

AGA – Phoenix Chapter
Chapter Meeting
Wednesday, December 11, 2019
2:06 p.m. - 3:01 p.m.
Arizona Department of Education _ Conference room 311
1535 W Jefferson St, Phoenix, Arizona 85007

Attendees:

Cindy Ensign	Community Services Committee Chair
Daniela Kunova	Board Member
Getzamany Aragon	Program & Young Professional Committee
Jordan Dale, CGFM	Webmaster Member
Keith Orr, CGFM	Education Committee Chair
Kim Prendergast, CGFM	Accountability Chair
Mary Adelman, CGFM	Membership Committee Chair (left at 2:30)
Marvin Mendieta, CGFM	Young Professionals Committee Chair
Michelle Huckabay, CGFM	President
Paola Matson	Secretary
Robert Harwood	Education Committee Member (by phone 2:06)

Not present:

Anthony St. George	Education Committee Member
Cindy Smith, CGFM	Vice President
Gergana Kovatcheva, CGFM	Treasurer
Jerry Snyder, CGFM _ Retired	Education Committee Member
Kelly Alkhoury, CGFM	Scholarship Committee Chair

I. President Michelle Huckabay called the meeting to order at 2:06 pm.

II. Bylaws

Mary Adelman provided her review of the old and new bylaws.

1. The prototype bylaws mention a policies and procedures manual. One should be created after the bylaws are established.
2. The term of office for committee chairs and chapter officers are currently for one year. It was discussed if the terms should be changed to two years. It was decided to leave them at one year term.
3. The term of office for specifically President and Treasurer will specify two one year terms as the maximum term of office.
4. Voting for committee chairs was discussed, and determined that the CEC would vote, rather than the membership at large.
5. Our chapter may not have all of the committee chairs that are mentioned in the prototype. Mary will review.
6. All committee members will be allowed to vote as part of the CEC.

7. When there is no contest for elected office, no ballot is needed per the prototype bylaws. Through discussion, we decided to still have elections if there is one candidate for a position.
8. The current chapter goals should be updated.

III. PDT and Meeting Updates

Ethics

Kim Prendergast will help with coordinating the ASCPA ethics class at Maricopa Community College District Office.

1/22/20 Meeting

Michelle Huckabay got quotes for Mission Possible at 15th Avenue and Van Buren. The cost for the room and a fajita bar is \$1,235.

Kim Prendergast will work on getting numbers for Macayo's Depot Cantina to compare.

15 people are registered so far.

The web site will be updated with the speaker topic once Keith Orr gets the topic.

PDT

The speakers are set, except the panel from 3:15-4:30. The panel will consist of key financial managers in organizations. Michelle Huckabay will ask someone from her organization to speak. Jordan Dale is working on getting a speaker from Maricopa County. Cindy Ensign will ask for a speaker from the City of Scottsdale. We will ask Anthony St. George for a speaker from the town of Gilbert.

IV. Approval of minutes

The approval of the 9/11/19 will be deferred to allow time to review.

MOTION: Cindy Ensign made a motion to approve the 10/23/19 minutes and the 11/20/19 minutes as written. Jordan Dale seconded the motion, and it passed unanimously.

V. Review November Treasurer Reports

The November 2019 Treasurer's Report was not available for review.

VI. Identify candidates interested in elected board positions for February 2020 elections

Please let Michelle Huckabay know if you are interested in running. Current candidates members interested in being elected for these board positions are listed below:

President: Jordan Dale

Vice President: None

Treasurer: Marvin Mendieta

Secretary: None.

National Council of Chapters Representative: Kelly Alkhoury

VII. Student Memberships

Michelle Huckabay contacted Nationals by email, and National's membership records removed the 5 dollars fee waivers for eligible students.

VIII. Committee Updates

Education – Keith Orr has all speakers confirmed for the 2/28/20 tax conference.

Website - Jordan Dale has modified email subject lines and added preview lines mentioning free CPE to gain interest.

Registration – Daniela Kunova and Michelle Huckabay are working on sign-in sheets.

Community Service - Cindy Ensign reminded the board that donation items are still needed and asked that a message be sent out prior to the next meeting reminding attendees.

IX. Other agenda items

No other agenda items

X. Adjourn

The meeting was adjourned at 3:01 p.m.

Respectfully submitted,

Paola Matson