

April 2023 CEC Minutes

Submitted by Jamie Chambers, Secretary

The Charleston Chapter's Executive Committee (CEC) met in person during the Spring Conference. The CEC members present were: Jamie Chambers, Betsy Chapman, Heather Gillenwater, Kelli Herr, Angela Leshon, and Lisa Rutherford.

Call to Order

Betsy Chapman called the meeting to order at 12:17 PM, on April 25, 2024.

March minutes were reviewed with no corrections. Lisa made the motion to accept the minutes as written. Heather seconded the motion.

Officer Reports

- a) NCC – Jamie Chambers – The NCC orientation meeting was held during LEAD. Ideas discussed from LEAD included:
 - The idea of having a Region 8 Conference for all the Chapters in our Region
 - Partnering with the Mid-Ohio Valley Chapter in Parkersburg for more event
 - Having Social Events
 - Membership drives – chapter pay for membership for conference attendees and being set up to sign students up for a free membership when discussing careers in government.
 - Implementing conferences i/o into sessions – in person and online
 - Doing more surveys to get members feedback on what they want to see from their chapter
 - The importance of sharing information through the website and social media

Also, those who sign up to take the exam during Beta Testing will be temporary access to the new online study guides.
- b) Treasurer – Angela Leshon – The balance in the account as of the end of March was \$ 17,710.82. Angela went over the inflows during the month (see Treasurer Report). Since the end of March we have had inflows from the conference. The checkbook balance on 4/25/2024 was \$21,047.22. Expense from the conference still needs to be paid.
- c) Membership – Betsy Chapman – We have one new member this month.
- d) ACE – (Achievement in Chapter Excellence) - Lisa Rutherford – next report will be due in May. Lisa is finishing up and may be emailing questions out to the board before May 1.

- e) Education/Meetings – Betsy Chapman – Spring Conference is going well. CPE luncheons options were discussed. Jamie will be doing training on process maps and flow charts during the May luncheon. It was also discussed that Jamie would do training on Google Sheets Pivot Tables and Excel Pivot Tables based on members preference. Members will be asked about their training needs.
- f) Early Career – no chair – No update
- g) CGFM - Heather Gillenwater – The class for book 1 has finished. No applications for reimbursement for exams have been received at this time.
- h) Community Service – Beth Farley – No update
- i) Communications – No update
- j)
- k) Accountability – Marie Long – No update
- l) Website & Social Media – Kelli Herr – No update
- m) Newsletter – Jamie Chambers – No update

Old Business

No old business

New Business

No new business

Next Meeting

The next meeting will be in person during the Spring Conference on May 15th at 1:00 pm virtually after the CPE luncheon.

Lisa made the motion to adjourn. Heather seconded the motion.

The meeting adjourned at 12:46PM.