

**AGA – Phoenix Chapter  
Chapter Meeting  
Thursday, November 14, 2018  
2:00 p.m. - 3:02 p.m.  
AZ Department of Education  
1535 W Jefferson St, Room 311- Phoenix, AZ 85007**

**Attendees:**

Cindy Smith, CGFM	Vice President
Jordan Dale	New Board Member
Kelly Alkhoury, CGFM	Scholarship Committee Chair
Keith Orr, CGFM	Education Committee Chair
Kim Prendergast, CGFM	Accountability Chair (by phone)
Mary Adelman, CGFM	Membership Committee Chair
Michelle Huckabay, CGFM	President
Paola Matson,	Secretary joined the meeting at 2:08 p.m.

**Not present:**

Anthony St. George, CGFM	Education Committee Member
Gergana Kovatcheva, CGFM	Treasurer
Getzamany Aragon,	Program & Young Professional Committee
Jerry Snyder,	CGFM-Retired Education Committee Member
John Schutter,	Community Services Committee Chair
Luis Perez	New Board Member

**I. President Michelle Huckabay called the meeting to order at 2:00 p.m.**

**II. Approval of minutes**

**MOTION:** Mary Adelman made a motion to approve the September 12, 2018 meeting minutes as written. Keith Orr seconded the motion and it passed unanimously.

**III. Update on sponsorship program**

Michelle updated on the Sponsorship Program. Michelle, Mary and Anthony met to talk about the Sponsorship Program. Anthony created a letter with sponsorship levels, Mary provided suggestions, and Anthony provided a revised letter for review.

**IV. Follow-up on audit response letter**

Audit - We did complete the audit by 9/30/18. The audit letter is on our website. We just had a couple of points mentioned in the audit letter that we should respond to.

## **V. Financial report updates**

It took a lot of time to transition the financial access from Anthony to Gergana. The current balance is \$8,600.00. Gergana now has access to the bank account, and to be able to pull statements and update our Treasurer's reports.

## **VI. Community Service update**

Michelle stated that she has corresponded to John by email. John has the suggestion to collect canned food and Toys for TOTS at our next meeting on December 19, 2018.

Paola suggested that one of the community services we can do is packing food at Feed My Starving Children in Mesa Location.

## **VII. Purchase of two sets of CGFM books**

We are going to address this item at our next meeting.

## **VIII. Updates for monthly speaking events**

December 19, 2018 live meeting, Dennis Green is the speaker for this meeting, and the topic for this event is Managing Resources through the Budget.

- The Grants Management will be an Audio meeting on January 9, 2019.
- On January 18, 2019 it will be a special event on Ethics with ASCPA, speaker Gil Blumenthal.
- On February 6, 2019 the speaker for this live meeting event is Lealan Miller; no topic yet.
- On March 1, 2019 ASRS will be a live meeting event, Keith stated that he contacted the speakers for Deferred Comp, and State income Tax and they confirmed, Federal Income Tax still waiting for speaker to confirm.
- The Finance meeting will be an Audio conference on March 6, 2019.
- On March 27, 2019 we will have an Audio conference meeting on Cybersecurity.
- On April 10, it is a live meeting. We will have the FBI speaker.
- On May 15, 2019 we will have an Audio conference meeting on Fraud/ Data Analytics.
- On May 29, 2019 we will have a live conference meeting on RPA from ISG.
- On June 12, 2019 we will have a live conference for Emotional Intelligence or Other Soft Skill Topic. Speaker Brittney Williams.

**IX. Updates for PDT – confirm times for speaking slots**

John Lynsky confirmed to speak on our PDT event

Cindy will facilitate the panel discussion in Economic Development the discussion will start at 1:30pm for 75 minutes.

Christine Mackay City of Phoenix confirmed to speak in the panel discussion

Micah Miranda City of Chandler confirmed to speak in the panel discussion

**X. Other Items**

No other agenda items

**XI. Adjourn**

The meeting was adjourned at 3:02 p.m.

**Respectfully submitted,**

**Paola Matson**