networking sites; 25 points be added to the Communications-Goal 2-A.-2. Publicize AGA Events and activities at all levels (chapter through national). Have publicized 3 AGA National events via our social media accounts during the month of September.*
- Education and Programs – *Set for the October meeting. Just need to know if Jenni Main will be speaking and get her and Dave Zavada's bios and title of the presentation. Ms. Ness speaking at the December joint meeting with ISACA. Dave was going to be a Speaker for October but he suggested Jenni Main of CMS who deals with Enterprise Risk Management in the Government. Dave will act more as a moderator. Mike Tracht is still waiting to hear from the SSA CIO about speaking in December. If he locks him in, there would have 4 speakers since 2 speakers were already confirmed for December. Committee deciding on whether to wait to hear back from Mike before confirming Ms. Ness and keeping Ms. Ness as a backup.*
- Meetings - *ISACA likes to publicize sooner than the Chapter does and would like speaker information. Need to confirm December speakers due to there only being 75 minutes and two speakers: CIO from SSA and AICPA Chair Kimberly Ellison Taylor. Paul will follow up with Joann to express the concern and confirm that Kimberly is locked in and how much time she's expected to speak. October registration information went out on Monday 10/1. National doesn't support PayPal link and registration process has been revamped. Lori suggested a slide show of what the chapter has been doing by including pictures of past meetings and sponsors. Publicity committee and Lori will spearhead the effort. Editorial committee will share pictures to the Publicity committee.*
- Membership– *220 members, 2 new members since last meeting. \$25 amazon gift card sent out. Submitted 1100 points for membership to Johnny. Masoud to contact Mike regarding reimbursement for amazon gift card since PayPal may no longer be the preferred method.*
- Early Careers – *Trying to get with ISACA early careers director. Considering a joint happy hour after the December meeting.*
- Sponsorship – *Paul pulled down national membership listing for the Baltimore Chapter and will work with Masoud to ensure the listing is complete. Sent 13 to 14 emails requesting sponsorship interest. Confirmed two gold sponsors – KPMG*

and Grant Thornton. Need to get an invoice. Leroy mentioned that Johnny will work with Mike to provide an invoice. Today, Paul heard back from Dave that Kearny will like to be a sponsor for FY19 and a check was sent to the Chapter (not sure at what sponsorship level). BDO expressed interest and will reach out to their federal practice about sponsoring. Paul reached out to firms such as E&Y, Accenture- Colin Hayward but he's no longer with that firm, CLA, Birdy Consulting, TG associates, SB& Company, Lindsey and Associates, and Becker. Becker is interested in exhibiting at the January meeting or Fraud conference meeting. Paul has meeting with Becker tomorrow and invited Leroy and Kelly to the call. Becker has been charged \$500 in the past.

- *Webmaster – Website changed over. Request made to send newsletter to webmaster to be uploaded. Will be taking down the old website and redirecting traffic to the new website.*

VI. New Business – *None*