



**ASSOCIATION OF GOVERNMENT ACCOUNTANTS
Tallahassee Chapter
Tuesday, September 12, 2017 – 5:30 PM
Chapter Executive Committee Meeting
DHSMV, Kirkman Building Training Room B203, 2900 Apalachee Parkway**

MINUTES

Call to Order – President Alexandra Weimorts called the meeting to order at 5:35 pm. The following officers and directors were in attendance:

Chapter Officers:

Alexandra Weimorts, President
Jim Lewandowski, President-Elect
Jennifer Larsen, Secretary
Antonio Murphy, Treasurer
Denison Graham, Treasurer-Elect
Steve Burch, Immediate Past President

Chapter Directors:

Patrick Cowen
Jamaal Dickens
Justin Evans
Sue Graham
Ernestine Jackson
Jim Maxwell
Kim Mills
Sam McCall
La'Vondria Norton
Angie Robertson
Sasa Stefanovic

Officers and Directors not present:

Jose Alfaro
Melinda Miguel
Nate Seabrooks

Guests: None

Meeting Quorum – President Alexandra Weimorts welcomed the officers and directors to the meeting. Secretary Jennifer Larsen indicated a quorum was present.

Prior Meeting Minutes – August 2017 CEC minutes were presented to the Board and a motion was carried and seconded to adopt.

New Business

Bylaws year end change

New business opened with a discussion of the Chapter's current year-end date and the benefits of aligning with the state fiscal year. The primary options included leaving as is at 5/31 or changing to either 3/31 or 6/30. The Chapter agreed that 6/30 was the best option and decided to incorporate this change by extending our current year to 6/30 and making an official bylaw change in the next chapter year updating our new year end.

Membership App, Private/Government fee

Immediate Past-President Steve Burch followed up with the CEC on a previous request regarding separating the private sector members from the regular government sector members on the AGA membership document. The proposal was to possibly increase the private section local dues by \$5. Mr. Burch, however, indicated that it would only result in a \$90 benefit to the Chapter and would not be worth the discord it may cause.

Florida DOR Tax Exempt status

The AGA Tallahassee's tax exempt status will expire in November 2017. As documentation to renew this will not be received until October 2017, we will discuss this at October's board meeting.

Ideas on Member PDT participation

President Alexandra Weimorts has been asked to forward ideas from our CEC, on ways to increase the personal value of PDT to our members. There is concern that an increased amount of state and local government employees find limited value. President Weimorts has asked the board to thoughtfully consider this and email ideas to her, for compilation and presentation to the PDT.

Old Business

Financial Review for Chapter 2016/17

The financial review is complete and all statements were presented to the CEC by Finance Chair Angie Robertson. In appreciation of Marvin Doyal's work on this review it was decided to present to him the option of an AGA membership or a registration to the GTE. Kim Mills will reach out to Mr. Doyal.

Immediate Past President Steve Burch indicated that the "Webinars" and the "Miscellaneous" annual expenditures have exceeded the 2018 approved budgeted amounts. Mr. Burch and the CEC approved to increase the approved budgeted amount in the "Webinars" category by \$363 and in the "Miscellaneous"

category by \$1,000. The adjustment amount of \$1,363 would come out of the 2018 budget excess amount of \$3,030. Kim seconded the motion and the CEC all voted yay.

IRS Filing 990 extension

There is an automatic 6-month extension from date of Aug 15th, for the filing of the 990.

Article of Incorporation with DOS

Director Justin Evans shared with the Board that he is currently gathering information regarding the Article of Incorporation with DOS. In addition to the official name, mailing address and principle place of business, we will also need to identify a registered agent (possibilities are our current president, secretary, etc.) and send in our Articles of Incorporation. The current filing fee is \$80.00

Citizen Centric report

Chair Sasa Stefanovic presented the Citizen Centric report, citing community service hours of 148 with 61 participants. The Board did ask that the Wreaths Across America event and the additional associated 2 hours be added, as well as for the reported figures to be verified. The reported hours were based on a 3/31-year end date, instead of our Chapter year end of 5/31. Chair Stefanovic will make the appropriate updates and the report will be redistributed and also uploaded to our Chapter's website.

Committee Reports

Chapter Recognition Program

President-elect will update at the next meeting.

CGFM

Chair Sue Graham confirmed that registration for CGFM training was currently at 22 participants. Willing Board members will meet at FDLE on 10/02/2017, to compile the training materials for this course. Sue will send out specific information regarding the date, time, and location as soon as it is confirmed.

Community Service

Chair Ernestine Jackson shared with the CEC that the new dates for the WFSU fall drive are 10/2 and 10/4.

Education

President Alexandra Weimorts provided the CEC with the luncheon speakers and dates for the upcoming Chapter year, as well as verified that the scheduled webinars will be held at the SBA, with the first one being November 15th, Ethics and Fraud. The one-day training event is scheduled for May 30th and will be held in the DCF auditorium. Chair Melinda Miguel is still securing speakers for the March and May luncheons and will update the Board when these are confirmed.

Finance Committee

Treasurer-Elect Denison Graham has been diligently working on setting up Quickbooks, which will be taking the place of the previously used Excel spreadsheets. Advantages of this system include being able to assign a guest role for future auditors/reviewers and also provides scanning capabilities. Both of which will be well-utilized enhancements.

Membership

Sue Graham reported that the Tallahassee membership count is currently at 329.

Newsletter

Chair Jamaal Dickens is working on meeting the September 30th deadline and will distribute to the CEC upon completion.

Government Training Event

On the agenda but no report.

No Committee Reports Requested

- Awards
- Bylaws
- Early Careers / Student Membership
- Nominations
- Records Management
- Website

Next CEC Meeting

President Alexandra Weimorts indicated that our next CEC meeting is scheduled for October 10, 2017.

Adjournment

There being no further business before the CEC, the meeting was adjourned at 7:20 pm.

Respectfully submitted,

Jennifer Larsen

Secretary