

# New Mexico Chapter of the Association of Government Accountants

## Chapter Executive Committee Meeting Minutes

Date: **March 21, 2019** Location: **Dion's Pizza**

### 1. Roll Call

|          |          |         |          |        |          |       |          |         |          |       |          |       |          |
|----------|----------|---------|----------|--------|----------|-------|----------|---------|----------|-------|----------|-------|----------|
| Janet    | <u>X</u> | Wanda   | <u>X</u> | Jolene | <u>X</u> | Kim   | <u>X</u> | Blanca  | <u>X</u> | Bryan | <u>X</u> | Luis  | <u>X</u> |
| Margaret | <u>X</u> | Michael | ___      | Elena  | <u>X</u> | Misty | ___      | Jessica | ___      | James | <u>X</u> | Vince | ___      |
|          | ___      |         | ___      |        | ___      |       | ___      |         | ___      |       | ___      |       | ___      |

Roll call was taken at: 11:35 a.m.

2. **Approval or Additions of/to Agenda.** Motion by Luis. Second by Bryan.

3. **Approval of Minutes from:** TABLED

### Discussion Items:

4. Update on PDT Committee Actions/Discussions

- 2019 Projected P&L. Discussed projected earnings based on varying number of attendees. 183 currently signed up.
- Discuss Hotel Room Costs. NM Chapter has 11 members signed up for hotel room. ABQ has 2.
- 2019 PDT Agenda / Speakers – Assignment of Board Member Introductions. Updated. Janet to send out after meeting.
- Volunteer Tracking List – updated volunteer list. Janet to send out via email after meeting.

5. Treasurer's Report (Elena)

- February 2019 Treasurer's Report attached. Discussed removing outstanding check for \$75, deposit for 8/18 picnic, not cashed.

6. Education (Blanca/Kim/James)

- Calendar of Events – Upcoming
  - March 27 – Cybersecurity Webinar – GSD Conference Room
  - April 4-5 – PDT – Santa Ana
  - April 24 – Tentatively scheduled O2 Consulting – Taxes – Lessons Learned – Tax Update – Need Location. Wanda will look into La Choza.
  - May 15 – Fraud/Data Analytics – Rio Grande Conference Room, Toney Anaya Bldg.
  - June 12 – Leadership Webinar – Red Room, DFA

7. Membership (Bryan)

- Membership Report – 227 active, 7 new members. Bryan to send out welcome letters to new members.

8. CGFM (Misty)

- Coordinate CGFM Event w/ABQ - NA
- CGFM Month – March 2019 - Obtained – Thank you! Misty will take proclamations for display at PDT.

9. Community Service (Margaret) - TABLED

- Future Events – March 27 Webinar will be coupled with Esperanza Homeless Shelter Fundraiser
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10. Accountability and Awards (Jessica) - TABLED

11. Website (Luis) – Luis updated. See website for changes.

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- a. Get info for google docs access – Elena
  - b.
12. Newsletters: Articles due to Janet by March 28, to be released by April 5, 2019
- a. President's Message (Janet) –
  - b. Listing of Webinars will be included
  - c. Treasurer's Report – February will be included
  - d. Membership info will be included
13. Insurance – Annual professional liability – Paid/coverage through February 2020.
14. Other:
- a. Chapter Bi-Laws Review - No changes until National provides template. This will occur after this fiscal year.
  - b. National PDT costs and attendance for FY19. Janet to follow up with Vince on any requests. First Hotel scholarship to be utilized by Misty. Second hotel scholarship to be utilized by Wanda.

Next CEC meeting: 4/24/19

Meeting adjourned: 12:45