

CGFM Exam Reimbursement

The Charleston Chapter AGA would like to increase the number of Certified Governmental Financial Managers in the area. One of the ways the organization plans to do this, is by offering CGFM candidates an opportunity to be reimbursed for the actual cost of each exam.

To be eligible for the reimbursement applicants must:

- Be a member of the AGA and the Charleston Chapter
- Successfully pass the exam part
- Not previously been reimbursed by the Charleston AGA Chapter
- Not be reimbursed by applicant's employer

Applicants must complete the application, with the Employer's Statement completed by their supervisor. The following documents must accompany the application:

- Copy of printout from testing center showing date and passing status
- Receipt documentation of payment

Applications must be submitted within 90 days of passing the exam¹. Applications which meet the criteria will be presented to the AGA Charleston Chapter's Board at the monthly meeting for final approval and payment. All CGFM Exam Reimbursement awards are contingent on available funding.

¹ Exam reimbursement is retroactive for exams passed at the beginning of calendar year 2018. Applications must be received by September 30, 2018 for considerations.

CGFM Exam Reimbursement Application

Contact Information	
Name:	Agency/Office:
Contact number:	Email Address:
Home Mailing Address:	

Exam Information
Part Taken: <input type="checkbox"/> Part 1 – Governmental Environment <input type="checkbox"/> Part 2 – Governmental Accounting, Financial Reporting & Budgeting <input type="checkbox"/> Part 3 – Governmental Financial Management and Controls
Exam Date:

Reimbursement Information	
Has the Charleston Chapter AGA provided reimbursement to you in the past for this exam? <input type="checkbox"/> Yes <input type="checkbox"/> No	Paid or Reimbursed by Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer's Information	
Name:	Agency/Office:
Contact number:	Email Address:
Mailing Address:	

Employer's Statement	
I _____ as supervisor/manager of the above named applicant, certify the applicant's exam cost were not paid, nor will the applicant be reimbursed, by the agency/employer for the cost of the Certified Governmental Financial Manager (CGFM) exam.	
_____ Signature	_____ Date

Please submit all applications to Corey Wade at corey.d.wade@wv.gov