



**ASSOCIATION OF GOVERNMENT ACCOUNTANTS  
Tallahassee Chapter**

**Monday, June 11, 2018 - 5:30PM**

**Chapter Executive Committee Meeting**

**BJ's Restaurant, 1749 Apalachee Parkway, Tallahassee**

**MINUTES**

**Call to Order** – President Alexandra Weimorts called the meeting to order at 6:10pm. The following officers and directors were in attendance:

Chapter Officers:

Alexandra Weimorts, President  
Jim Lewandowski, President-elect  
Jamaal Dickens, Secretary  
Antonio Murphy, Treasurer  
Denison Graham, Treasurer-elect

Chapter Directors:

Kim Mills  
Angie Robertson  
Patrick Cowen  
Ernestine Jackson  
Pamela Ray

Officers and Directors not present:

Steve Burch, Immediate Past President  
Justin Evans  
Sue Graham  
LaVondria Norton  
Jose Alfaro  
Jim Maxwell  
Melinda Miguel  
Sam McCall  
Sasa Stefanovic  
Nate Seabrooks

**Meeting Called to Order** – President Weimorts presided and welcomed the officers and directors to the meeting.

**Meeting Quorum** – Secretary Jamaal Dickens indicated a quorum was present.

**Prior Meeting Minutes** – May 2018 CEC Minutes were presented to the board. A motion was made to adopt minutes with discussed corrections, seconded, and carried to adopt.

## **New Business**

### New Officers

President Alexandra Weimorts officially announced Pamela Ray as the Chapter's Secretary for the 2018-2019 Chapter Year. Weimorts reported that she sent an email to 19 CEC Board Members/Directors on June 7, 2018, from which she received 13 responses to approve Pam's position. Welcome, Pam!

### National Membership Challenge for PDT, July 21-25

President Weimorts stated that if the Chapter is able to increase its membership renewals before June 1<sup>st</sup> by 30%, the Chapter would be entered into a drawing. Weimorts also reported that the Chapter has already won a free Professional Development Training (PDT) registration and that Nationals awards two hotel scholarships. Weimorts suggested holding a raffle at an upcoming luncheon and asked if this would violate any rules, as this registration awards up to 24 CPEs. Treasurer-elect Denison Graham mentioned that she has no work conflict and will look into attending this year's PDT. Sue Graham will also be volunteering at the PDT in Orlando.

## **Old Business**

### May Members-Only Training Event

President Weimorts reported to the CEC that 65 of 80 registered members attended the meeting and informed the CEC of feedback from the attendees – evaluations averaged at 4.93 out of 5 overall score, and most indicated that they liked the idea of gaining many of their CPE's at once.

## **Committee Reports**

### Awards

Awards Chair Kim Mills informed the CEC on selections for the 2017-2018 Chapter Awards, which were selected by Awards Committee Members: Kim Mills, LaVondria Norton, and Melinda Miguel. For the Advancing Government Accountability Award, there was only one nominee. For the Excellence in Government Leadership Award, of the two nominees, one was already selected for another award category. For the Tallahassee Chapter Award, both nominees were awarded this award, since only one newsletter was released during the 2017-2018 Chapter year. Award recipients were:

- Advancing Government Accountability Award – Judy M. Goodman
- Emerging Government Leader Award – Tiffany T. Porter
- Excellence in Government Leadership Award – Alton L. Colvin
- Tallahassee Chapter Author Award – Mike Shoaf & Justin Evans

### Bylaws

In Chair Justin Evans' absence, President Weimorts reminded the CEC that members will vote on bylaws changes at the next Luncheon, which will be held on June 20, 2018.

