



**Minutes for Executive Committee Meeting**  
October 24, 2023

Name	Present Y N	Name	Present Y N	Name	Present Y N
Kelly Berger-Davis	<input checked="" type="checkbox"/> <input type="checkbox"/>	Jordan Hayes	<input checked="" type="checkbox"/> <input type="checkbox"/>	Jessica Martin	<input checked="" type="checkbox"/> <input type="checkbox"/>
Bryan Cottrill	<input checked="" type="checkbox"/> <input type="checkbox"/>	Sandy Hegarty	<input checked="" type="checkbox"/> <input type="checkbox"/>	Kevin O'Connor	<input type="checkbox"/> <input checked="" type="checkbox"/>
Richard Cunningham	<input checked="" type="checkbox"/> <input type="checkbox"/>	Erin Hill	<input checked="" type="checkbox"/> <input type="checkbox"/>	Tiffany Ridenbaugh	<input type="checkbox"/> <input checked="" type="checkbox"/>
Derek Farwick	<input checked="" type="checkbox"/> <input type="checkbox"/>	Mike Howard	<input type="checkbox"/> <input checked="" type="checkbox"/>	Isaac Ulery	<input checked="" type="checkbox"/> <input type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>	Tony Ielase	<input type="checkbox"/> <input checked="" type="checkbox"/>	Jason Ward	<input checked="" type="checkbox"/> <input type="checkbox"/>

Joint Executive & Education meeting was called to order at 11:32 a.m.

Minutes from the August 22, 2023 meeting were approved. Bryan Cottrill motioned for approval, Jessica Martin seconded.

**Education/PDT (Kevin/Rich):**

*2023 PDT*

- 160 attended
- Survey results:
  - In-person speakers is preference – generally just medical, etc. exceptions to have them present virtually at PDT. Consider moving virtual presenters to monthly sessions.
- Discussed pro's / con's / suggestions for improvement from PDT.
- Schedule 2024 PDT – likely end of October works best.

*Monthly Training Events*

- 10/17/23 - NASACT, presented Emerging Issues – 88 registered.
- Future monthly sessions will be first Tuesday of the month.
- Working on November or December session.

**Treasurer's report (Mike):**

- September 2023 monthly financial packet e-mailed to Board on 10/11/23
- 9/30/23 net asset \$54,962
- PDT GAAP basis profit of about \$5,000.
- A scholarship awarded in 2022 for \$1,000 was returned, as the student decided not to return to college – received.
- Need to discuss with Mike whether need to adjust budgets as a result of PDT.

**Chapter Business - Chair reports:**

President (Rich):

- No update

President Elect (Erin):

- ACE Awards – 11/1/24 Pulse Check – main differences noted this year is that CCR & 990 must be uploaded to get points.



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### National Council of Chapters Representative (Bryan):

- Next meeting 11/1/24

### Accountability (Isaac):

- FY23 CCR – will submit by deadline

### Community Service (Jason):

- No update

### Membership (Jessica):

- Member Update: 351 members (6 more than this time last year)

### Communications/Social Media (Derek):

- No update

### Social (Bryan):

- PDT Happy Hour at 101 Beer Kitchen – 60-70 attended
- Need to discuss future events, based on budget.

### Newsletter (Jordan):

- Q1 newsletter posted 10/16/23
- Send info for Q2 newsletter early Jan.

### Professional Certification (Erin):

- CGFM information session will be held after the March monthly education session.
- Likely will offer reimbursement for 1 exam again soon.
- Will reschedule CGFM Study Guide 3 session for end of April 2024 (August 2023 session was cancelled).
- Exam 1 Study Guides leftover – gave out 4 of 5 at PDT

### Scholarship & Awards (Tiffany):

- Excellence in Government Leadership Award – Mike Howard received chapter award at PDT
  - Submitted Mike Howard for National Award

### Bylaws/Sponsorship (Sandra):

- No update.

### Website (Tony):

- Send any updates to Tony and Lori.

### Other Chapter Business:



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- Next meeting – likely early December.

Kelly Berger-Davis motioned to adjourn the meeting, at 12:42 p.m., Rich Cunningham seconded.

Respectfully submitted, Kelly Berger-Davis, Secretary