

August 2021 CEC Minutes

Submitted by Angela Leshon, Chapter Historian & Secretary

The Charleston Chapter's Executive Committee met at the Division of Natural Resources in South Charleston on August 18, 2021. The CEC members present were Jamie Chambers, Emily Fleck, Samantha Chapman, Jane Caswell, Cheri Harpold, Taylor Cole, and Angela Leshon.

Call to Order

Jane Caswell called the meeting to order at 1:00.

Minutes

Minutes were distributed to the board for review.

Officer Reports

- a) Treasurer – Jamie Chambers sent the treasurer's report to the board members. Pending expenditures include Fall Conference supplies, speaker gifts, payment to the Marriott for room rental, lunch and refreshments, and giveaways.
- b) Chapter Recognition/Points – Cheri Harpold distributed information regarding our points system. Per the information, we need to submit strategic plans and goals information by September 1st to earn points. Jane Caswell is sending out suggested goals to approve by September 1st. Our next points are due November 30th for the period June 1 through November 30.
- c) Education/Meetings – We discussed our Fall Conference. We discussed the supplies we needed for the conference, such as the speaker gifts, shirts, and refreshments. We may have boxed lunches provided by the Marriott for \$24 per person, as well as refreshments. Emily Fleck has already ordered many items that we will use for both the Fall and Spring conferences. Our national president Gerry Boaz will be speaking and the board will be having dinner with him while he is in town. We discussed having three students attend the conference for free. We are planning our next CPE luncheon for November after the Fall Conference in person, perhaps at the Department of Environmental Protection. Jane Caswell is asking if we are allowed to have in-person meetings in her building.
- d) CGFM/Professional Certification – We discussed purchasing new books for the group. Samantha Chapman motioned and Angela Leshon seconded.
- e) Community Service – We discussed doing a donation drive for the animal shelter.
- f) Web Page – Samantha Chapman is working on putting a new banner on our website.
- g) Newsletter – Samantha Chapman has sent out the Fall newsletter.

Meeting adjourned

Cheri Harpold motioned to adjourn and Jamie Chambers seconded.