

September 2020 CEC Minutes

Submitted by Angela Leshon, Chapter Historian & Secretary

The Charleston Chapter's Executive Committee met virtually on September 16, 2020. The CEC members present were Cheri Harpold, Emily Fleck, Betsy Chapman, Marie Long, Samantha Chapman, Taylor Cole, Terry Harless, Jamie Chambers, Jane Caswell, Eric Wagner, Beth Farley, and Angela Leshon.

Call to Order

Betsy Chapman called the meeting to order at 12:00.

Minutes

Marie Long motioned to accept the minutes and Cheri Harpold seconded.

Officer Reports

- a) Treasurer – Jamie Chambers prepared and sent out the report. We had no deposits. We had outgoing payments of \$250 for the Conferences i/o participation for August 2020 through July 2021 and \$125 for a CGFM reimbursement.
- b) Membership – We have 70 members. We have four new members.
- c) Chapter Recognition/Points – Cheri Harpold sent out an email to gather information for the points. There is a new form. The first couple of pages allow us to say what projects we have started, what projects are in progress, and what projects are completed. The rest of the pages are for detailed information regarding chapter goals and achievements. The current quarter is June 1 through September 30 and points for this period are due September 30.
- d) Education/Meetings –
 - Our September luncheon was canceled because we had no speaker.
 - We are planning a one-day virtual Fall conference for October 28. We presently have six speakers scheduled for a total of seven hours and we need one more hour. Emily Fleck has reached out to National to see if they would be able to speak. Terry Harless will talk to Mark Moore about speaking as well. We are sending the conference information we have to the Board of Accountancy to have it approved for CPE while we wait for confirmation on the final hour. We discussed charging \$125 for the event, with \$10 discounts being available for each of the following:
 - AGA Board Member (Charleston Chapter)
 - Bulk Agency Discount (10 attendees or more)
 - CGFM
 - Early Bird
 - AGA Member

Since we have minimal expenses, we are not charging a large amount to break even, especially with the possibility of technical difficulties occurring. We are purchasing \$25 gift cards for each of our speakers as well as thank you cards. We are setting up Pay Pal

to collect registration fees. We are performing a test of virtual conferencing Wednesday, September 23rd, at noon.

➤ Our next AGA Board meeting will be virtual on October 21.

- e) CGFM/Professional Certification – Study groups for the CGFM are meeting via Zoom. The evening class has begun and is going well. The lunch class will begin in January. We will need to purchase test 3 study guides.
- f) Community Service – We are participating in the AGA Virtual 5k and several people are interested. The deadline to register is October 31. We decided Our team name is “Kicking Assets.” We discussed the individuals each paying for their own registration instead of the chapter as the chapter has limited money. Registration fees cover shirts, blankets, and medals that each participant receives.
- g) Accountability – The Citizen Centric Report (CCR) is due 9/30. Our bylaws say that our year end is March 31. We discussed using information as of June 30. Per Marie Long, it is easier to prepare using data as of June 30.
- h) Web Page – Our website is as updated as possible.

Meeting adjourned at 1:00.

Angela Leshon motioned to adjourn and Marie Long seconded.