



**Minutes for Executive Committee Meeting**  
**March 26, 2024**

Name	Present Y N	Name	Present Y N	Name	Present Y N
Kelly Berger-Davis	<input checked="" type="checkbox"/> <input type="checkbox"/>	Jordan Hayes	<input type="checkbox"/> <input checked="" type="checkbox"/>	Jessica Martin	<input type="checkbox"/> <input checked="" type="checkbox"/>
Bryan Cottrill	<input type="checkbox"/> <input checked="" type="checkbox"/>	Sandy Hegarty	<input checked="" type="checkbox"/> <input type="checkbox"/>	Kevin O'Connor	<input type="checkbox"/> <input checked="" type="checkbox"/>
Richard Cunningham	<input checked="" type="checkbox"/> <input type="checkbox"/>	Erin Hill	<input checked="" type="checkbox"/> <input type="checkbox"/>	Tiffany Ridenbaugh	<input type="checkbox"/> <input checked="" type="checkbox"/>
Derek Farwick	<input checked="" type="checkbox"/> <input type="checkbox"/>	Mike Howard	<input checked="" type="checkbox"/> <input type="checkbox"/>	Isaac Ulery	<input type="checkbox"/> <input checked="" type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>	Tony Ielase	<input type="checkbox"/> <input checked="" type="checkbox"/>	Jason Ward	<input checked="" type="checkbox"/> <input type="checkbox"/>

Executive meeting was called to order at 11:33 a.m.

Minutes from the January 23, 2024 meeting were approved. Erin Hill motioned for approval, Jason Ward seconded.

**Agenda**

- Education Committee (Kevin/Rich)
  - 2024 PDT
    - Increased registration fee \$25
    - Happy Hour
  - Monthly Sessions
    - 4/9/24 - Current Financial Exploitation Scams
    - 5/7/24 - Cybersecurity
    - 5/8/24 & 5/9/24 – CGFM Study Guide 3 Review (see below)
    - 6/4/24 – AI Auditing Update
    - 9/10/24 – AOS Common Audit Findings
    - 12/3/24 – Transparency with the Competitive Bid Process
- Treasurer (Mike)
  - February 2024 monthly financial packet e-mailed to Board on 3/1/24 – including detailed payment & deposit report
  - 2/29/24 net asset \$55,396
  - Budget forms will be sent in early May, for next fiscal year
- Chair Reports/Discussions
  - President (Rich)
    - Old COAGA Records – Tiffany gave records to Rich, since AOS office is moving. Need future discussion on creating a records retention schedule.
    - Monitoring/Updating Gmail accounts – each log-in & password should be passed on to succeeding chair(s) each year – running into issues with 2-factor authentication numbers though.
      1. Executive e-mail (President)
      2. Social e-mail (Social Chair)



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3. Education (Education co-chairs)
  - Succession Planning – Kelly Berger-Davis for President-elect beginning in July – Mike Howard motioned & Rich Cunningham seconded

### President Elect (Erin)

- ACE Awards - Pulse Check – final one is due 5/1/24

### National Council of Chapters Representative (Bryan)

- NCC meeting 2/7/24
- LEAD April 11-13, 2024 in Baltimore, Maryland.
  - Tiffany Ridenbaugh and Erin Hill to attend

### Accountability (Isaac)

- No Update

### Community Service (Jason)

- Matching donations to food bank
- Working on another one for April.

### Membership (Jessica)

- Member Update
  - 359 members as of 3/14, with 4 new members in March so far
  - Membership survey open until 3/27. 11 responses as of 3/14
  - Membership renewal deadline is 3/31

### Communications/Social Media (Derek)

- GoDaddy issues

### Social (Bryan)

- Golf Outing May 17th at New Albany Links
- Happy hours at Monthly CPE events

### Newsletter (Jordan)

- Send articles by mid-April for next newsletter

### Professional Certification (Erin)

- CGFM Information Session – March 5th
- CGFM Study Guide #3 Session - May 8th and 9th

### Scholarship & Awards (Tiffany)



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- Scholarship applications open – notice sent 1/18/24 & reminder sent 3/21/24 – closing date for applications 4/5/24
- Two applications received so far

### Bylaws/Sponsorship (Sandra)

- No update

### Website (Tony)

- Send any updates to Tony and Lori
- Other Chapter Business/Discussion
  - Next Meeting – April 23
  - June meeting will be in-person

Michael Howard motioned to adjourn the meeting, at 12:29 p.m., Derek Farwick seconded.

Respectfully submitted, Kelly Berger-Davis, Secretary