

**Board Meeting Minutes**  
**AGA Seattle Chapter**  
**GAO – Conference Room, Columbia Center, Floor 27**  
**January 4, 2012**

**NOTICE**  
**Next board meeting:**  
**Wednesday, February 1, 2012, at 12:00**

**Board Member Attendance:**

<b>Member</b>	<b>Title</b>	<b>Present at Meeting</b>
Sherry Ware	President	
Tim Dobler	President-Elect	✓
Pat Bohan	Treasurer & Meeting Coordinator	✓
Karyn Angulo	Secretary & Newsletter Editor	✓
Jessica Gray	Early Careers Chair	✓
Jimese Magraff	Membership Chair	
Richard Osborn	Past President & Community Service Chair	✓
Mike Razmek	Education Chair	

**Welcome: Meeting Called to order by Rick at 12:05 p.m.**

**I. Confirm Approval of Prior Minutes - All**

Rick Osborn, immediate Past President, presided over the meeting. The board members approved the December meeting minutes.

**II. Treasurer's Report – Pat Bohan**

Pat provided board members the December Treasurer's Report via e-mail prior to the meeting. The chapter has not received the December bill from the Columbia Tower Club, which will be a big one, but we are in a good financial position. We made \$3 in interest in December.

**III. AGA Seattle Chapter Luncheons for Program Year 2011–2012 – All**

Below is the approved luncheon schedule for the 2011-2012 program year:

- A. Monday, **September** 19, 2011 – Columbia Tower Club -- Sandra Philbrook, MBA, CCP, SPHR, "Revitalize and Professionalize Your Presentation"
- B. Monday, **October** 17, 2011 – GAO 28th Floor Training Room -- Kathleen van Gelder, "How to Turn 300 Pages of Data Into a 30-page Report"
- C. No luncheon in **November** due to AGA National Performance Management Conference, scheduled for 2-4 November
- D. Monday, **December** 12, 2011 – Columbia Tower Club – Christina Polf, "2011 Tax Update" and Toy Drive

- E. Monday, **January** 23, 2012 -- GAO 28th Floor Training Room – Rich Siegel, Emerald Award and Food Drive, Topic TBD
- F. Monday, **February** 27, 2012 – GAO 28th Floor Training Room – Ken Smith, University of Washington, Topic TBD
- G. Monday, **March** 26, 2012 – GAO 28th Floor Training Room – speaker/topic TBD
- H. No luncheon meeting in **April** due to our annual 2-day conference scheduled for April 19 and 20, 2012, location TBD
- I. Monday, **May** 14, 2012 – Columbia Tower Club – GAO presenter with update on duplication mandate work

Board members discussed speakers and topics for this program year.

Pat will send out the flyer for the **January** luncheon, which will include the chapter's annual food drive. She has purchased the Jones Soda for the Emerald Award presentation and still needs to purchase the frame. Rick said that the presenter, Rich Siegel, will need parking.

Pat confirmed that Ken Smith, a University of Washington professor, will present at the **February** luncheon. He plans to attend the January meeting as well.

In December, Sherry confirmed that Dave Martin, Resident Agent in Charge, Department of Veteran Affairs, will be the speaker for our **March** meeting. Karyn will provide Dave's contact information to Tim, who will be the board point of contact with Dave in Sherry's absence.

The annual Governmental Accounting & Auditing Conference (GAAC), scheduled for **April** 19 and 20, 2012, will again be held at the Conference Center at the Courtyard Marriott Tacoma. Pat said the federal government room rate of \$105 per night was available when she made her reservation; the non-government rate is \$159 per night. Registration fees for AGA and Washington Society of Certified Public Accountants members is \$335, a \$75 discount from the non-member cost of \$410. Pat urged members to sign up soon because of the space limitations we ran into last year. Rick will contact Gerald Illies at Health and Human Services Office of Inspector General to let him know that registration is open.

Pat confirmed that a speaker from the U.S. Government Accountability Office's Seattle Field Office will provide a presentation on GAO's review of overlap and duplication in the federal government at the **May** meeting.

#### **IV. Chapter/Newsletter Points - Rick**

Rick stated that the next points are not due to AGA National until the end of this quarter.

#### **V. Early Career Scholarships - Jessica**

Jessica updated the board members on the status of the recipients of the early career scholarships for this program year. We have received applications for two new members out of the four inquiries she received, and those two individuals both attended the December meeting. Pat sent the two applications to AGA National in December. Jessica said that she expects to receive an application from the third applicant this month when he attends the January luncheon. She will send information on all three new members to Tim so that he can include them in a President's message for the newsletter. The board commended Jessica for an excellent job with this year's early careers program.

## **VI. Newsletter – January Issue – Karyn**

Karyn said she plans to publish a newsletter very soon and she has most of the information she needs for this issue. Tim will prepare the President's Welcome Message and send it to her.

## **VII. Good of the Chapter – All**

Rick noted that Section 3, Article 8 of the AGA charter discusses the removal of chapter officers and directors, and he asked if the board members wanted to pursue or ignore this avenue. The board members present decided we would contact board members we have not heard from in a while. Jessica offered to contact Jimese.

Rick then stated his plan to submit his paperwork for a February 3 retirement date. He has been on the chapter board since 1980, and he said that he would finish this program year.

■ **Adjourn:** There being no further discussion, Rick adjourned the meeting at 12:39 p.m.