

**AGA – Phoenix Chapter  
Chapter Meeting  
Thursday, September 12, 2018  
1:00 p.m. - 1:51 p.m.  
Skysong \_ Room 301  
1301 N Scottsdale Rd, Scottsdale 85257**

**Attendees:**

Anthony St. George	Education Committee Member (by phone)
Gergana Kovatcheva, CGFM	Treasurer
Jerry Snyder, CGFM-Retired	Education Committee Member
Keith Orr, CGFM	Education Committee Chair
Kim Prendergast, CGFM	Accountability Chair
Mary Adelman, CGFM	Membership Committee Chair
Michelle Huckabay, CGFM	President
Paola Matson	Secretary (by phone)

**Not present:**

John Schutter	Community Services Committee Chair
Cindy Smith	Vice President
Getzamany Aragon	Program & Young Professional Committee
Jordan Dale	New Board Member
Kelly Alkhoury	Scholarship Committee Chair
Luis Perez	New Board Member

**I. President Michelle Huckabay called the meeting to order at 1:00 p.m.**

**II. Approval of minutes**

**MOTION:** Kim Prendergast made a motion to approve the June 28, 2018 and August 16, 2018 minutes as written. Keith Orr seconded the motion and it passed unanimously.

**III. Approval June 2018 Treasurer's Report**

**MOTION:** Mary Adelman made the motion to approve the June 2018 Treasurer's Report. Gergana Kovatcheva seconded the motion and it passed unanimously.

**IV. Approval minutes of who should be added or removed from bank account**

Authorized signers for the Association's One AZ accounts have changed. Michelle Huckabay shall be added, and Anthony St. George shall be removed, based on Michelle becoming President, and Anthony no longer being the Treasurer.

**MOTION:** Kim Prendergast moved to add Michelle Huckabay as an authorized signer to the Association of Government Accountants Phoenix Chapter accounts at One AZ Credit Union, and remove Anthony St. George as an authorized signer on the accounts effective September 12, 2018. Mary Adelman seconded the motion, and it passed unanimously.

## **V. Update on Audit, 990 Filing and Corporation Commission filing**

Anthony gave an update about the Audit status; He stated that Gergana got in touch with Maria to do the audit. Anthony stated that he sent the paperwork for her to review. Now we are waiting for Maria to complete the audit.

For the Corporation Commission filing, Anthony stated that he logged on to their website, and it appeared we did the filing for last year in October 2017, Anthony said that if we want he can do it again for this year, but Anthony has not done the Corporation Commission filing yet for this year.

**ACTION:** Kim stated that she can do the 990 Filing. If she has any problem she will reach out to Gergana.

**ACTION:** Gergana stated that she has not worked on the treasurer report for July and August, because she needs to get access to account at ONE AZ. Gergana stated that she will work on getting access this weekend.

## **VI. Review action items from previous meeting for updates**

Kim gave an update and she stated that we got the contract for our Ethics class with Gil Blumenthal scheduled to do it for the date we selected January 18, 2019, Kim stated that she has the room with Maricopa Community College district. When Kim got the contract this year the fees for the presentation it was \$116 dollars per attendee with a minimum of 20 attendees.

Kim stated that Mary sent an email suggested that we charge for members \$116 dollars and nonmembers \$136 dollars.

**MOTION:** Mary Adelman made a motion for the Ethics class on January 18, 2019 to charge for members \$116 dollars and for nonmembers \$136 dollars. Keith Orr seconded the motion and it passed unanimously.

## **Actions items from previous meetings**

### **August 16 minutes**

**ACTION:** October 10, 2018 audio conference, Michelle won't be there. Someone needs to set up the computer. Anthony will forward email and Mary volunteered to do the computer and registration.

**ACTION:** November 14, 2018 live meeting at Department of Education: Everything is set with speaker.  
Gergana will follow up with Chad Kirkpatrick by email and Michelle will need to confirm seating capacity.  
We will need certificates for this meeting.

December 19, 2018 live meeting, Dennis Green confirmed to speak for this meeting.

### **TO DO**

Kim will send a condolences card to Dennis Green from Phoenix Chapter for his nephew's death.

February 6, 2019 live meeting, Lealan Miller will speak. Still working on topic with Keith Orr.

March 1, 2019 live meeting, on tax update.

### **PDT**

Michelle filled out the form for the AGA National president to request for him to speak at our annual PDT meeting. She will talk to Louise Burnette as a backup plan.

Gergana said that Grant Thornton and Chad Kirkpatrick will speak for one of our meetings.

Kim will reach out with Scottsdale and Chandler speakers for Economic development for the PDT event.

Gergana has a possible speaker from Cave Creek.

Gergana stated that she will contact Brian J. Hemmerle to speak at our annual PDT 2019.

## **VII. Review goals for the year**

Goals for the year were sent to AGA Nationals. Did not change that much from last year.

Social event combined with community services

Michelle gave an example with bowling with proceeds to charity

Passing candy out at Christmas social

Gergana will ask John Schutter for next event for the Community Services Committee Chair

## **VIII. Schedule sponsorship meeting**

We are going to have a meeting in early October and the volunteers were Anthony, Michelle, Mary and Kim.

## **IX. AGA Leadership Webinar September 26 at 2 – 3 p.m. ET**

Michelle mentioned about the AGA leadership Webinar on September 26 for the board members to attend if we can.

## **X. Other agenda items**

No other agenda items

## **XI. Adjourn**

The meeting was adjourned at 1:51 p.m.

Respectfully submitted,

Paola Matson