

**AGA – Phoenix Chapter
Chapter Meeting
Wednesday, May 29, 2019
12:59 p.m. – 1:25 p.m.**

**ASU SkySong
1475 N Scottsdale Road
Scottsdale, Arizona 85257**

Attendees:

Mary Adelman, CGFM	Membership Committee Chair
Kelly Alkhoury	Scholarship Committee Chair
Jordan Dale	Board Member
Michelle Huckabay, CGFM	President
Gergana Kovatcheva, CGFM	Treasurer (by phone 1:02- left the meeting at 1:20)
Paola Matson	Secretary
Marvin Mendieta	Board Member
Kim Prendergast, CGFM	Accountability Chair (by phone)
Anthony St. George, CGFM	Education Committee Member (by phone)
Daniella Kunova	

Not present:

Getzamany Aragon	Program & Young Professional
Robert Harwood	Board Member
Keith Orr, CGFM	Education Committee Chair
Cindy Smith, CGFM	Vice President
Cindy Ensign	Community Services Committee Chair
Jerry Snyder, CGFM-Retired	Education Committee Member

I. President Michelle Huckabay called the meeting to order at 12:59 p.m.

II. Approval of minutes

MOTION: Kelly Alkhoury made a motion to approve the April 4, 2019, meeting minutes as written. Marvin Mendieta seconded the motion and it passed unanimously.

III. Approval of financial reports

MOTION: Mary Adelman made a motion to approve the February, March, and April 2019 treasurer's reports. Jordan Dale seconded the motion and it passed unanimously. Michelle stated that there were a couple things that she sent to Gergana to be changed on the reports. Also Michelle sent an email to the board members for them to review the treasurer's reports.

IV. Approval of Audit response letter

Anthony did update the Audit letter, the only thing that changed was our response in the first item on the letter. Anthony stated that Kim provided him the correct documentation and now it shows that we are describing the situation in a clear manner.

MOTION: Mary Adelman moved to approve the Audit response letter. Paola Matson seconded the motion and it passed unanimously.

V. Wrap-up from PDT

Michelle asked the board if there were any discussion to make for the PDT meeting. Mary said if it is a possibility to schedule the PDT meeting another date due to conflicts with the Kansas City meeting, Michelle stated that she has talked to John that we always have that issue, he said that he does not know if we can change it.

Michelle mentions that the PDT meeting is already scheduled for April 24, 2020. Kim said she will send an email to Louise at Nationals and see if the PDT meeting can be changed for another day.

Michelle said that many of the people that attended to the PDT meeting were happy with the food.

Gergana asked if it is fine to pay the insurance for the PDT meeting and Michelle said that Kim sent an email to Louise and we are waiting for her response, if the PDT meeting can be changed for next year.

ACTION:

Kelly asked how the panel turned out in the PDT meeting; Michelle said that it was good. Jordan thought that went good, the only thing was that the people commented that the block of time was too long.

VI. Wrap-up from Lead

Michelle asked Mary, Kelly, and Marvin, that how was the meeting in Kansas City. Mary stated that the meeting went well. She said that they were trying to address the challenges we are facing and that we continue to struggle with, including that we are having the same people doing the same things year after year. Kelly said that we need to include other people not only the accounting groups but from other fields, like IT people, project managers' peoples, etc. Marvin said that he remembers one of the suggestions they made that many organizations are struggling because they have the same people over and over. They were recommending that having some coaches to train new people would be something an organization could do to include other people and have a mentor type relationship.

In the meeting, they also talked about the three different software they have.

Marvin said that one of the things they addressed was the retention of members. Many chapters struggle with recruiting people because their employers don't pay for their memberships.

Michelle mentioned that she tested the virtual meeting in our meeting today. She stated that she had Kim do the computer listen and Kim said that it was good. Michelle said that using the virtual meeting will allow people to attend the meetings. With this new technology, we can engage people to come to our meetings and have more flexibility.

VII. Discuss planning meetings

Michelle reminded about the planning meetings, we finally got something schedule here: Member Community Engaging meeting and that deals with our young professionals, our community services, our membership, and accountability, that one is going to be on June 19 from 3 pm to 5 pm at DOA building at 100 N 15th Ave, Phoenix, AZ 85007 Ste. 304. We will have virtual attendees. And the other one is the Education meeting this meeting will be on June 27 from 2 pm to 4 pm at the DOA building at 100 N 15th Ave, Phoenix, AZ 85007 Ste.

XII. Other agenda items

No other agenda items.

XIII. Adjourn

The meeting was adjourned at 1:25 p.m.

Respectfully submitted,

Paola Matson