

# ASSOCIATION OF GOVERNMENT ACCOUNTANTS ALBUQUERQUE CHAPTER MINUTES

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## Chapter Executive Committee Meeting October 8<sup>th</sup>, 2019

**BOARD MEMBERS IN ATTENDANCE:**  
(via phone)

Kory Hoggan, President  
Elizabeth Nunez, President Elect  
Jennifer Baca, Past President/CGFM  
Eric Riggs, Treasurer  
Mari Hughes, Secretary  
Pam Fanelli, Education  
Krista Ganes-Chavez, Membership  
Donna Sandoval, Accountability  
Bryan Maestas, Awards  
Heather Prudhomme, Webmaster  
Marla Gorena, Newsletter  
AJ Bowers, Historian  
Matt Bone, Community Service

### **PLACE & TIME:**

The AGA Albuquerque Chapter Executive Committee held the October CEC meeting on October 8<sup>th</sup>, 2019, at 5:30 p.m. at the offices of Moss Adams.

President Kory Hoggan called the meeting to order at 5:32 p.m. More than four members of the Chapter Executive Committee (CEC) were present and a quorum was established.

### **2. REVIEW/APPROVAL OF MEETING MINUTES**

**Motion** for approval of the September meeting minutes by Mari, seconded by Pam. All voted yes.

The minutes for the September meeting were approved.

### **3. TREASURER'S REPORT (September)**

- No Treasurer's report for the month of September due to electronic access issues.
  - o Did check mail and we have received a couple checks. Heather still needs to be reimbursed for some expenses as well.

### **4. CHAPTER BUSINESS**

- 2019 PDT collections and remaining receivables – NM Chapter was in touch with Jennifer and stated that there were more expenditures than originally presented. The new profit amount due to the ABQ Chapter is \$14,738.76 based on this. NM Chapter will mail check shortly. Jennifer previously sent detailed breakdown out to the committee, but can send a revised spreadsheet if needed.
- Kory received a preliminary draft of the contract for the 2020 PDT and sent back to the NM Chapter with suggested revisions and comments. One suggested revision includes free WiFi for conference attendees.
- Kory asked for volunteers for the PDT planning committee. The following people volunteered: Kory, Pam, Marla, Bryan, Krista, Donna, Heather, Elizabeth and Mari.

## **5. DISCUSSION/REPORTS FROM COMMITTEE CHAIRS**

### **5.1 President – Kory**

- No other updates other than those provided in section 4 above.

### **5.2 Education Chair – Pam**

- First training on 10/1/2019 over the Malcolm Baldrige Excellence Builder.
- Next training is over Ethics and will be on 10/17/2019.
- Pam will check her email list to make sure she has all members included in the email notifications.
- Should have November and December trainings planned by next meeting.

### **5.3 Membership Chair – Krista**

- No new members.
- Will try to get some materials over to Pam to pass out at the training sessions.
- Krista will be out for about 6 weeks starting November 5<sup>th</sup>.

### **5.4 CGFM Chair – Jennifer**

- Jennifer will send out a survey to gauge interest in and preferences for CGFM training course.

### **5.5 Community Service Chair – Matt**

- To close the loop in the School Supply Drive, Javier got backpacks delivered last week.
- The JDRF walk originally scheduled in November got moved to April. The Autism walk is also scheduled for April so we'll have to coordinate to make sure members can attend both.
- The next event at this point will be the Toy Drive in December. The plan is to continue donating to the Children's Hospital, as has been done in the past.
- **Motion** from Krista to put \$250 in budget to purchase toys for the Toy Drive, seconded by Pam. All voted yes.

### **5.6 Accountability Chair - Donna**

- Attended board meeting in DC on 9/17/2019. President's message included information on needing new skill sets, inclusivity, leadership and the value of membership. National PDT in July \$330,000 in revenue over what was budgeted and 2,496 attendees which is the largest ever.
- Idea for a trivia night for young professionals.
- Had an Accountability Committee last Friday. Challenged group to create a CCR.
- Next Accountability Committee meeting is October 22<sup>nd</sup>, 2019.

### **5.7 Webmaster Chair - Heather**

- Put up the CCR.
- Wants to take a look at some of the other Chapters websites that have won awards to get some ideas to make ours better.
- Will get the newsletter up tomorrow.
- Working with National Governments Committee to create a diversity and inclusion statement for all of AGA.

### **5.8 Newsletter Chair - Marla**

- Newsletter went out today, please get her any ideas for the next newsletter by the end of October if possible.
- Marla will occasionally check the Chapter's email for job postings and get them sent out to the membership.
- Floated idea for winter series training (scaled down version of PDT), which would be free to members. General consensus is this is a good idea and Marla will get more information for the committee.

### **5.9 Early Careers – Gerald**

- Not present however, email to Kory indicates he would still like to facilitate a presentation to Beta Alpha Psi. Need to get a list of available dates from Gerald so that we can commit a team to present and get on the calendar.
  - Krista brought up idea about student volunteers to help with PDT. Kory will include in his email to Gerald.
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**5.10 Treasurer – Eric**

- No updates other than those provided in section 3 above.

**5.11 Historian – A.J.**

- No updates.

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**5.12 Awards - Bryan Maestas**

- No updates.

**5.13 Other CEC Members Reports**

- None.

**6. NEXT CEC MEETING**

The next CEC meeting is scheduled for November 5<sup>th</sup>, 2019 at 5:30pm at Moss Adams. Teleconference will be available also.

**Motion** to adjourn by Mari, seconded by Eric. Adjourned at 6:36 PM.