

## May 2019 CEC Minutes

Submitted by Angela Leshon, Chapter Historian & Secretary

The Charleston Chapter's Executive Committee met on May 15, 2019 at the Department of Environmental in Charleston, WV. The CEC members present were Marie Long, Roger Townsend, Cheri Harpold, Jane Caswell, Beth Farley, Betsy Chapman, Jamie Chambers, and Angela Leshon.

### Call to Order

Roger Townsend called the meeting to order at 11:30.

### Minutes

Marie Long motioned to accept the previous month's minutes and Cheri Harpold seconded.

### Treasurer's Report

Treasurer Cherie Peacock was on leave.

### Points Update

Next points are due 5/31 for the period April and May. We are submitting our Citizen Centric Report (CCR) for points.

### Membership Update

We have 57 members. 7 members have yet to renew. Terry Harless was not present.

### New Business

1.
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    - i. CPE Luncheon – June 12th at DEP – Jamie Chambers will speak about Audit Evidence, Documentation, and Record Retention.
    - ii. PDT – July 2019 in New Orleans. Melissa Mullins and Roger Townsend are attending.
    - iii. Community Service – Dropped off Easter totes for Children's Home Society.
    - iv. CGFM study group update – Several are taking the exam in May.
    - v. Summary of LEAD!2019 Conference – Roger Townsend, Jamie Chambers, and Cherie Peacock attended. We discussed updating our bylaws.
    - vi. Newsletter/Website – Newsletter must be on National Office template and approved by National Office in order to protect AGA brand. Jane Caswell is hoping to collect articles to publish in newsletter.
    - vii. Fall Conference – November 6, 2019 at the Marriott. Deepesh Randeri and Christina Chard are slated to speak. Christina Chard will speak about Forensic Accounting.

- viii. Community Service – Beth Farley is preparing a community service plan for the upcoming year and will send it out.
- ix. Spring Conference 2020 – We discussed things to consider for next year, such as sending handouts out electronically and allowing individuals to print their own copies. We also discussed not scheduling the conference during Spring Break and known busy times, such as payroll week.
- x. We approved the board members for the 2019-2020 year.
- xi. We discussed planning for next year, such as:
  - 1. Session Planning
  - 2. Outreach to early career and getting students more involved
  - 3. Serving members
  - 4. Helping new board members

Meeting adjourned.