

AGA Seattle Chapter Board Agenda

Call In Only Meeting

Call-In Number: 866-615-0722, Pass Code: 58397656#

Noon-1:30 pm

Wednesday, April 13, 2016

- Roll Call of Officers

Member	Title	Present at Meeting
Diane MaKaeli	President	✓
Mary Ann Hardy	President-Elect, Education & Professional Development Chair	✓
Sam Lord	Treasurer & Community Service Chair	✓
Sandra Starnes	Secretary	✓
Tim Dobler	Newsletter Editor	✓
Gabrielle Sivage	CGFM Chair and Webmaster	
Elizabeth Naftchi	Research Chair	Excused
John Kurpierz	Early Careers Chair	✓
Karyn Angulo	Membership Chair & Historian	✓

- Meeting Called to Order at 12:03
- Ken swamped at work so stretched too thin to participate but John believes he plans to retain his AGA membership, John will look into.
- Old Business
 - Approval of prior minutes John moved, Sam seconded to approve the minutes as submitted. Being no opposition minutes passed
 - Treasurers Report – Sam sent out report and gave summary of cash balances and monthly expenses and revenue. Sam was not able to file 990 because system was down. Our fiscal year is April 1st through March 31st even though our bylaws state we have a different year. Called National and they stated this wasn't an issue to have a program year and a fiscal year with IRS. Sandra moved to accept treasurer report & Karyn seconded, no opposition so motion passed.
 - Luncheon Speakers – No new info, April is our conference will discuss next year speakers at board retreat
 - Emerald Awards Committee Report Tim stated we still don't have a topic line but he'll follow through so we can get something out soon. Tim would like to send to paper and asked how but will make a call and see if he can't get the award into the community news. Sam will put on web-site. Will send flyer out later this week to get RSVP's for the event. May 2nd is deadline for lunch selections. Sam asked if we send a speaker bio with flyers, Mary Ann stated she would add this. Certificate is printed up and Mary Ann will get framed. Introduction of speaker by Tim if no one else will do it. Diane hopes to be there and will do intro if she is but Tim will if she is not.

- PDT Scholarships – Sandra’s going, Sam is going if his employer will cover it but is up in the air right now. Sam stated he would not need the hotel scholarship. Mary Ann & John will not be able to attend. John transitioning to new position/location. Diane does plan on going if health permits. OK for Sandra to apply for hotel scholarship
- Early Board Retreat Most people can attend the May 21st date 10am-2pm (Tim & Liz unavailable). Bring your own Lunch.

Topics for agenda:

- Elections (Recruiting new officers)
- Membership Recruitment Ideas
- Luncheon Topics & Speakers
- Specific Outreach & Community Activities we want to do
 - Student Panels
 - Early Career Activities
- Discussion of Membership Survey
- Sectional Leadership Overview
- Public Career Fair – were not able to get registration so didn’t happen
- Committee Reports
 - Early Careers Update – John No current events to report. Young student recruitment should be discussed at retreat. High attrition of early career members. Diane wanted to know if any follow-up is being done to find out why they are leaving. John said they are currently not being done, Mary Ann use to follow up and most cases there was no response as to why. Literature states they won’t stay in groups if they aren’t getting what they were looking for but it’s hard to determine what it is they are looking for. Karyn will address under membership, Sam stated we have a minimal amount of early career members and the ones he identified he tried to reach out to but didn’t hear back from them. Brainstormed ideas but will put on retreat agenda for more discussion.
 - Newsletter Update – Tim thanked Diane for president letter, will add Tacoma conference and John’s Toronto appointment. Haven’t had much luck getting bio from new members. If any board member didn’t put bio out yet please give him one. Sandra to write something up for the VITA site work, will put Olympia Chapter data act & security.
 - CGFM Update – Gabrielle – not present
 - Community Service Update – Sam doesn’t have anything. Brought up Run Walk for Epilepsy on June 18th. If Diane is mobile she will be there.

- Membership Update – Karyn: We have 66 members but are currently in the grace period so out of those 20 people haven't renewed. If you know people not renewed it would help to have you reach out to them. Sam, John & Sandra will follow up with people they know. Karyn went through list, will send out email to those that haven't yet renewed.
- John talked about his ability to help chapter since he's moving so doesn't think he'd be a good early career chair but would like to continue to work with chapter. Expressed desire for him to continue to be part of our chapter & to share his thoughts and knowledge as "member at large" status.
- New Business
 - Election Committee to Solicit Nominations need to get email out for April 30th deadline. There are additional points if you can get your officer list to National by that date. Sandra will get request for nomination out ASAP. Need to get request today/tomorrow, nomination to close 20th ballots sent out next day for voting due on 28th.
 President & PDT Chair: Mary Ann
 President Elect: Open
 Immediate Past President: Diane
 Secretary: Sandra
 Treasurer: Sam
 Community Service Chair: Sam
 Web Master: Sam
 Early Career Committee: Sam
 Membership Chair & Historian & Meeting Co-Coordinator: Karyn
 Newsletter: Tim
 Education Chair: Open
 Member at Large: John
 CGFM: ????
 - Tim will call Elizabeth to see if she is interested in being board member.
 Need to add write up what is involved with each position.
 - PDT 50 under 30 we got a couple emails so if anyone knows anyone in that category contact them.
- Good of the Chapter –
 - How is registration going for April Training, Mary Ann not sure last numbers she heard was 88 registrants which is on track, typically last minute registration normal. Will have full list after training.
 Diane will be having surgery during training so will not be at the April training.
 - Back on for 1st Wed of May - good for last minute items on retreat & Emerald Award Luncheon. Will send out calendar invite.
- Action Items –
 - Karyn & Tim to work on Chapter CCR
 - Adjourn 1:03pm