

EMERGENCY September 2021 Meeting

Submitted by Angela Leshon, Chapter Historian & Secretary

The Charleston Chapter's Executive Committee held an emergency virtual meeting on September 9, 2021. The CEC members present were Jamie Chambers, Terry Harless, Emily Fleck, Samantha Chapman, Jane Caswell, Marie Long, Cheri Harpold, Beth Farley, Melissa Mullins, and Angela Leshon.

Call to Order

Jane Caswell called the meeting to order at 11:30.

Emergency Business:

Fall Conference

We held this emergency meeting to discuss the Fall Conference. After recent rising numbers of COVID cases, we felt we needed to discuss the status of the Conference.

We felt we have 3 options:

- 1) Proceed with the conference as planned – If we continue with the in-person conference, we need 39 attendees to break even. Even at this late date, we only have 17 people registered to attend. If we continue and we do not have sufficient attendance, we stand to lose an estimated \$7,700.
- 2) Modify the conference to a virtual format – To do this, we discussed subscribing to Conferences I/O to verify attendance. We discussed lowering the price for a virtual conference, which would require reimbursing those attendees who have already paid a portion of their registration fees. Our speaker Deepesh Randeri will not be speaking virtually. We discussed reducing the number of CPE hours available. The Marriott is flexible and will let us move our reservation to the Spring if we choose to go virtual.
- 3) Cancel the conference – We can cancel the conference altogether.

After discussing at length, we decided to modify the conference to a virtual format. We will prepare an amended invitation with reduced CPE hours and a reduced price. We will set up Conferences I/O to monitor attendance.

Meeting adjourned at 12:00.