Finance Committee

Finance Chair Angie Robertson updated the CEC on the Actual vs. Budgeted report and directed the CEC to note two new line items – QuickBooks and Chapter Recruiting Activities. Conversation ensued on various recruiting activities to increase Chapter membership. Chair Robertson also highlighted various changes to the budget for 2018-2019 and asked for a motion to accept the presented budget, with change in Recruiting Activities line-item from \$300 to \$500 and Webinars line-item from \$1,080 to \$1,200, for the 2018-19 Chapter year. Below are the final budgeted items:

Association of Governmental Accountants, Tallahassee Chapter (AGA)

BUDGET OVERVIEW: 6/30/18 - FY19

June 2018 - May 2019

	TOTAL		TOTAL
<b>Income</b>		<b>Expenses (continued)</b>	
CGFM Receipts	\$9,200.00	GTE - Annual Event	\$0.00
Chapter Local Dues	\$955.84	GTE - Caterer	\$20,463.90
GTE Exhibitors Receipts	\$2,800.00	GTE - Membership Vouchers	\$770.00
GTE Registration Receipts	\$67,840.00	GTE - Mobile Ap Fees	\$2,000.00
Luncheon Receipts	\$4,579.00	GTE - PayPal/Google Fees	\$1,569.15
Miscellaneous Income	\$602.54	GTE - Speaker Expenses/Fees	\$3,383.60
Nat'l Dues	\$1,210.83	GTE - Supplies and Printing	\$548.64
Webinar Receipts	\$345.00	GTE - Venue Rental	\$14,053.00
<b>Total Income</b>	<b>\$87,533.21</b>	<b>Total GTE - Annual Event</b>	<b>\$42,788.29</b>
<b>GROSS PROFIT</b>	<b>\$87,533.21</b>	Luncheon Meetings	\$0.00
<b>Expenses</b>		Luncheons - Venue/Catering	\$14,150.00
AGA National Expenses	\$0.00	<b>Total Luncheon Meetings</b>	<b>\$14,150.00</b>
AGA National PDT	\$1,936.42	Other Program Activities	\$0.00
AGA National PDT - Basket	\$132.47	Other - Chapter Awards Program	\$250.00
AGA National SLM	\$70.00	Other - One Day Training Event	\$300.00
<b>Total AGA National Expenses</b>	<b>\$2,138.89</b>	Other - Scholarships	\$2,000.00
CGFM Training	\$0.00	<b>Total Other Program Activities</b>	<b>\$2,550.00</b>
CGFM - Program Fees	\$9,650.00	Webinar Meetings	\$0.00
CGFM - Supplies and Materials	\$590.87	Webinars - Supplies/Program Fees/Room rental	\$1,286.94
<b>Total CGFM Training</b>	<b>\$10,240.87</b>	<b>Total Webinar Meetings</b>	<b>\$1,286.94</b>
General Administrative Expenses	\$0.00	<b>Total Expenses</b>	<b>\$78,463.71</b>
General - Community Service Projects	\$816.18	<b>NET OPERATING INCOME</b>	<b>\$9,069.50</b>
General - Liability Insurance	\$612.00	Other Expenses	
General - Miscellaneous	\$987.74	Budget for Chapter Reserve Fund	\$7,500.00
General - Officer & Director Awards	\$1,700.00	<b>Total Other Expenses</b>	<b>\$7,500.00</b>
General - PayPal/ProPay Fees	\$380.00	<b>NET OTHER INCOME</b>	<b>-\$ 7,500.00</b>
General - Supplies & Materials	\$135.99	<b>NET INCOME</b>	<b>\$1,569.50</b>
General - Website/Constant Contact	\$676.81		
<b>Total General Administrative Expenses</b>	<b>\$5,308.72</b>		

A motion to accept budget as discussed was made, seconded, and carried to adopt.

Chair Robertson also reported to the CEC that all 2018 GTE Exhibitors' payments have been received, except Stratice Consulting, and there was no other report on financials.

Member Ernestine Jackson mentioned continuing the Chapter's tradition of buying a present for the PDT's silent auction. Chair Robertson confirmed that there is budget to do so, and the Chapter decided to purchase a Kindle and a gift card.

### **No Committee Reports Requested**

- Citizen Centric Reporting
- Community Service
- CGFM
- Chapter Recognition Program
- Early Careers/Student Membership
- Education
- GTE
- Records Management
- Membership
- Newsletter
- Website
- Nominations

### **Next CEC Meeting**

The next CEC meeting will be held on Tuesday, July 10, 2018, at Florida Housing, located at 227 N. Bronough Street in Tallahassee.

### **Adjournment**

President Weimorts handed her President's Pin to incoming President Jim Lewandowski and adjourned the meeting at 6:46pm.

Respectfully submitted,

*Jamaal R. Dickens*

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Secretary