

May 2021 CEC Minutes

Submitted by Angela Leshon, Chapter Historian & Secretary

The Charleston Chapter's Executive Committee met virtually on May 26, 2021. The CEC members present were Jamie Chambers, Eric Wagner, Terry Harless, Emily Fleck, Samantha Chapman, Betsy Chapman, Jane Caswell, Marie Long, and Cheri Harpold.

Call to Order

Jamie Chambers called the meeting to order at 12:02.

Minutes

Cheri Harpold motioned to accept the minutes and Marie Long seconded.

Officer Reports

- a) National Council of Chapters (NCC) – The next meeting is in July.
- b) Treasurer – Jamie Chambers prepared and sent out the April treasury report. Funds received for the Spring Conference did not cover the cost of our paid speaker. We are hopeful that positive reviews of the conference will generate greater attendance at future events.
- c) Membership – We have 81 members. Betsy Chapman sent emails to those who have not renewed. Two people are retiring.
- d) Chapter Recognition/Points – Cheri Harpold sent out email to gather information for points. National moved effective date for the independent audit to 2022. National would like us to report our successes.
- e) Education/Meetings – We are having a CPE luncheon on June 16th, which will be an Ethics course following up on topics discussed at our Spring Conference. We discussed the Fall Conference, which is currently scheduled September 29th and 30th. A deposit has already been paid to the Marriott. Speaker Kevin McCarthy has already been paid as he was going to speak at prior events that were delayed due to COVID. On September 29th, the State Privacy Office is expected to speak for 1.25 or 1.5 hours. Emily Fleck has reached out to others and is waiting for response. We are deciding what to charge for the Fall Conference.
- f) CGFM/Professional Certification – We are finishing a study group this week, with members expected to take the exam in July. A new study group for test 1 begins in August.
- g) Community Service – We discussed the WV Strong Challenge, which is a virtual walking/running challenge. For the 222 mile challenge, it costs \$50. For the 435 mile challenge, it costs \$65. Proceeds go to Fixem Clinic. Challenge is June 1, 2021 through September 9th, 2021. Beth Farley is setting up a team for this event as she did for the Fall challenge, and asks for anyone interested to email her. The team name will once again be Kicking Assets!
- h) Accountability – Our next Citizen Centric Report (CCR) is due October 31st.

- i) Web Page – Our web page will be updated with FY 2022 board members. Jane Caswell would like someone to take over in July. We discussed posting board opportunities on the website. We are posting the WV Strong Challenge on our website.
- j) Newsletter – Our next newsletter will be sent out in July or August and will feature the Fall Conference.

New Business

- a) Jane Caswell will send out an email to the board to see if they want to stay in their current position or want to change positions.
- b) We discussed attendance of the board members. We agreed that if a board member does not attend 50% to 75% of the meetings they should be removed from the board. Jane Caswell and Roger Townsend will look into how this issue was addressed in the past.

Meeting adjourned

At 12:37, Cheri Harpold motioned to adjourn and Marie Long seconded.