



**ASSOCIATION OF GOVERNMENT ACCOUNTANTS  
Tallahassee Chapter**

**Tuesday, December 11, 2018 - 5:30PM**

**Chapter Executive Committee Meeting**

**Florida Housing, 227 N. Bronough Street, Tallahassee, Florida**

**MINUTES**

**Call to Order** – President Jim Lewandowski called the meeting to order at 5:58 pm. The following officers and directors were in attendance:

Chapter Officers:

Jim Lewandowski, President  
Alexandra Weimorts, Immediate Past President  
Pam Ray, Secretary  
Jamaal Dickens, President-Elect  
Antonio Murphy, Treasurer  
Denison Graham, Treasurer-Elect

Chapter Directors:

Justin Evans  
Patrick Cowen  
Steve Burch  
Sue Graham  
Nate Seabrooks  
Kim Mills  
Patricia Manning

Officers and Directors not present:

Angie Robertson  
Sam McCall  
Jim Maxwell  
Melinda Miguel  
Sasa Stefanovic  
LaVondria Norton

**Meeting Called to Order** – President Lewandowski presided and welcomed the officers and directors to the meeting.

**Meeting Quorum** – Secretary Pam Ray indicated a quorum was present.

**Prior Meeting Minutes** – November 2018 CEC Minutes were presented to the board. A motion was made to adopt the minutes, seconded, and carried to adopt.

## **New Business**

### National Council of Chapters

Patrick Cowen was selected to serve as the AGA Tallahassee Chapter representative to the National Council of Chapters. He will serve a one-year term with two, one-year renewal options.

### Webinar – hurricane

The webinar scheduled for October 10, 2019 was cancelled and a refund requested since no classroom slots remained at the Hermitage location. Three webinars will be conducted this year.

## **Old Business**

### IRS Short Year Filing

Denison Graham reported the IRS filing on November 15, 2018 with the next filing due November 15, 2019. The tax year changed from March 31 to June 30 to match the fiscal year that changed from May 31 to June 30.

## **Committee Reports**

### Community Service

Wreaths Across America and Ronald McDonald house Christmas meal event were selected for December. Ten wreaths were purchased and a constant contact notice went out to the AGA list serve to announce the event. Constant contact notice was also sent out for volunteers to serve a Christmas meal, purchased by the AGA at a cost of \$500, to a Ronald McDonald house family on Christmas Eve. Patricia Manning also purchased toiletries to be distributed to Hope House.

### Annual GTE

Venue - Alexandra Weimorts requested a vote to execute the contract with the FSU Turnbull Conference Center at a cost of \$13,950. Motion was moved, seconded, and passed.

Catering - Justin Evans will work with BlueWater Cooking Company to finalize the contract for the food. The current estimate is \$13,750. Patrick Cowen made motion for Jim Lewandowski, Jamaal Dickens, and Alexandra Weimorts to review and negotiate the contract on behalf of AGA. This motion was seconded and passed.

Exhibitors – Jamaal Dickens reported that the prior exhibitors had been contacted. Additional exhibitors being contacted are Flagler, University of Georgia Askew School of Public Administration and Florida Agricultural and Mechanical University. Deadline for payments is January 10, 2019.

Speakers – Alexandra Weimorts reported that the final slots for speakers were being selected and that the bios would be sent to Jamaal Dickens by January 15<sup>th</sup>.

#### Finance Committee

Denison Graham reported that revenue exceeds expenses for the year to date.

#### CGFM (after action report)

Sue Graham reported that the CGFM training went well.

#### Early Careers / Student Membership

Patricia Manning asked Jamaal Dickens for Chapter requirements on Early Career. LaVondria Norton was not present to provide that information.

#### Chapter Recognition Program

Jamaal Dickens reported that 15,000 points of the 19,501 goal for activity during the year has been met through November.

#### Membership

Sue Graham reported 324 members, ranking the Tallahassee Chapter 5<sup>th</sup> in the nation.

#### **No Committee Reports Requested**

- Citizen Centric Reporting
- Education
- Records Management
- Nominations
- Website
- Awards

#### **Other Business**

Alexandra Weimorts brought forward the fact that we did not register the CPE training presentations with DBPR (Department of Business and Professional Regulation). Denison Graham volunteered to look into whether this action is required.

#### **Next CEC Meeting**

The next CEC meeting will be held on Tuesday, January 8, 2019, at El Jalisco in Southwood at 3197 Merchants Row Blvd, Tallahassee, Fl.

**Adjournment**

There being no further business, President Lewandowski adjourned the meeting at 7:37 pm.

Respectfully submitted,

*Pam Ray*

Pam Ray  
Secretary