

New Mexico AGA Chapter  
December 2020 CEC meeting minutes

Date: December 16, 2020  
Location: Zoom  
Time: Start meeting at 12:23

Attendees:

Elena Tercero	X	Terese Montoya	X	Jolene Gonzales	
Wanda Gonzales	X	Elizabeth Burks	X	Luis Eres	X
Blanca Sena	X	Margaret Sena	X	Bryan Maestas	X
Misty Schuck	X	Chantae Bustamante		Miranda Mascarenas	X

Approval of Agenda: Bryan Maestas motion to approve, Luis Eres second all in favor

Approval of prior meeting minutes:

November meeting: Luis Eres motion to approve, Bryan Maestas second, all in favor.

Old business:

PDT 2020 - wrap up with Albuquerque Chapter, need to reach out to Buffalo Thunder on reimbursement of deposit & compile receipts of payments made for Albuquerque Chapter to send reimbursement of expenses.

Treasurer for 2020-2021 program year:

Check signor changes: Working with Century Bank to get paperwork signed.

Treasurer's Report: October and December reconciliations needs to be completed, access to Google drive given to Miranda and Misty.

Monthly webinars

December training: Lessons learned: presenters to move the letters to the top left corner, Google form was easy to use, hopefully the CPE certificates will be as well

January training: LFC, hold for after session possibly

National Webinars:

November 4 - Ethics

December 9 - Internal Controls

January 13 - Uniform Guidance

May 12 - Fraud and Data Analytics

Reimbursements:

Elena to meet Miranda to hand everything over on Friday December 18

ACE updates

Membership survey: Elena compiled survey in Google form, will send out to CEC to make sure it can be completed and then send to members early next week.

Education:

CGFM: CGFM classes with Abq Chapter, Jennifer Baca and Terese Montoya

Communication: Newsletter submit information to Misty by 12/23, review of information 12/30, send out 1/1, information needed (President's message, CGFM, Membership, Community Service, Education)

Community Service:

Strategic Vision: By-laws discussion on two topics completed, Bryan to reach out to nationals on Young Professional clarification & remaining items to be emailed to CEC

Pulse Check dates - 11/30 - still needs to be submitted Wanda and Elizabeth to work together along with Elena to submit.

CEC reviewed required state filings: Misty provided that there are no known filings for associations

Chapter engages in annual audit or independent financial review: awaiting feedback from Albuquerque Chapter on our request

New business:

PDT 2021

Sub-committee members needed: Terese Montoya signed up to help

Zoom: Marla to send information about plan purchased, intent to split cost of membership.

Mail pick-up: State Farm invoice of \$475, due in February, Bryan Maestas motion to pay, Wanda Gonzales second, all in favor.

Meeting adjourned: 1:14 pm