

March 2023 CEC Minutes

Submitted by Jamie Chambers, Secretary

The Charleston Chapter's Executive Committee (CEC) met remotely. The CEC members present were: Jamie Chambers, Betsy Chapman, Beth Farley, Heather Gillenwater (via phone), Kelli Herr, Angela Leshon, Marie Long, and Lisa Rutherford.

Call to Order

Betsy Chapman called the meeting to order at 1:02 PM, on March 20, 2024.

February minutes were reviewed with no corrections. Marie made the motion to accept the minutes as written. Beth seconded the motion.

Officer Reports

- a) NCC – Jamie Chambers – During the CGFM Town Hall meeting on March 12th AGA announced CGFM promotions for CGFM month and to celebrate 30 years of the CGFM program. Jamie met with the study group last Thursday to make them aware of the promotions. The three promotions in March include: 1. Buy One Get One (BOGO) – If a person takes and passes an exam in March, they can apply with National to get a free exam. The exam must be completed by June (savings of \$135); 2. Discount on application fee - The application fee in March will be \$30 for members and non-members. Normally the application fee is \$80 for members and \$109 for non-members (savings \$50 – 79); 3. 30% off the National's Self-paced online course – all online courses are currently marked 30% off. Course participants will have access to the course for 120 days (savings \$47.25 – 131.25).

New Study Guides will come out in June. A crosswalk to the current study guide will be made available to provide information on what has been added, changed, or moved. Beta testing for the new exam will be in September and October. During beta testing results will not be available until December. Anyone taking the exam during Beta testing will receive \$30 off making the cost \$105. There will be an exam blackout period in November and December. The testing process will return to normal in January.

- b) Treasurer – Angela Leshon – The balance in the account as of the end of February was \$ 17,575.64. Angela went over the inflows and outflows during the month (see Treasurer Report).

The STRIP payment processing vendor currently has a timing difference on their invoicing fees. Angela called STRIP to discuss the issue when a \$0.12 deficiency appeared on the account after funds were sent to the AGA account. Contrary to previous understanding, the deficiency amount that appears on the account after the sweep created with the invoicing fee is applied to the account, can be covered with future receipts.

- c) Membership – Betsy Chapman – We currently have 90 members. See membership drive under new business.
- d) ACE – (Achievement in Chapter Excellence) - Lisa Rutherford – next report will be due in May. Areas to focus on to gain additional points includes measuring attendance at luncheons, sending surveys to members to measure member’s satisfaction, and end of the year audit.
Jamie will make a copy of last year’s survey and update it to get it ready to be sent out.
- e) Education/Meetings – Betsy Chapman – Spring Conference: The spring conference will be at the Holiday Inn Suites. The cost will be \$375. We will be able to accommodate 60 people for the conference. The speakers for the afternoon are lined up and waiting to hear back from some folks for the morning speakers. The next board meeting will be at the conference and lunch will be provided.
- f) Early Career – no chair – no report
- g) CGFM- Heather Gillenwater – The class for book 1 is expected to finish up next week (week of 3/25). Then after a short break to give the attendees time to take their exam, Jamie will start the class for book 2.
- h) Community Service – Beth Farley – We will not have time to do an Easter Drive for the Children’s Home due to how Easter falls on the calendar this year. We will still do a hygiene drive for the Children’s Home.
We also have the water pass out for the races at Kanawha State Forest. Jamie will create a form to send out to our members for them to sign up to volunteer.
- i) Communications – no report
- j) Accountability – Marie Long – The CCR will not be due until October. Marie has not heard any feedback from the last CCR submitted.
- k) Website & Social Media – Kelli Herr – Linked-In had 27 views, 3 were new viewers; Facebook and 20 viewers, 5 were new viewers. MOV will be sending an image of the proclamation for the website.

- 1) Newsletter – Jamie Chambers – The Chapter newsletter was sent out to members on March 19, 2024. The next newsletter will go out shortly after the start of the new program year, sometime in July.

Old Business

No old business

New Business

Membership Drive – winner

The winner of the membership drive was Janet Gunther with the DOT. She has been actively recruiting her co-workers to join the AGA. For her efforts, recommendation to give her \$100 for winning the membership drive. There was not a second-place Gunther winner.

Next Meeting

The next meeting will be in person during the Spring Conference on April 25th at 12:00 pm.

Heather made the motion to adjourn. Marie seconded the motion.

Meeting adjourned at 1:28PM.