

March 2020 CEC Minutes

Submitted by Angela Leshon, Chapter Historian & Secretary

The Charleston Chapter's Executive Committee met on March 11, 2020 at the Department of Environmental Protection in Charleston, WV. The CEC members present were Jane Caswell, Jamie Chambers, Betsy Chapman, Terry Harless, Cheri Harpold, Beth Farley, Marie Long, Melissa Mullins, Taylor Cole, Emily Fleck, and Angela Leshon.

Call to Order

Jamie Chambers called the meeting to order at 1:15.

Minutes

Marie Long motioned to accept the minutes and Betsy Chapman seconded.

Officer Reports

- a. Treasurer – The speaker for the first day of the Spring Conference has already been paid for.
 - b. Membership – We have 68 members. Among them are several new members, including three people from the Treasurer's Office and one person from the WV Department of Administration Financial Accounting and Reporting Section (FARS).
 - c. Chapter Recognition/points – Our annual goal is 19,501. We are about halfway to reaching our goal. Next points are due 3/31 for the quarter 1/1-3/31. The following period is April and May, with the points being due May 31st. This is the last of our points. Our Spring Conference is coming up which helps us earn a great deal of points, so we expect to meet our annual point goal.
 - d. Education/Meetings – Our CPE luncheon that was scheduled for April 29th was canceled because our speaker was unable to attend. Our Spring Conference is the following week (May 5th and May 6th) at the Marriott so we decided not to have an April luncheon and concentrate on preparations for the Spring Conference. A total of sixteen hours of CPE are available, with three hours in ethics, and the other thirteen in accounting. Shirts are being purchased for the board members in dill green and navy blue. We agreed to pay \$1,000 for refreshments and \$500 for the room. Our next luncheon is June 17th with Mark Moore speaking on a topic to be announced.
 - e. Early Careers – We discussed sponsoring up to three students per day at the Spring Conference. Some students have expressed interest in internships with the state.
 - f. CGFM/Professional Certification – The study group is going well. We have eight total students in the group. Two have scheduled exams.
 - g. Community Service – We are taking personal hygiene donations for the Children's Home Society.
 - h. Communications – Taylor Cole suggested enlisting the aid of a college student to oversee our chapter's social media presence.
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- a. Accountability – Our Citizen Centric Report (CCR) for 2018-2019 is receiving the Certificate of Excellence.

- j. Web Page/Newsletter – We discussed splitting up the web page and newsletter duties as it is a great deal of work for one person. Betsy Chapman informed us Samantha Chapman in her office is interested in joining the board and assuming one of these positions.

Unfinished business

- a. Sponsor unpaid cost for Board members to attend PDT in 2020 – We discussed paying for the President to go and possibly one other person.
- b. Bylaws – We discussed some additional minor changes to our bylaws. We will update and approve them which will allow us to earn points.

New business

- a. Job fair at WVSU – We discussed having a table at the fair. It costs \$30 per table. Roger Townsend emailed that he would work the table. He would mention to the students how to get on a register for a state job and also give information about websites for agencies not covered by the Division of Personnel.

Announcements

- a. March is CGFM Month – Governor Justice is doing a proclamation on March 18th at 11:00.
- b. Upcoming events
 - i. Next luncheon – We plan to have a CPE luncheon June 17th at the Capitol Complex in Building 3 with Mark Moore speaking. The topic is to be announced.
 - ii. LEAD! 2020 – April 30-May 2,2020 in Dallas, Texas
 - iii. Spring Conference – We are having our annual Spring conference the first week of May at the Marriott on the 5th and the 6th. Speakers include the Ethics Commission, Deepesh Randeri of BrickStreet, the Secretary of Revenue Dave Hardy, and Kevin McCarthy of Blindspot.
 - iv. PDT – Annual PDT meeting is July 19th – July 22nd in Dallas, Texas.

Meeting adjourned.