

**Notice of Vacancy
Auditor
Office of the United States Trustee
United States Department of Justice
Honolulu, Hawaii**

Opening/Closing dates: 5/8/20 – 6/8/20

Pay scale & grade: GS 13-14

Salary: \$91,231 to \$153,527 per year

Summary: The Auditor (Bankruptcy) is responsible for the financial analysis and related investigative work associated with bankruptcy cases. This analysis and investigative work supports the litigation and civil enforcement efforts of the United States Trustee. Assignments require a professional knowledge of accounting and financial analysis to perform work that is similar in scope and complexity to that performed by a public accountant. This position requires successful background clearance, including a credit check and drug test.

Responsibilities: Duties include the following:

- Apply professional accounting knowledge, understanding of business operations, and knowledge of bankruptcy laws and procedures related to the full scope, including complex, chapter 7 and chapter 11 bankruptcy cases.
- Review and analyze bankruptcy cases and determine adequacy and accuracy of financial documents submitted.
- Perform exams, audits, reviews, and analysis of standing and panel trustees.
- Provide a variety of related accounting and auditing services associated with chapter 7 and chapter 11 matters.

Qualifications: To qualify for this Auditor (Bankruptcy) position you must:

Possess one of the following Basic Requirements:

Degree: accounting; or a degree in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law.

-OR-

Combination of education and experience: At least 4 years of experience in accounting, or an equivalent combination of accounting experience, college-level education, and training that provided professional accounting knowledge. The applicant's background must also include one of the following:

- Twenty-four semester hours in accounting or auditing courses of appropriate type and quality. This can include up to 6 hours of business law;

- A certificate as Certified Public Accountant or a Certified Internal Auditor, obtained through written examination; or
- Completion of the requirements for a degree that included substantial course work in accounting or auditing, e.g., 15 semester hours, but that does not fully satisfy the 24-semester-hour requirement of paragraph A, provided that (a) the applicant has successfully worked at the full-performance level in accounting, auditing, or a related field, e.g., valuation engineering or financial institution examining; (b) a panel of at least two higher level professional accountants or auditors has determined that the applicant has demonstrated a good knowledge of accounting and of related and underlying fields that equals in breadth, depth, currency, and level of advancement that which is normally associated with successful completion of the 4-year course of study described in paragraph A; and (c) except for literal nonconformance to the requirement of 24 semester hours in accounting, the applicant's education, training, and experience fully meet the specified requirements.

All applicants must have 6 months of bankruptcy experience with a basic knowledge of bankruptcy regulations and procedures (information should be documented in resume).

If you are interested in being considered for this opportunity, please follow the Application Process provided on our website at <https://www.usajobs.gov/GetJob/ViewDetails/567568500>.