

CEC Meeting Minutes
July 30, 2020

- I. Call to order
The meeting was called to order at 12:05 pm by Nathan Ziegler
- II. Name of Attendees and Absentees
Attendees:
Nathan Ziegler, Tammy Beeman, Greg Drake, Kristy Bork, Sarah Burrows, Monica Robinson, Renee Vines, Teresa Allen, Ashley Bartholomaus, Melody Ownby, Eric Biring, Daphne Pevahouse

Absentees:
Jennifer Schatzer, Julie Ravenscraft
- III. Welcome Daphne Pevahouse, new CGFM certification chair
- IV. Vote to Approve June meeting minutes
Motion: Monica
Second: Sarah
Motion Passed
- V. Vote to Approve June financials
Motion: Kristy
Second Renee
Motion Passed
- VI. Approve the updated Policies and Procedures, which includes changes for the financial review committee
 - a. Adding how to handle internal review & annual audit, as required by national
 - b. Committee should include one CEC member as chair, one non CEC member, and a third member that is preferably CEC as well.
 - c. Teresa Allen volunteered as chair
- VII. Vote to Approve the financial review sheet
Motion: Sarah
Second: Monica
Motion Passed
- VIII. Approve a fee to charge members and non-members for webinars.
 - a. Webinars have been a success, and 4 more are currently planned.
 - i. Currently working with BKD to provide August and September webinars, with topics including Preparing for First Single Audit, and GASB Lease Standards Update.
 - b. Provide webinars free of charge for AGA members
 - c. Charge non-members a \$10 flat fee, with AGA covering the PayPal costs

IX. Vote to Approve a fee for non-members

Motion: Sarah

Second: Renee

Motion Passed

X. Changing Bank Signers

- a. Renee will contact bank regarding change over for signers, as they may require old and new signers to be present

XI. Fall Seminar

- a. Currently planned in person
 - i. 35 current registrations
 1. Many members are limited by employers regarding financial costs as well as exposure risks
 2. Kristy Bork will see if this will cover our costs for the event
 - ii. Bass Pro will provide sanitation stations, social distancing signs and hourly cleanings for bathrooms, furniture and door handles. Tables will be set up 6 feet apart and all food will be by server only (no buffet). Per city ordinance, everyone will wear a mask.
 - iii. For those that cannot attend and request refunds, refund the cost of CPE, but not membership portion
- b. A virtual seminar may inspire more attendance, but we will need to look into if we have the capacity to host virtually
 - i. Virtual may have different requirements regarding CPE
 - ii. Greg will contact Dallas regarding their virtual PDT
 - iii. A decision on whether or not to change to virtual is needed by the end of August

XII. Membership

- a. 96 members last year, 24 have suspended
 - i. Tammy and Monica are working on contacting these individuals to determine why they have suspended their membership

XIII. Adjournment

- a. Meeting adjourned at 12:53 pm by Nathan Zeigler