

**AGA – Phoenix Chapter
Professional Development Committee Meeting
Friday, June 15, 2018
3:03 p.m. - 4:38 p.m.**

**Arizona Department of Corrections
1645 W. Jefferson St. Third Floor, Phoenix AZ 85007**

Attendees:

Getzamany Aragon	New Board Member
Michelle Huckabay, CGFM	Vice President/Newsletter Chair
Gergana Kovatcheva, CGFM	President
Keith Orr, CGFM	Education Committee Chair
Kim Prendergast, CGFM	Secretary/Accountability Chair
John Schutter (3:15 p.m.)	Community Services Committee Chair
Anthony St. George	Treasurer/Education Committee

Not present:

Kelly Alkhoury	Scholarship Committee Chair
Mary Adelman, CGFM	Membership Committee Chair
Paola Matson	Secretary Elect
Cindy Smith	Vice President Elect
Jerry Snyder, CGFM-Retired	Education Committee

I. President-Elect Michelle Huckabay called the meeting to order at 3:03 p.m.

II. Gift for National's PDT

Michelle Huckabay moved to donate \$150 to AGA National's charity and a gift up to \$100 to donate to the silent auction at the National PDT in Orlando. Anthony St. George seconded the motion and it passed unanimously.

II. Develop Monthly Meeting Plan

Potential Speakers

Brainstorming speakers for monthly meetings and the PDT:

Chad Kirkpatrick, Grant Thornton

- Blockchain
- Robotic Process Automation

FBI – Fraud

Dennis Green (Incoming National Treasurer) December, February, March

Leland Miller – Eide Bailly

Heinfeld Meech

John Lynskey

DOR – TPT

Emotional Intelligence - Brittney Williams

Recruiting for Government Agencies

Bonds Financing (Jerry's contact)

Sustainability (Jerry's contact)

Microsoft Access – Brian St. Andre
Economy – Dan Anderson
PDT - Yellow Book – Auditor General
PDT - Risk Management - Ray DeCiccio
PDT - Henry+Horne
PDT - Heinfeld Meech – GASB Updates

Webinars vs. Speakers

We will aim for 6 webinars and 6 live speakers, but may have more live speakers. Nations pricing for 4-7 Webinars are \$260 each (including a 10% discount).

We will reach out to Grant Thornton for 9/12, 11/7 or 11/14 for an initial speaker.

Meeting location

Skysong has been good. We will reserve Skysong first, and then book one location at another location, such as the City of Phoenix.

Caterer

Attendees appear to enjoy the current caterer, Lisa Kirch.

We will strive to get accurate counts from package deal attendees in the new program year.

Budget Recommendation

We are estimating that the Education budget will be set at \$15,000, less than last year.

We are estimating that the PDT budget will be set at \$6,000.

III. Develop PDT Plan

PDT Topics

1. President or AGA representative
2. GASB Update – Christopher Heinfeld ?
3. Yellow Book – Auditor General
4. Uniform Guidance Time and Effort Reporting – Henry+Horne?
5. New State Treasurer
6. City Topic Mayor, Economic Development Panel, Maricopa Association of Governments

IV. CGFM Program

The CGFM Budget last year was \$1,000.

New study guides are \$270 per set. We will budget to purchase two sets, and propose to set the budget at \$1,540 to reimburse for exams and purchase two sets of books.

V. Sponsorship

We discussed the possibility of setting different levels of sponsorship, similar to Nationals.

Henry+Horne would like to sponsor the PDT for \$500 plus a special dessert at lunch time.

Becker would like to sponsor the PDT but would like 30 minutes to discuss their products.

We will discuss further at 6/28/18 meeting.

VI. Adjournment

The meeting was adjourned at 4:38 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Kim Prendergast". The signature is written in a cursive, flowing style.

Kim Prendergast, CGFM