

**Association of Government Accountants
Baltimore Chapter
Chapter Executive Committee**

Agenda

**October 5, 2017
2:00 – 3:00**

Meeting Location: Call-in Number: 1-877-951-8654
Participant Code: 4983606#

- I. Call to Order – *Start 2:04 Shelvon Costley, Kristen Schnatterly, Joanne Burnett, Kelly Stankus, Jamila Webb, Mark Silvestri, Michael Tracht, Paul Geraty, Shenika Smith, Leroy Chester*

- II. Approval of prior meeting minutes – *September 7, 2017 meeting minutes were corrected. Correction add Joann Burnett as a meeting attendee. Minutes accepted and approved with correction.*

- III. Budget Review – *No updates.*

- IV. Committee Updates
 - *Accountability – No chair. Shelvon mentioned that the CCR was submitted and posted to the Baltimore website. Submitted to national for points along with the application. Plan to distribute copies at the October meeting. No prospects yet to chair the committee, but suggestions for prospects were made. Paul suggested projecting to the members to seek prospects.*
 - *Activities – Michael Tract is the new chair. He mentioned that there was a meeting held on 10/4 with Leroy Chester and Shelvon. There will be future meetings set up to ensure points are managed going forward.*
 - *Awards –Mark Silvestri asked about Stephen Goss at the October meeting and he will speak. Will speak for 45 minutes. 5 minutes for Q&A. 1245 – 135 was a suggestion but it has to be tweaked. Will talk about highlights of trustees report. Oct 18th meeting. Highlights of this year’s trustees report. Kelly to send out the registration info. Mark S. reminded people to nominate others for awards. Recognize members and non-members. Get points and need to keep platinum status.*
 - *By-Laws & Procedures – was vacant but now the new person is Kevin McCarthy from SSA. Shelvon will meet with him week of 10/9 to get up to speed.*
 - *CGFM – No updates*
 - *Community Service – No updates*
 - *Communications – No updates. Will touch base with Kristina to send members about CCR and vacant Accountability chair.*

- Editorial – *Leroy Chester volunteered to be the chair and joined by Kevin and Vivian. Requested to be kept informed about events and to take pictures. CMS event on 9/20 had an approved interest table and there was a good turnout. People came out and expressed interest in AGA. Photos received and write up started. First publication due end of November. Need 3 publications for the program year.*
- Publicity – *Include newsletters info and pictures on twitter and LinkedIn. Sent connections to other AGA chapters. Passwords for other social media accounts. Instagram and Facebook. Shelvon will work with Jamila to show Facebook. People inquired about taking on this task.*
- Education and Programs – *Good opening meeting last month. Pleased with the attendees. Had someone from national to speak. In the next two weeks there will be 3 speakers. November meeting – 1 speaker confirmed but needs a topic – suggested topic is ERM. December – joint speaker with ISACA. Willing to use MACPA paid speaker. Andrew Lewis – KPMG- January. Tentative Robert Mainhardt – Continuous monitoring. Haven't confirmed him. ERM update in February- need two speakers. Not confirmed yet. March need speaker, April 15th awards meeting- need speaker. May – Danny Goldberg – half of eight credits and need to confirm 2 more speakers. Email Joann, Paul or Shelvon for speaker and topic suggestions. Try to get a speaker from CMS.*
- Meetings –*Sent CPE certificates and surveys for September meeting. Registration will be sent out on 10/5 for October meeting. Someone complained about getting the same dessert every month. Based on price point can't change dessert. Can bring in own dessert. This month, dessert will be same for October meeting. CPE amounts for March and April. April only 1 CPE – its \$34 cost per person and the chapter only charges \$15 per person. The Chapter needs to increase CPEs to 2 for April. Get a hit for March too because it's two CPEs as well. Can charge \$30 and it's a softer hit. Would there be an evening meeting? Got menu of appetizer options. Should the Chapter move forward to set up contract with Matthews? Suggest awards meeting as an evening meeting to get more students and 2 CPE will generate more interest. Need to agree on date as April 18th or other. Contract can be shifted easily from lunch day to evening apps. April 26/27th is the date floating around.*
- Membership/Early Careers – *Early careers met with Masoud on 10/3. Plan on reaching out to quite a few colleges and universities to see if the Chapter can speak to their accounting committee to give exposure to AGA. No updates from membership. Sept 30th Haynes point DC/MD update given. No Baltimore members in attendance. Membership or communications committee will send out email to new members. Recommended that welcome emails from the Chapter should be sent out every quarter. Thank yous were sent to those who signed up at CMS interest table.*
- Sponsorship – *Paul Geraty will send Jamila invoice for gold \$2000 sponsorship. He submitted KPMG sponsorship and gets check during week of 10/9. Inquired of best way to get contact info for three sponsors last year, Kearny, CLA, and Becker. Shelvon will send Paul listing of non-government contractor members and reach out for sponsors. Paul to get list of members and sort through.*

Webmaster – *no updates*

V. New Business – *Jamila Webb was contacted by AGA national. Offering free website services to all AGA chapters. Currently the Chapter pays a fee for the website. The Chapter will still have access to put stuff on website. Local website will be a link on the national website. Jamila inquired if it's okay to switch. Need to avoid payment toward end of October and use the free service. If not, the Chapter will continue paying. Nothing will change. Wait until after Oct 20th to transition due to the Oct 19th meeting. Oct payment due 25th/26th.*

Meeting adjourned.