

ASSOCIATION OF GOVERNMENT ACCOUNTANTS ALBUQUERQUE CHAPTER MINUTES

Chapter Executive Committee Meeting June 9th, 2020

BOARD MEMBERS IN ATTENDANCE: (via MS Teams or call-in)

Kory Hoggan, President
Jennifer Baca, Past President/CGFM
Elizabeth Nunez, President-Elect
Krista Ganes-Chavez, Membership
Donna Sandoval, Accountability
Heather Prudhomme, Webmaster
Pam Fanelli, Education
Marla Gorena, Newsletter
Bryan Maestas, Awards
AJ Bowers, Historian
Ben Martinez, Member-at-Large

1. PLACE AND TIME:

The AGA Albuquerque Chapter Executive Committee held the June CEC meeting on June 9th, 2020 at 5:30 p.m. This meeting was held via MS Teams/virtually.

President-Elect Elizabeth Nunez called the meeting to order at 5:30 p.m. More than four members of the Chapter Executive Committee (CEC) were present and a quorum was established.

2. REVIEW/APPROVAL OF MEETING MINUTES

Motion to approve the May meeting minutes, all voted yes.

The minutes for the May 2020 meeting were approved.

3. CHAPTER BUSINESS

- Donna was contacted by another chapter regarding cost sharing for virtual training options. She and Kory will meet with that group to get more information and bring it back to the CEC.
- The Board would like to know the budget for PDT. A recommendation was made to provide an opportunity for CEC members to attend the National PDT so, if a Board Member would like to attend, they should let Elizabeth and Eric know.
 - o **Motion** for Chapter to reimburse CEC members who would like to attend National PDT, register by the early bird deadline and submit their receipt to Elizabeth and Eric by Krista, seconded by Heather. Approved by all.
- Elizabeth plans to reach out to the NM Chapter to make sure they're alright with carrying the costs of this year's PDT, which was postponed, until next year.
 - o PDT planning for next year – need to follow-up with sponsors and speakers.
- CRP - the Chapter received all points for Platinum status again next year.
- Plans for upcoming program year:
 - o Meeting dates will be the first Tuesday of every month.
 - o AJ Bowers and Mari Hughes were nominated as President-Elect. Mari Hughes subsequently withdrew from consideration. Bryan Maestas will continue as Awards Chair, this was previously listed as vacant. Pam and Eric will submit letters of interest for the Treasurer

position. Marla will take over Education, Kory will take over Newsletter and other CEC members will continue in their current roles.

- The Chapter has never put together a Strategic Plan to Krista’s knowledge, but Jennifer believes she started one a few years ago so she will try to find that and send it to Elizabeth. Donna believes she wrote one for the NM Chapter as well and will send to Elizabeth if possible.

4. DISCUSSION/REPORTS FROM COMMITTEE CHAIRS

4.0 Education Chair – Marla

- Plan to send out a survey to see what kind of education (topics, format, etc.) people want.
- Would like to continue education through the summer.
- Trainings may be virtual for a while.
- Will review the costs of training.
- Donna mentioned that the Dallas Chapter would like to share the cost of the “Go To” webinar platform. The cost would be approximately \$1,200. The board is interested and Donna will send more information once she has it.

4.1 Treasurer - Eric

- Not in attendance but previously sent report and statement.
- Board would like to see the budget items.
- New board needs to get the new signatures on the bank account.

4.2 Membership - Krista

- Will reach out to UNM to try to connect to new students.
 - Recommend each member reach out to people who did not sign up again this year.

4.3 CGFM - Jennifer

- **Motion** for a “You Pass, We Pay” program offered to whoever wants to take the CGFM tests with a limit of up to \$500. Motion passed.

4.4 Community Service – Matt

- Matt recommended that we support the following organizations by donating \$250/ea.: Children’s Hospital, JDRF Walk, Walk for Autism and School Drive.
- Kory suggested that we compete with another chapter to increase communication between the chapters.
- No vote taken on above items yet.

4.5 Accountability - Donna

- Getting CCR together
 - Needs pictures
- Reviewed her Chapter Accountability plans for 2020-2021 program year.

4.6 Webmaster - Heather

- Plan for the upcoming year is to do more of the same and keep in contact with John.
 - Looking at ways to improve the site.
- Need President’s message.

4.7 Newsletter - Kory

- Will include a reminder about training material for the CGFM.
 - It was recommended that we give a gift card or an award to the member who recruits the most new members in the upcoming year. An announcement will be included in the July newsletter.
 - Ben would like to help Kory with the newsletter. Javier may also be a resource for help, if needed.
 - Goal is to be quarterly and timely, identify educational opportunities and highlight members in the chapter.
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- Elizabeth would also like the newsletter to highlight both members and the CEC with the goal to increase information about our membership and Board.

4.8 Early Careers - Vacant

- The board would like to work with UNM to find a student to fill this role.

4.9 Historian – A.J.

- Everything is in sugarsync, no other updates.

4.10 Awards - Bryan Maestas

- The chapter has received the following awards for the 2019-2020 program year:
 - o National CGFM
 - o Accountability
 - o Community Service

4.11 Other CEC Members Reports

- None.

5. NEXT CEC MEETING

The next CEC meeting is scheduled for July 7th, 2020 at 5:30pm and will be call-in/web-based only.

Motion to adjourn approved by all. Adjourned at 7:30 PM.
