

AGA Seattle Chapter Board Meeting

701 5th Ave, Suite 3700 – Seattle WA
Call-In Number: 866-615-0722, Pass Code: 58397656#

11:45 - 1:00 pm
Tuesday, August 15, 2017

- Roll Call of Officers

Member	Title	Present at Meeting
Mary Ann Hardy	President and Professional Development Chair	X
Karen Murphy	President Elect	X
Diane MaKaeli	Past President and Education Chair	X
Sam Lord	Treasurer & Webmaster & Early Careers Chair	X
Sandra Starnes	Membership Chair	Absent
Tim Dobler	Newsletter Editor	X
Gabrielle Sivage	CGFM Chair and Community Service Chair	X
Karyn Angulo	Secretary & Historian	X
John Kurpierz	Other	X
Tony Eayrs	Other	X

President's Report

Mary Ann Hardy opened the meeting at 11:50 and thanked everyone for showing up at the dinner with Judy Shock and Bobby Derrick. Everyone but Karyn Angulo and John Kurpierz was able to attend.

Secretary Report

Karyn said that she was finishing up the board retreat minutes and would provide them to the board as soon as possible.

Treasurer Report

Sam Lord provided the financials via email prior to the meeting. He urged the board to let him know if they had questions about the April, May, and June financials then gave an overview of the July financials. Checking balance is \$1989.69, savings is \$3,065.41, and the 12-month CD is \$4,664.00, for total assets of \$9,719.10. Expenses include the board dinner and the silent auction for the professional development training. Revenues included board dinner reimbursements, dues from AGA National, and interest income. Receipts from the annual joint conference have been declining in recent years, so the board may need to look at reducing expenses or holding fundraisers.

For the new budget year, Sam estimated we would have a balance of around \$6,300. Some expenses include the luncheon at the Columbia Tower Club and travel to the PDT. We lose money on monthly meetings because we are subsidizing the lunch costs. Diane MaKaeli suggested we do a cost-benefit analysis of the Emerald Award luncheon because of low turnout. Mary Ann noted that, even though we had a strong turnout for

this year's luncheon, the costs also keep going up. Gabrielle Sivage suggested the chapter also present a young achiever award at the same time in order to bring in early career participants. John Kurpierz asked about the goals of the award, which Mary Ann said was to recognize people who advance the cause of accountability. Board members suggested we could deploy the chapter's name more aggressively to improve accountability, hold a silent auction to bring in participants, and decouple the award from the speaker. For other speakers, we could do a panel. **The board agreed to discuss ideas at the September board meeting.**

Finally, Sam asked for board approval to write a check to himself for paying for the dinner with AGA National officials. Gabrielle made the proposal, Diane motioned for approval, Tim seconded, and all approved.

Education Discussion

September Meeting Topic. Mary Ann noted that Sandra Starnes had presented the September topic last year, and former board member Ken Smith had led discussions of article on government financial management. She offered to contact Larissa Benson to see if she'd like to give a presentation in September. Diane mentioned that she is on the National Professional Ethics Board and she has been writing an article on ethics with a colleague from Texas, which should be out in the July-September issue. She said she could discuss the article and share her observations from getting the perspectives on ethics from the state, local, and federal perspectives.

Testing and roll-out of remote broadcasting. Mary Ann told the board that the chapter is at the mercy of what GAO will allow us to do because the hardware and software are in its facilities.

Tony Eayrs suggested a discussion on cyber security by Ralph Johnson, King County's Chief Information Security Officer.

Newsletter Editor Report

Tim Dobler said he needed the President's welcome letter and photos from members' activities, including the dinner the previous night. He will be out of town the first week of September. For the financials, he suggested that we provide the totals for the previous program year. Sam said that it should be pretty easy to pull that together. Diane noted that she enjoyed the recaps of the program year.

CGFM Report

Gabrielle mentioned that she wanted to focus on:

- **Pricing** of study books for the CGFM.
- Developing a list of **topics** she can teach and propose a **schedule**.
- **Outreach** to interested parties. She said she'd like a smaller group for email contacts. She would do a roll-out blurb in the newsletter and then advertise. Gabrielle noted that Seattle Department of Transportation staff are interested in the CGFM.

Participants can get CPE credit as long as they sign in and out, regardless of where the training is held. She'll report more on this later. Sam asked about study guides and

stated that he has two spare section 3 books and the board should consider the logistics for sharing these resources.

Membership Report

Sandra Starnes was not present to provide a report.

Community Service Report

Gabrielle stated the Amazon is hosting Mary's Place now and wanted to know if the board wanted to consider reaching out to another organization. Some ideas are supporting organizations around back-to-school time (which is coming up too soon) or Thanksgiving. **The board agreed to table community service ideas for the September board meeting.**

Early Career Report

Sam said he didn't have anything to report. He is reaching out to schools now for recruiting for his work. AGA National had suggested that we connect with the Portland chapter, which hosts a regional Beta Alpha Psi meeting early next year. Karyn noted that Sandra knows the chapter officers.

Webmaster Report

Sam said he would update the website as we come up with speakers and topics. Sam receives emails for the Seattle AGA gmail account. He can set this up to forward to the board. The old agaseattle.org emails no longer work.

Chapter Recognition Program goal: 19,501

Mary Ann announced that the chapter had earned the platinum award during the prior program year, and she asked if the board was willing to take on that goal in the coming year. Diane recommended sticking with this goal and focus on the accountability and CGFM pieces while continuing to achieve the current points. Mary Ann will let AGA National know this is our goal.

Good of the Chapter – All

Board Job Descriptions. Mary Ann reminded board members to take notes on what they do for their positions and provide her the information by the end of the year in advance of the elections for the upcoming program year.

PDT in July. Mary Ann, Sam, and Sandra had a great networking experience at the PDT and recommended that other board members attend next year. Tim asked for a write-up and photos for the newsletter.

Accountability Activities. Diane responded to a request sent out by Louise Burnett from National for assistance in being a reviewer for the Citizen Centric Report (CCR) awards. She hopes to bring information back to the chapter on how to expand this part of our chapter outreach.

Privacy Policy. Karen mentioned that she was working on a privacy policy and said she'd like to get this on the agenda for the September or October to discuss the

proposal and what we want in our privacy statement. There are some examples from, for example, the Guam chapter.

Mary Ann adjourned the meeting at 12:56 p.m.