

**Association of Government Accountants
Baltimore Chapter
Board of Directors Meeting**

Agenda

September 5, 2019

2:00 – 3:00

Meeting Location: Call-in Number: 1-877-446-3914
Participant Code: 715608#

- I. Call to Order: *Mark Silvestri, Masoud Najmabadi, Kevin McCarthy, Jamie Gyuras, Shenika Smith, Renée Rawlins, Paul Geraty, Lori Lee, Angela Shields, Leroy Chester*

- II. President's Report: *Working on CCR. Obtaining board insurance for all board members, which will be a new director's line item. Never had board insurance in past but it protects the board against liability if anyone got injured at meetings or other AGA events. Meetings set and venues secured. Want to work on succession plan for the chapter.*

- III. NCC update: *Leroy congratulated Lori on being the president, commented that she will do an amazing job and that the board will support her. Leroy attended the most recent PDT. Had a wonderful time. New Orleans was a special place. At PDT, the chapters met on Sunday morning and were asked for updates or if anything had happened that they would like to share. Leroy mentioned about Ernie Almonte visiting the Baltimore Chapter and board members going for dinner with him. Leroy further mentioned to them that the Chapter got a good response for him speaking. Had a lot of senior and executive professionals present. It was noted that Chapter visits are important and that the Chapter should continue to have members of AGA national visit the chapter. It was further mentioned that AGA national should visit our employer because it's nice when the Chapter is able to get funding. A guy spoke about corporate partnership. Mentioned about holding events at local colleges and universities. Students have a long term dividend. The Chapter needs to reach out to the professors to be the catalyst to build relationship with the universities. Focus on strength of each board member. Submit chapter for national recognition by activities, based on measurable and quantifiable results.*

- IV. Approval of prior meeting minutes: *Will present May minutes at next board meeting*

- V. Budget Review: *Lori sent budget, if there is anything that should be increased or decreased or is considered inappropriate, let Lori know. The monthly breakdown would*

be helpful to have a check and balance for the Chapter. The Chapter is in line in comparison to last year. Overzealous for education programs. Conservative on proceeds and expenses. New line item, board insurance. Fraud loss – director’s line item. Administrative for FY19 is \$0 – annual fee was paid in June 2019. PayPal fees are taken out automatically when people sign up for training via the website. Will be voted on at next meeting.

VI. Committee Updates

- *Accountability – CCR – Lori will start working on it in the next couple of weeks*
- *Activities – Report to Johnny before 9/30. He has to enter by 9/30. Lori has a spreadsheet that can be shared with committees.*
- *Awards – Mark stated that the awards will be similar to last year. Three scholarships, letters are usually sent out in February to 24 colleges and universities, and junior colleges. Will continue Chapter and member recognition. Awards are given during meetings. The awards are currently a printed certificate and a \$25 gift card. Suggestions for this year are welcomed. In the past the Chapter has awarded plaques and trophies. Awards can be given to chapter and non-chapter members. Just has to align with the AGA goals.*
- *By-Laws & Procedures – Prototype received from AGA national to comply with their format for bylaws and procedures. No content changes to the Chapter’s by-laws and procedures, but will have formatting changes for the articles and sections.*
- *CGFM – no updates*
- *Community Service – volunteered with Catonsville Men Civic Association (CMCA) on July 4th as honorary judges. There were bike decorating contests and sack races. Suggestion made to volunteer food and clothing at Happy Helpers, downtown Baltimore, once a month on first Sunday of every month. Johnny got 3 or 4 people from church to help feed and clothe 130 hungry men women and children. Committee will send flyer out to the AGA Baltimore membership and will announce during the September meeting.*
- *Communications – no updates*
- *Editorial – Will work on 9/30 newsletter to be issued early October. Committee to reach out to Lindsay McKeown for the AGA pilot for the newsletter with Lucid Press. Leroy met with Lindsay in Orlando in 2018. Newsletter doesn’t have to be long but just get it out timely.*
- *Publicity – reached out for information to post on AGA’s various social media sites*
- *Education and Programs – no updates*
- *Meetings – secured all locations for the year and sent deposits down for the year. Kosher meals are covered up to 20%*
- *Membership – different approach to increase membership. Will share in a couple of weeks. New members joined the chapter over the summer.*
- *Early Careers – No updates.*

- Sponsorship – *Sponsorship year runs through November 30. Website has a new sponsor, software development company, Workiva. That would be 5 gold sponsors for the Chapter. Workiva will also have a speaker, Renata. Suggestion to bump up proceeds in budget to \$2000-4000.*
- Webmaster – *April 4 is latest minutes, May minutes not yet approved. Lori working on the President's message for website. Website use to be hosted on Yahoo, now it's on AGA National platform. Chapter pays a \$14 fee per month to have Yahoo redirect people to the new website. Been on new platform for a year now and will probably cease Yahoo redirect fee.*

VII. New Business – *no updates*