

# ASSOCIATION OF GOVERNMENT ACCOUNTANTS ALBUQUERQUE CHAPTER MINUTES

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## Chapter Executive Committee Meeting May 5<sup>th</sup>, 2020

### **BOARD MEMBERS IN ATTENDANCE:** (via phone)

Kory Hoggan, President  
Jennifer Baca, Past President/CGFM  
Elizabeth Nunez, President-Elect  
Krista Ganes-Chavez, Membership  
Donna Sandoval, Accountability  
Heather Prudhomme, Webmaster  
Javier Machuca, Community Service  
Mari Hughes, Secretary

### **1. PLACE AND TIME:**

The AGA Albuquerque Chapter Executive Committee held the April CEC meeting on May 5<sup>th</sup>, 2020 at 5:30 p.m. This meeting was held telephonically.

President Kory Hoggan called the meeting to order at 5:30 p.m. More than four members of the Chapter Executive Committee (CEC) were present and a quorum was established.

### **2. REVIEW/APPROVAL OF MEETING MINUTES**

**Motion** for approval of the March meeting minutes by Heather, seconded by Javier. All voted yes.

The minutes for the March 2020 meeting were approved.

### **3. CHAPTER BUSINESS**

- The committee received an email from AGA National regarding the National Community Service Fund (NCSF) fundraiser, which asked if the chapter would like to donate a raffle item, participate in the chapter challenge, donate a raffle item AND participate in the chapter challenge or not participate this year. The committee voted to both donate a raffle item and participate in the chapter challenge this year.

### **4. DISCUSSION/REPORTS FROM COMMITTEE CHAIRS**

#### **4.0 Education Chair - Pam**

- Pam not present for meeting but it is believed that 8 people attended the last webinar. We will ask Pam to send out a reminder for the next one.

#### **4.1 Treasurer - Eric**

- Reviewed the reports he'd circulated.
  - o 3 checks cleared during the month.
  - o Kory checked the mail and there were 5 checks primarily related to lunch training, CGFM prep course registration and one sponsorship check. There was discussion about whether or not sponsorship checks that are received should be returned due to the extended postponement of the PDT. Since swag has already been purchased and contains sponsors logos, etc. Elizabeth will draft a letter stating we will not cash sponsorship checks now but asking for them to commit to sponsoring again next year. We will also check with Misty to see what NM Chapter is doing with any checks they're receiving.

- Donna also mentioned she's been contacted by several people who have not been refunded their PDT registration fees. Although no checks were cashed, not many were sent back either. We will check with the NM Chapter to see what they are doing with any checks they have received. Elizabeth offered to check with Misty on both issues.

#### **4.2 President - Kory**

- No updates other than those already provided.

#### **4.3 Membership - Krista**

- Membership deadline extended. Will send email to members who have not renewed yet closer to the new deadline reminding them to renew.
  - ABQ Chapters renewal percentage is a little more than 80%.

#### **4.4 CGFM - Jennifer**

- No updates.

#### **4.5 Community Service – Matt & Javier**

- Matt let Elizabeth know that we are still committed to the \$250 contribution for the JDRF walk (now virtual) and that he will reach out to Javier regarding the Autism contribution.
- Javier states that community service is in a bit of a holding pattern now due to current circumstances.

#### **4.6 Accountability - Donna**

- Accountability Committee met and started work on an article for the Journal of Government Financial Management.
- National PDT is virtual this year, probably to be held in mid to late June.
- Donna participated in Idaho's PDT last week, which was virtual, and she recommends doing something similar for future trainings presented by the ABQ Chapter to keep membership engaged in case the restrictions regarding large gatherings continue for a while.

#### **4.7 Webmaster - Heather**

- Got some pictures from a few people. Enlisted John's help in building a photo gallery for our page.
- Bryan sent a list of awards for inclusion on the website as well.

#### **4.8 Newsletter - Marla**

- No updates.

#### **4.9 Early Careers - Gerald**

- No updates.

#### **4.10 Historian – A.J.**

- No updates.

#### **4.11 Awards - Bryan Maestas**

- No updates.

#### **4.12 Other CEC Members Reports**

- None.

### **5. NEXT CEC MEETING**

The next CEC meeting is scheduled for June 9<sup>th</sup>, 2020 at 5:00pm and will be call-in/web-based only. This meeting will also be used as a planning session for the upcoming program year.

**Motion** to adjourn by Heather, seconded by Donna. Adjourned at 6:23 PM.

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