

AGA – Phoenix Chapter
Board Meeting Minutes
August 3, 2017
2:36 p.m. to 4:45 p.m.
ASU University Audit Conference Room
1130 E. University Dr. Suite 110, Tempe, AZ 85281

Attendees:

Mary Adelman, CGFM	Membership Committee Chair
Josh Consier (2:45)	Past President
Michelle Huckabay, CGFM(2:41)	Vice President/Newsletter Chair (by phone)
Gergana Kovatcheva, CGFM	President
Keith Orr, CGFM	Education Committee Chair
Kim Prendergast, CGFM	Secretary/Accountability Chair
John Schutter	Community Services Committee Chair
Jerry Snyder, CGFM-Retired	Education Committee
Kelly Alkhoury	New Board Member

Not present:

Anthony St. George	Education Committee
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I. President Gergana Kovatcheva called the meeting to order at 2:36 p.m.

II. Approval of minutes

MOTION: John Schutter moved to approve the June 9, 2017 minutes. Jerry Snyder seconded the motion and it passed unanimously (with Mary Adelman abstaining).

III. Approval of Treasurer's Reports

Voting on April, May, and June 2017 Treasurer's Reports is deferred to the next meeting.

The IRS 990 form is current through 06/2016 per Josh Consier, and the Corporation Commission submittal is up to date as of 10/2016.

IV. CCR Review

CCR submitted to Nationals.

V. Committees

Committees include:

Education (Keith, Jerry, Anthony, John)
CGFM (Gergana)
Scholarship (Kelly)
Program (Michelle)

Membership (Mary)
 Community Service (John)
 Accountability (Kim)
 Newsletter/Website (Josh C., Michelle)
 Young Professional (formerly Early Career) – vacant
 Sponsorship (added at June 2017 meeting) (John)
 Bylaws – new committee - President to act as chair and select committee
 Nominating – new committee (Josh C., Mary, John)

MOTION: Jerry Snyder moved to comprise the Executive Committee of the President, Vice President, Secretary and Treasurer. Mary Adelman seconded the motion and it passed unanimously.

Executive – new committee - President, Vice President/President Elect, Treasurer, Secretary

In addition, President, Vice President (or President Elect), Treasurer, and Secretary are elected annually.

ACTION: Gergana to follow up with Grant Thornton regarding financial sponsorship.

VI. 2017-18 Annual Budget

Executive Board	\$1,000
Travel (including \$100 for SLM attendees)	\$3,500
Education (including webinars, room rental, food, gift cards for live speakers)	\$16,000
PDC (room, meals, nametags, copies)	\$5,250
Scholarship	\$1,500
Website	\$150
Early Career	\$100
CGFM (including fee reimbursement and study guides)	\$1,000
Community Service (including donations to Nationals)	\$750
Membership (member event)	\$1,000
Audit	\$100
Misc	\$100
Total	\$30,450

MOTION: Mary Adelman moved to approve the 2017-18 budget of \$30,450. John Schutter seconded the motion and it passed unanimously.

VII. Membership

No discussion.

VIII. Newsletter

No discussion.

IX. CGFM

Michelle stated the space is booked. The class will be capped at 20 attendees. The cost will be \$1,300. No one has registered yet.

MOTION: Michelle Huckabay moved to offer a \$50 discount to anyone who signs up by August 31 off the \$1,300 price for the CGFM Course. Jerry Snyder seconded the motion and it passed unanimously.

X. Scholarship

Kelly Alkhoury, our new board member, will be the chair of the Scholarship Committee.

ACTION: Josh C. to add Kelly's email to the group email.

XI. Education

Tentative schedule based on discussions:

09/13/17 Live - Cleveland –Excel
10/11/17 Live -Sandoval (AGA Regional VP)
11/15/17 Audio
12/6/17 Live - Pat Childress possible (Kelly to ask)
01/10/18 Audio – grants management
01/19/18 Ethics w/ ASCPA 4 hours
02/07/18 Live - Leland Miller possible
02/16/18 Tax update (4 hours)
03/07/18 Audio – Infrastructure refinance
03/25/18 Audio – cybersecurity
04/11/18 Live - Lisa Grace possible (Kim to ask)
04/27/17 PDC (See below)
05/16/18 Audio – Fraud Data Analytics
06/13/18 Live – Brittney and Anthony

PDC:

Speakers:

Ryan Allison, Arizona Management System (Rescheduled from last year)

Michelle panel on Implementation lessons learned

Anthony and Brittney

Ann Ebbert +1 CEO

State Treasurer

Auditor General GASB update

ACTION: Keith will provide Kim phrasing for a caveat to add to the bottom of all certificates regarding CPEs counting for CGFM credit.

XII. Online registration

Josh C. will add events to Eventbrite. Michelle will be the backup.

XIII. Programs

ACTION: Michelle to follow up with the caterer regarding dates.

XIV. Community Service

No discussion.

XV. Young Professional (formerly Early Career)

Michelle will set up a group pizza meeting for GCU Accounting Students.

XVI. Website

Gergana asked that a picture be put on the background of the website.

ACTION: Josh will look for a background photo.

Questions for Donna Sandoval regarding On-line Archive page:

Who can see the archives? Outsiders?

Can you see the archives but not be a website modifier?

XVII. Audit

The audit will proceed.

XVIII. Chapter Recognition Program

We pledge to aim for 19501 points for 2017-18.

XIX. SLM and PDT update

We reviewed what a SLM entails, for our new board member.

The PDT had 1,900 attendees.

XX. Other items

None.

XXI. Adjournment

The meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Kim Prendergast

Kim Prendergast, CGFM